

**AGENDA**  
**THURSDAY, FEBRUARY 8, 2024 –9:00 AM**  
**HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041**  
**OCONTO WI 54153**  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)

This is an open meeting of a Standing Committee of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County’s website calendar: [www.co.oconto.wi.us](http://www.co.oconto.wi.us)

1. Call to Order
2. Statement of County Mission and Vision
3. Approval of Agenda
  - 3.1. Change of Sequence
  - 3.2. Removal of Items
4. Approval of Minutes of Previous Meeting (Enc.)
5. Review Prior Months Vendor Payments (Enc.)
6. Communications
7. Approve Bridge Aid Account Carry Over
8. Staff Update
9. Machinery Update
10. Roadwork Update
11. WI-DNR Fire Suppression MOU
12. 2022-2023 Annual Winter Report
13. Sign Timberland Invasive Partnership (TIP) MOU
14. Announcements/General Information (No action to be taken)
15. Next Meeting Date
16. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk’s office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Courthouse Building “A” is located at the corner of Washington Street and Arbutus Avenue

c: Committee(FTP); County Administrator, Finance Director, Corporation Counsel, Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

VMH/Date Posted: February 1, 2024

**MINUTES**  
**THURSDAY, DECEMBER 7, 2023 – 9:00 A.M.**  
**HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041**  
**OCONTO WI 54153**  
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*(Draft minutes not approved by committee)*

COMMITTEE PRESENT: Elmer Ragen, David Behrend, David Christianson, Robert Wolf, Joel Lavarda

ABSENT: None

OTHERS PRESENT: Brandon Hytinen, Vanessa Hasenberg, Erik Pritzl

1. Call to Order

Chair Christianson called the meeting to order at 9 am.

2. Statement of County Mission and Vision by Hytinen

3. Approval of Agenda

2.1 Change of Sequence – None.

2.2 Removal of Items – None.

Motion by Wolf/Ragen to approve the agenda. The motion was voted and carried.

4. Approval of Minutes of Previous Meeting(s)

Motion by Lavarda/Behrend to approve the November 2, 2023 minutes. The motion was voted and carried.

5. Review Prior Months Vendor Payments

Vendor payments were discussed.

6. Communications

-Notice of Public Hearing – No Impact

- Discussion on process for reducing speed limit on STH-22 near US-141. Hytinen recommends contacting WisDOT engineer, Rod Hamilton, who completed the most recent speed study in that area. WisDOT has jurisdiction on setting speeds. He will also mention at next Traffic Safety Commission meeting.

-Email from citizen concerned about snowmobile trail planned along CTH-W. Hytinen forwarded to Monty Brink in Forestry to respond. The route is temporary due to bridge closure by National Forest Service.

-Cards received from Wisco Oil and Robert E. Lee.

7. Lena Snow Drifters Snowmobile Club Request

Club requesting use of CTH J bridge across Little River, with the condition they maintain snow removal. Motion by Lavarda/Wolf to allow them to use this crossing. The motion was voted and carried.

8. Highway Fee Schedule

Discussed permit fees and application process to exceed posted weight limits. Motion by Lavarda/Behrend to change the current fee of \$25 to the following effective January 1, 2024:

- One Truck, One Trip - \$100
- One Truck, Numerous Trips - \$200
- Fleet of Trucks, Numerous Trips - \$500

With specifications on weight allowed per axle. The motion was voted and carried.

9. Roadwork Update

-30% plans for CTH-C, Brown Road to CTH-S, have been submitted for review. This is a STP (Surface Transportation Program) project, funded 80% by WisDOT, with work to begin in 2026.

-Snow fence crews are starting installation, but cannot fully install until ground is frozen to keep in place. Discussion followed on living snow fence options.

-Currently patching, doing beam guard repair, brush cutting, and working on year-end inventory counts.

10. Staffing Update

-Received retirement notices for Shop Foreman and Operator 2/Fuel-Tire position.

-Three internal employees will be interviewed on Monday for Shop Foreman position.

-Operator 2/Fuel-Tire position filled internally and training in progress.

-Two interviews scheduled for Wednesday for Operator opening.

11. Equipment Update

-Three tri-axes ordered are at Monroe Truck being built, anticipated to be ready middle of January.

-Reviewing specifications for plow equipment for trucks that were ordered for 2024. Adding plate and pintle for capability to pull trailers.

