

AGENDA  
WEDNESDAY, JANUARY 4, 2023, 9:00 AM  
OCONTO COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD  
301 WASHINGTON STREET, COURTHOUSE BUILDING "A" COUNTY BOARD ROOM #3041  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)

This is an open meeting of the Oconto County Health and Human Services Board. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting by forwarding the complete agenda to the newspapers and to all news media who have requested the same, as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website: [www.co.oconto.wi.us](http://www.co.oconto.wi.us)

1. Call Meeting to Order
2. Approval of Agenda
  - 2.1. Changes in Sequence
  - 2.2. Removal of Items
3. Approval of Minutes of Previous Meetings (Enc.)
4. Communications
5. Resolution Installation of Gas Line and Radiant Heating in Warehouse at New View Industries (Enc.)
6. Resolution American Rescue Plan Coronavirus Fiscal Recovery Funding for Child Care Expansion in Oconto County (Enc.)
7. Discussion Neogov Human Resources Hiring Software
8. Approval of 2023 Contracts; REM Wisconsin II, Inc., Community Resource Specialist Staffing Agency, Bellin Psychiatric Center, Stay at Home Care LLC, Bridge the Gap, Exceptional Equestrians, Wakoda Trails LLC, FW Consulting DHFS, LLC, SV North, In Focus Counseling, LLC, Marinette County DHHS, Dr. Thapa, and Brotoloc Health Care Systems, Inc.
9. Approval of Budget Adjustments
10. Review of Prior Months Vendor Payments
11. Board of Health Report
12. Manager Division Reports
13. Approval of Attendance at Non-County Meeting(s)
14. Announcements/General Information (no action to be taken)
15. Set Next Meeting Date(s)
16. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins, so appropriate accommodations can be made.

Persons who are members of another governmental body but who are not members of this committee may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

cc: Committee (FTP); County Administrator, Finance Director, Corporation Counsel, Human Resource Director, HHS Division Managers, Tom Bitters, Stephanie Holman, Barton Schindel, Deanna Tachick, Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

wsd/Date Posted: 12-28-2022

**MINUTES**  
**WEDNESDAY, DECEMBER 7, 2022**  
**OCONTO COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**  
**301 WASHINGTON STREET, COURTHOUSE BUILDING "A" COUNTY BOARD ROOM #3041**

**(Draft minutes until approved by Board)**

BOARD PRESENT: Tom Bitters, Barton Schindel, Jolene Barkhaus, Judith Buhrandt, Carole Heise, Stephanie Holman, Kathy Gohr, Carolyn Barke, Karl Ballestad

BOARD ABSENT: None

OTHERS PRESENT: Al Sleeter, County Board Chair; Erik Pritzl, County Administrator; Scott Shackelford, Director; Betty Bickel, Deputy Director/Operations Manager; Will Kline, Vocational Service Manager; Debra Konitzer, Public Health Manager; Chris Hanke, Community Services Manager; Heather Ondik, Economic Support Manager; Carrie Kleinschmidt, Family Services Manager; Beth Ellingson, Corporation Counsel; David Behrend, County Board Supervisor; Megan Prather, Case Worker; Heather Blum, Environmental Health Professional; Carla Ruechel, Child Care Coordinator; Wendy Dey, Confidential Secretary

**1. Call Meeting to Order**

The meeting was called to order at 9:00 a.m. by Chair Bitters.

**2. Approval of Agenda**

2.1 Change in Sequence – None

2.2 Removal of Items – None

Motion by Schindel/Barke to approve the agenda as written. The motion was voted on and carried.

**3. Approval of Minutes of Previous Meeting**

- Motion by Barke/Buhrandt to approve the November 2, 2022 Open Forum meeting minutes as presented. The motion was voted on and carried.
- Motion by Heise/Gohr to approve the November 2, 2022 meetings minutes as presented. The motion was voted on and carried.

**4. Communications**

- Carrie Kleinschmidt, Family Services Manager introduced Megan Prather, Case Worker.
- Wendy Dey, Confidential Secretary, read a letter of retirement from Marilyn Jones, Production Aid, her last day will be on January 5, 2023.
- Dey read a letter of resignation from Colton Pangrazzi, Accountant II. His last day was on December 2, 2022

**5. Healthy Loving Environment Presentation**

Carla Ruechel, Child Care Coordinator, and Heather Blum, Environmental Health Professional, presented on the Healthy Loving Environment program. This brand new program and curriculum was developed by Heather and Carla along with the creation of the Healthy Loving Environment custom logo last December with a goal of providing day cares with the support they need. There is no other program like it in the entire State. Some highlights of the program include; 9 of the 11 day care providers in the County participated, there were monthly meetings held that went over five main subjects; communicable disease, air quality, toxics, lead and mercury and food safety and integrated pest management. All of the participants successfully completed the program and were given continuing education credits and a Health Loving Environment Sign to display at their facility. Due to the success of the pilot of the Healthy Loving Environment Program, it is anticipated that the program will continue next year. Discussion followed.

**6. Resolution Authorizing Use of Certain Placements for Short-term Detention of Juveniles**

Following an explanation by Beth Ellingson, Corporation Counsel, and Carrie Kleinschmidt, Family Services Manager, motion by Heise/Holman to approve the Resolution Authorizing Use of Certain Placements for Short-term Detention of Juveniles. The motion was voted on and carried.

**7. Approval of 2023 Contracts; A New Visions AFH, Productive Living Systems, David Schreiter, Brown County Community Treatment Center, Trempealeau County, Willow Creek, CESA #8, Rehab Resources**

Chris Hanke, Community Services Manager and Debra Konitzer, Public Health Manager presented 2023 contracts. Following discussion, motion by Buhrandt/Gohr to approve the 2023 contracts as presented. The motion was voted on and carried.

**8. Approval of 2023 Fee Schedule**