

**AGENDA**  
**THURSDAY, FEBRUARY 1, 2024, 10:00 A.M.**  
**EXECUTIVE COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**COUNTY BOARD ROOM #3041 – COURTHOUSE 3<sup>RD</sup> FLOOR – BLDG. A**  
**301 WASHINGTON STREET, OCONTO, WI 54153-1699**  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)

This is an open meeting of a Standing Committee of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website calendar: [www.co.oconto.wi.us](http://www.co.oconto.wi.us)

1. Call to Order
2. Statement of Mission and Vision
3. Approval of Agenda
  - 3.1. Change of Sequence
  - 3.2. Removal of Items
4. Approval of Previous Meeting Proceedings: November 15, 2023, January 12, 2024, January 16, 2024 -10:15 a.m., January 16, 2024 – 12:45 p.m., January 17, 2024 – 12:45 p.m.
5. Communications
6. **Closed Session:** The Committee may convene into closed session, pursuant to Wis. Stats. Sec. 19.85(1)(c), to discuss compensation and employment agreement terms for County Administrator.
7. **Open Session:** The Committee shall return to open session, pursuant to Wis. Stats. Sec. 19.85(2), to conduct all legal business, if any.
8. Announcements/General Information (No action to be taken)
9. Next Meeting Date
10. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Courthouse Building "A" is located at the corner of Washington Street and Arbutus Avenue

c: Committee(FTP); County Administrator, Finance Director, Corporation Counsel, Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

kg/Date Posted: 01/29/2024

**MINUTES**  
**NOVEMBER 15, 2023 – 9:00 AM**  
**EXECUTIVE COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**COUNTY BOARD ROOM #3041 – COURTHOUSE 3<sup>RD</sup> FLOOR – BLDG. A**  
**301 WASHINGTON STREET, OCONTO, WI 54153-1699**

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*(Draft minutes, not approved by Committee)*

COMMITTEE PRESENT: Al Sleeter, Dennis Kroll, David Christianson, Tim Cole, Tom Bitters, Doug McMahon

COMMITTEE ABSENT: None.

OTHERS PRESENT: Erik Pritzl, County Administrator; Beth Ellingson, Corporation Counsel; Shelly Schultz, Human Resources Director; Kim Pytleski, County Clerk

**1. Call to Order**

Chair Sleeter called the meeting to order at 9:00 a.m.

**2. Statement of Mission and Vision**

Erik Pritzl, County Administrator, read the Mission and Vision statements.

**3. Approval of Agenda**

3.1. Change of Sequence – None.

3.2. Removal of Items – None.

Hearing no objections, the agenda was approved as presented. The motion was voted on and carried.

**4. Communications – None.**

**5. Closed Session: The Committee will convene into closed session pursuant to Wis. Stats. Sec. 19.85(1)(c) for discussion of an employment matter.**

Motion by Cole/Kroll to enter into closed session, allowing Shelly Schultz, Human Resources Director, Beth Ellingson, Corporation Counsel, Kim Pytleski, County Clerk to remain in attendance. The motion was voted on and carried by a unanimous roll call vote. Committee entered into closed session at 9:03 a.m.

**6. Open Session: The Committee will return to open session, pursuant to Wis. Stats. Sec. 19.85(2) to conduct all legal business, if any.**

Motion by Christianson/Bitters to return to open session. The motion was voted on and carried.

Motion by Cole/Kroll to direct Shelly Schultz, Human Resources Director, to proceed with the 90 day timeline for filling the County Administrator position as instructed by the Executive Committee. The motion was voted on and carried.

**7. Announcements/General Information (No action to be taken)**

Sleeter updated the committee that the interested candidate for appointment to fill the vacancy in Supervisory District 4 did not meet the residency requirement.

**8. Next Meeting Date**

Next meeting of the Executive Committee will be January 16, 2024.

**9. Adjournment**

Chair Sleeter declared the meeting adjourned at 9:51 a.m.

Kim Pytleski, Recorder

kp/Date Posted: 11/15/2023

**MINUTES**  
**JANUARY 12, 2024 – 9:30 AM**  
**EXECUTIVE COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**COUNTY BOARD ROOM #3041 – COURTHOUSE 3<sup>RD</sup> FLOOR – BLDG. A**  
**301 WASHINGTON STREET, OCONTO, WI 54153-1699**

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*(Draft minutes, not approved by Committee)*

COMMITTEE PRESENT: Al Sleeter, David Christianson, Tim Cole, Tom Bitters, Doug McMahon, Don Bartels (designee for Dennis Kroll)

COMMITTEE ABSENT: None

OTHERS PRESENT: Erik Pritzl, County Administrator; Beth Ellingson, Corporation Counsel; Shelly Schultz, Human Resources Director; Kathy Goldschmidt, Deputy Clerk

**1. Call to Order**

Chair Sleeter called the meeting to order at 9:30 a.m.