-Lavarda questioned emissions requirements for 2025-2026.

-Sign truck was repaired with new board to handle crane operation in colder temperatures. Truck in shop again due to blown fuse. Kurt Niemann in contact with International Truck.

12. 2024 Winter Road School

Scheduled for January 22 – 24. Discussion on who is attending, and Pritzl reminded posting agenda for quorum.

13. Announcements/General Information/Guests (No action to be taken)

-WisDOT suspended utility permits with Quanta Services due to performance issues.

-Hytinen continues to help locals apply for LRIP (Local Road Improvement Projects) funding.

-Hytinen thanked committee for their continued guidance and support this year.

14. Next Meeting Date

Next meeting scheduled for Thursday, January 4, 2024, at 9 am in the County Board room.

15. Adjournment

Chair Christianson declared meeting adjourned at 9:58 am.

Vanessa Hasenberg

Recorder

Date Posted: December 14, 2023

INVOICE REGISTER REPORT FOR COUNTY OF OCONTO  
 INVOICE ENTRY DATES 12/03/2023 - 02/03/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
---	TOTALS BY FUND ---						
	702 - HIGHWAY			1,669,616.74	33,719.97		
---	TOTALS BY DEPT/ACTIVITY ---						
	70-16103 - HIGHWAY			<i>salt</i> - 153,253.89	0.00		
	70-16105 - HIGHWAY			1,449.57	0.00		
	70-16114 - HIGHWAY			<i>repair parts</i> - 107,441.05	17,174.39		
	70-16115 - HIGHWAY			<i>tires</i> - 9,956.03	984.06		
	70-16116 - HIGHWAY			868.92	403.82		
	70-16117 - HIGHWAY			<i>iron + steel</i> - 2,466.92	2,466.92		
	70-16119 - HIGHWAY			<i>fuel</i> - 19,127.10	5,975.36		
	70-16120 - HIGHWAY			<i>diesel</i> - 77,410.86	0.00		
	70-16123 - HIGHWAY			<i>lubricating oil</i> - 8,112.67	0.00		
	70-16124 - HIGHWAY			49.17	0.00		
	70-16126 - HIGHWAY			369.60	0.00		
	70-16131 - HIGHWAY			420.00	0.00		
	70-53110 - HIGHWAY ADMINISTRATION			2,254.63	996.96		
	70-53192 - RADIO EXPENSES			58.95	27.13		
	70-53194 - DRUG & ALCOHOL TESTING			294.60	0.00		
	70-53196 - STATE ADMINISTRATION			196.40	0.00		
	70-53220 - FIELD SMALL TOOLS			3,885.30	53.52		
	70-53230 - SHOP OPERATIONS-OCONTO			3,143.64	549.42		
	70-53232 - SHOP OPERATIONS-SURING			9,088.04	1,194.91		
	70-53235 - FUEL HANDLING			13,029.52	0.00		
	70-53254 - COUNTY PIT SPRUCE			1,941.35	19.25		
	70-53260 - BITUMINOUS OPERATIONS			7,019.78	877.45		
	70-53271 - BLDG & GRNDS OPNS-OCON			5,140.67	73.92		
	70-53272 - BLDGS & GRNDS OPNS-MOU			1,288.39	0.00		
	70-53273 - BLDG & GRNDS OPNS-SURI			8,055.29	455.60		
	70-53274 - BLDG & GRNDS OPNS-SAMP			1,410.56	0.00		
	70-53281 - ACQUISITION OF CAPITAL			1,116,137.49	0.00		
	70-53290 - SALT BRINE			1,752.59	999.95		
	70-53301 - COUNTY ROAD MAINTENANC			39,431.21	0.00		
	70-53302 - COUNTY SNOW & ICE CONT			1,919.97	48.96		
	70-53312 - STP - OTHERS			2,696.77	0.00		
	70-53321 - STATE MAINTENANCE			3,694.70	0.00		
	70-53322 - STATE WINTER			1,631.91	0.00		
	70-53324 - STATE BRIDGE MAINTENAN			4,210.29	0.00		
	70-53327 - STATE ROADSIDE MAINTEN			10,385.22	0.00		
	70-53331 - LOCAL GOVT-ROAD MAINTEN			16,605.36	0.00		
	70-53334 - LOCAL BRIDGE			31,297.98	0.00		
	70-53340 - LOCAL DEPARTMENTS SERV			2,120.35	1,418.35		