

**AGENDA**  
**January 24, 2024 – 2:00 PM**  
**OCONTO COUNTY LIBRARY SERVICES BOARD**  
**COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**GILLETT PUBLIC LIBRARY 200 E MAIN STREET GILLETT, WI 54124**  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)

This is an open meeting of a committee of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website calendar: [www.co.oconto.wi.us](http://www.co.oconto.wi.us)

1. Call to Order
2. Statement of County Mission and Vision
3. Approval of Agenda
  - 3.1. Change of Sequence
  - 3.2. Removal of Items
4. Approval of Minutes of Previous Meeting (Enc.)
5. Communications
6. Wonder Book and Launch Pad Demos
7. County Library Reports
8. County Administrator Report
9. Library Planning Committee Update
10. Future Agenda Items
11. Announcements/General Information (No action to be taken)
12. Next Meeting Date/Location
13. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

c: Library Services Board, County Administrator, Finance Director, Corporation Counsel, County Board Chair, County Librarians, Supervisor Frank, Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

EP/Date Posted: 01/19/2024

**MINUTES**  
**WEDNESDAY, OCTOBER 18, 2023 – 2:00 P.M.**  
**OCONTO COUNTY LIBRARY SERVICES BOARD**  
**GILLETT PUBLIC LIBRARY**  
**200 E MAIN STREET**  
**GILLETT, WI 54124**  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)

*(Draft minutes, not yet approved)*

**BOARD MEMBERS PRESENT:** Vicki Gooding, at Large ; LoAnn Elbe, Suring Library; Susan Mogged, Oconto Falls Library; Debra Schroeder, Farnsworth Public Library; Alan Sleeter, Oconto County Board of Supervisors Chair; Judy Patenaude, Lena Public Library; Joan Denis, Nicolet Federated Library Board Representative

**COMMITTEE ABSENT:** Emily Miller, Oconto School District

**OTHERS PRESENT:** Erik Pritzl, County Administrator; Amy Peterson, Farnsworth Public Library; April de la Ruelle, Lena Public Library; Rachel Pascoe, Oconto Falls Library; Shannon Nichola Stoner, Gillett Public; Library; Jill Trochta, Suring Public Library; Jean Grosse, Suring Public Library

**TIME MEETING BEGAN:** The meeting was called to order at 2:00 p.m. by Gooding

**1. ROLL CALL AND INTRODUCTIONS**

**2. APPROVAL OF THE AGENDA**

**A. CHANGE OF SEQUENCE** – None

**B. REMOVAL OF ITEMS** – None.

Motion by Elbe/Sleeter to approve the agenda as presented. The motion was voted on and carried.

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING HELD April 10, 2023**

Discussion noted the incorrect spelling of Jill Trochta in the minutes from July 12, 2023. Motion by Elbe/Patenaude to approve the minutes of the previous meeting held July 12, 2023 as corrected. Motion carried.

**4. OPEN FORUM**

No open items.

**5. COMMUNICATIONS - None**

**6. COUNTY LIBRARY REPORTS**

Verbal report given by Oconto Falls (Pascoe) included a presentation to the Oconto Falls City Council by Pascoe/Pritzl, a bike rack has been installed at the library; sewing class was held; craft supply exchange this week; bilingual story time held; staff member received an award; Public Health is providing masks for cold/flu prevention. Verbal report by Lena (de la Ruelle) included a kiddie carnival for summer reading program wrap up; adult spelling bee was held; fire survival program being held; budget was approved at the last meeting; sign language story time; approved for library innovation grant. Verbal report by Gillet (Nichola-Stoner) included social club on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday at 12 p.m.; partnership with the Green Bay Children's Museum for passes; WI Science Festival; Library Director boot camp attendance in October; Harvest Days participation; coffee with a cop and coffee with a vet. Verbal report by Suring (Trochta) included showing movies; maker Mondays; library group going to STEM night at school; gingerbread contest coming up; grants to purchase launch pads; silent auction by Friends group; expanding Wonder Book collection; Bug Tussel classes at the library; looking for performers for the summer program in 2024. Verbal report by Oconto (Peterson) included a book sale held during Harvest Fest; distributed eclipse glasses last week; trick or treating coming up on 10/28; Santa on 12/5; evening Christmas story times in December; Green Bay Children's Museum partnership and Lena (de la Ruelle) and Oconto (Peterson) Libraries. All libraries reporting on activities, and also noted they are mask distribution sites (recent wildfire smoke issues) and cooling centers.

**7. County Administrator Report**

**7.1. Library Funding Workgroup Discussion** Final amount for library services is \$618,085. This includes \$457,036 for Oconto County libraries, and \$157,049 for payments to other libraries (Brown County). This is a 2.4% increase in funding for county libraries, and a 17.8% increase in payments to other libraries.

**7.2. Library Planning Committee for 2025-2029**

Library Planning Committee last met on October 4, 2023. Discussion has focused on the funding and structure of the library system. No decisions or recommendations for review with the Library Services Board at this time, but likely at the next meeting. Discussion followed on going to the municipalities that govern libraries or where they are housed using same format as Oconto Falls for a planning update. Noted the municipal meetings of Gillett (1<sup>st</sup> Thursday of the month at 6 p.m.), Lena (3<sup>rd</sup> Monday at 6 p.m.), Suring (2<sup>nd</sup> Tuesday at 6 p.m.), Oconto (3<sup>rd</sup> Tuesday at 6 p.m.), and Lakewood (2<sup>nd</sup> Tuesday at 7 p.m.).

**8. Discuss 2024 marketing Campaign**

Reviewed ad proof. Suring will provide an updated picture. Correct Gillett Public Library website.

**9. NEW BUSINESS TO CONSIDER FOR NEXT MEETING**

- Bring Wonder Book and Launch Pad for demos at the next meeting.

**10. SELECT DATE/LOCATION OF NEXT MEETING**

1/24/2024 at 2:00 pm @ Gillett Community Center, 204 E Main Street in Gillett.

**11. ADJOURNMENT**

Meeting adjourned by motion at 3:04 pm by Patenaude/Elbe.

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Erik Pritzl, Recorder      Posted December 1, 2023