**2. Statement of Mission and Vision**

Statement of County Mission and Vision was read by Alan Sleeter, Chair.

**3. Approval of Agenda**

3.1. Change of Sequence – None.

3.2. Removal of Items – None.

Motion by Bitters/Cole to approve the agenda as presented. The motion was voted on and carried.

**4. Communications – None.**

**5. Closed Session: The Committee will convene into closed session pursuant to Wis. Stats. Sec. 19.85(1)(c) for discussion of an employment matter.**

Motion by Christianson/Bartels to enter into closed session, allowing Shelly Schultz, Human Resources Director, Beth Ellingson, Corporation Counsel, and Kathy Goldschmidt, Deputy County Clerk to remain in attendance. The motion was voted on and carried by a unanimous roll call vote. Committee entered into closed session at 9:32 a.m.

**6. Open Session: The Committee will return to open session, pursuant to Wis. Stats. Sec. 19.85(2) to conduct all legal business, if any.**

Motion by Bitters/Cole to return to open session at 11:00 a.m. The motion was voted on and carried.

**7. Discussion and Possible Action on Appointment of Interim County Administrator**

Following discussion, motion by Bitters/Christianson to appoint Lisa Sherman, Finance Director, as the Interim County Administrator at a Step 1, Grade V (\$64.04/hr.). The motion was voted on and carried.

**8. Announcements/General Information (No action to be taken) – None.**

**9. Next Meeting Date**

Next meeting of the Executive Committee will be January 16, 2024.

**10. Adjournment**

Chair Sleeter declared the meeting adjourned at 11:05 a.m.

Kathy Goldschmidt, Recorder

kg/Date Posted: 01/15/2024

**MINUTES**  
**JANUARY 16, 2024 – 10:15 AM**  
**EXECUTIVE COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**COUNTY BOARD ROOM #3041 – COURTHOUSE 3<sup>RD</sup> FLOOR – BLDG. A**  
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*(Draft minutes, not approved by Committee)*

COMMITTEE PRESENT: Al Sleeter, David Christianson, Tim Cole, Tom Bitters, Doug McMahon, Don Bartels  
(Designee for Dennis Kroll)

COMMITTEE ABSENT: None

OTHERS PRESENT: Erik Pritzl, County Administrator; Beth Ellingson, Corporation Counsel; Shelly Schultz,  
Human Resources Director; Kathy Goldschmidt, Deputy County Clerk

**1. Call to Order**

Chair Sleeter called the meeting to order at 10:15 a.m.

**2. Statement of Mission and Vision**

Statement of County Mission and Vision was read by Al Sleeter, Chair.

**3. Approval of Agenda**

3.1. Change of Sequence – None.

3.2. Removal of Items – None.

Motion by Christianson/Bitters to approve the agenda as presented. The motion was voted on and carried.

**4. Communications – None.**

**5. Closed Session: The Committee will convene into closed session pursuant to Wis. Stats. Sec. 19.85(1)(c) for discussion of an employment matter.**

Motion by Cole/Bartels to enter into closed session, allowing Shelly Schultz, Human Resources Director, Beth Ellingson, Corporation Counsel, and Kathy Goldschmidt, Deputy County Clerk to remain in attendance. The motion was voted on and carried by a unanimous roll call vote. Committee entered into closed session at 10:20 a.m.

**6. Open Session: The Committee will return to open session, pursuant to Wis. Stats. Sec. 19.85(2) to conduct all legal business, if any.**

Motion by Bitters/Christianson to return to open session at 11:51 a.m. The motion was voted on and carried.

**7. Announcements/General Information (No action to be taken) – None.**

**8. Next Meeting Date**

Next meeting of the Executive Committee will be January 16, 2024 at 12:45 p.m.

**9. Adjournment**

Chair Sleeter declared the meeting adjourned at 12:05 p.m.

Kathy Goldschmidt, Recorder

kg/Date Posted: 01/16/2024

**MINUTES**  
**JANUARY 16, 2024 – 12:45 PM**  
**EXECUTIVE COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**COUNTY BOARD ROOM #3041 – COURTHOUSE 3<sup>RD</sup> FLOOR – BLDG. A**  
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*(Draft minutes, not approved by Committee)*

COMMITTEE PRESENT: Al Sleeter, David Christianson, Tim Cole, Tom Bitters, Doug McMahon, Don Bartels (designee for Dennis Kroll)

COMMITTEE ABSENT: None

OTHERS PRESENT: Erik Pritzl, County Administrator; Beth Ellingson, Corporation Counsel (arrived at 1:39 p.m.); Shelly Schultz, Human Resources Director; Kathy Goldschmidt, Deputy County Clerk

**1. Call to Order**

Chair Sleeter called the meeting to order at 12:47 p.m.

**2. Statement of Mission and Vision**

Statement of County Mission and Vision was read by Al Sleeter, Chair.

**3. Approval of Agenda**

3.1. Change of Sequence – None.

3.2. Removal of Items – None.

Motion by McMahon/Bitters to approve the agenda as presented. The motion was voted on and carried.

**4. Communications**

Shelly Schulz, Human Resource Director, announced the applicant for the 10:30 interview on 1/17/2024 rescinded their application, agenda will be cancelled.

**5. Closed Session: The Committee will convene into closed session pursuant to Wis. Stats. Sec. 19.85(1)(c) for discussion of an employment matter.**

Motion by Cole/Bitters to enter into closed session, allowing Shelly Schultz, Human Resources Director, Beth Ellingson, Corporation Counsel, and Kathy Goldschmidt, Deputy County Clerk to remain in attendance. The motion was voted on and carried by a unanimous roll call vote. Committee entered into closed session at 12:50 p.m.

**6. Open Session: The Committee will return to open session, pursuant to Wis. Stats. Sec. 19.85(2) to conduct all legal business, if any.**

Motion by Bartels/Cole to return to open session at 2:20 p.m. The motion was voted on and carried.

**7. Announcements/General Information (No action to be taken) – None.**

**8. Next Meeting Date**

Next meeting of the Executive Committee will be January 17, 2024, at 12:45 p.m.

**9. Adjournment**

Chair Sleeter declared the meeting adjourned at 2:21 p.m.

Kathy Goldschmidt, Recorder

kg/Date Posted: 01/16/2024

**MINUTES**  
**JANUARY 17, 2024 – 12:45 PM**  
**EXECUTIVE COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**COUNTY BOARD ROOM #3041 – COURTHOUSE 3<sup>RD</sup> FLOOR – BLDG. A**  
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*(Draft minutes, not approved by Committee)*

COMMITTEE PRESENT: Al Sleeter, David Christianson, Tim Cole, Tom Bitters, Doug McMahon, Don Bartels (designee for Dennis Kroll)

COMMITTEE ABSENT: None

OTHERS PRESENT: Erik Pritzl, County Administrator; Beth Ellingson, Corporation Counsel (arrived 1:00 p.m., left 1:24 p.m.); Shelly Schultz, Human Resources Director; Kathy Goldschmidt, Deputy Clerk

**1. Call to Order**

Chair Sleeter called the meeting to order at 12:45 p.m.

**2. Statement of Mission and Vision**

Statement of County Mission and Vision was read by Al Sleeter, Chair.

**3. Approval of Agenda**

3.1. Change of Sequence – None.

3.2. Removal of Items – None.

Motion by Cole/Christianson to approve the agenda as presented. The motion was voted on and carried.

**4. Communications**

- Shelly Shultz, Human Resource Director, explained Department Heads where given a sheet to rate the candidates and will be reviewed with committee.

- Shultz received an email from the second interviewee thanking the group for their time.

**5. Closed Session: The Committee will convene into closed session pursuant to Wis. Stats. Sec. 19.85(1)(c) for discussion of an employment matter.**

Motion by McMahon/Cole to enter into closed session, allowing Shelly Schultz, Human Resources Director, Beth Ellingson, Corporation Counsel, and Kathy Goldschmidt, Deputy County Clerk to remain in attendance. The motion was voted on and carried by a unanimous roll call vote. Committee entered into closed session at 12:50 p.m.

**6. Open Session: The Committee will return to open session, pursuant to Wis. Stats. Sec. 19.85(2) to conduct all legal business, if any.**

Motion by Christianson/Bitters to return to open session at 3:40 p.m. The motion was voted on and carried.

Motion by Bartels/Cole to direct the Human Resource Director to do a background check and offer the position to the candidate chosen in closed session at a Step 1, \$127,315.50. The motion was voted on and carried by a unanimous roll call vote.

**7. Announcements/General Information (No action to be taken) – None.**

**8. Next Meeting Date**

Next meeting of the Executive Committee will be as needed.

**9. Adjournment**

Chair Sleeter declared the meeting adjourned at 3:47 p.m.

Kathy Goldschmidt, Recorder

kg/Date Posted: 01/18/2024