

2nd AMENDED AGENDA
(WEDNESDAY) FEBRUARY 14, 2024 – 8:30 A.M.
PROPERTY & TECHNOLOGY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
COUNTY BOARD ROOM #3041, COURTHOUSE 3RD FLOOR, BLDG “A”
OCONTO WI 54153
www.co.oconto.wi.us

This is an open meeting of a Standing Committee of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website calendar: www.co.oconto.wi.us

1. Call to Order
2. Statement of County Mission and Vision
3. Approval of Agenda
 - 3.1. Change of Sequence
 - 3.2. Removal of Items
4. Approval of Minutes of Previous Meeting of 1/10/2024 (Enc.)
5. Communications
6. Maintenance Engineer Report (No Action to be taken)
 - 6.1. Discuss Building C Northeast Entrance Way Tiles
 - 6.2. Update on Audio/Video in Health & Human Services Conference Room
7. ~~Update on Office Furniture for Dispatch~~ **Approval of Request for Proposal for Dispatch Center through NG911 PSAP Grant**
8. On-Call Log
9. Technology Service Director Report (No Action to be taken)
 - 9.1. County Wireless Controller & Access Point
 - 9.2. ~~Client Tech 1 Position~~ **Staffing Update**
 - 9.2.1. **Client Tech 1 Position**
 - 9.2.2. **Classification of Network Systems Analyst**
 - 9.3. Office 365 Migration Update
 - 9.4. Cisco Switch Upgrade
10. Intrado TXT29-1-1 Service Renewal Contract (Enc.)
11. Review Prior Months Vendor Payments (Enc.)
12. Announcements/General Information (No action to be taken)
13. Next Meeting Date
14. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Courthouse Building “A” is located at the corner of Washington Street and Arbutus Avenue

c: Committee (FTP); County Administrator, Finance Director, Corporation Counsel, Maintenance Engineer, Technology Services Director, Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

kP/Date Posted: 2/9/2024

Mission: To responsibly serve, support, and protect the people and places throughout our community.

Vision: An empowered community where safety, sustainability, and well-being are enhanced by our work.

MINUTES
(WEDNESDAY) JANUARY 10, 2023 – 8:30 A.M.
PROPERTY & TECHNOLOGY COMMITTEE OF
OCONTO COUNTY BOARD OF SUPERVISORS
301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041
OCONTO WI 54153

www.co.oconto.wi.us

(Draft minutes, not approved by Committee)

COMMITTEE PRESENT: Richard Pillsbury, John Wittkopf, Guy Gooding, Brandon Dhuey

COMMITTEE ABSENT: Doug McMahon

OTHERS PRESENT: Erik Pritzl, County Administrator; Al Sleeter, County Board Chair; Beth Ellingson, Corporation Counsel; Kathy Goldschmidt, Deputy County Clerk; Scott Krueger, Maintenance Engineer; Melissa Schwaller, Technology Services Director; Todd Skarban, Sheriff

1. Call to Order

Vice Chair Gooding called the meeting to order at 8:30 a.m.

2. Statement of County Mission and Vision

Statement of County Mission and Vision was read by Erik Pritzl, County Administrator.

3. Approval of Agenda

3.1. **Change of Sequence** – None.

3.2. **Removal of Items** – None.

Motion by Pillsbury/Gooding to strike out T523 on Item #10. The motion was voted on and carried.

Motion by Wittkopf/Dhuey to approve the agenda as amended. The motion was voted on and carried.

4. Approval of Minutes of Previous Meeting

Motion by Dhuey/Wittkopf to approve the Property & Technology minutes of December 13, 2023. The motion was voted on and carried.

5. Communications

Three building use applications were received; Wanezek, Jaekels, Daul & Babcock, S.C. for January 4, 2024, Janssen Law Firm for January 23 & 25, 2024, and Attorney Peter Borchardt/Czachor, Polack & Borchardt for January 30, 2024. Treated as information.

6. Maintenance Engineer Report

6.1. Discuss Courthouse Mural

Committee discussed courthouse murals. Pritzl to contact neighboring counties to see if they have a policy or procedures set and report back at the next committee meeting.

7. Approve Carry Over Accounts Maintenance Department

Motion by Wittkopf/Gooding to approve carrying over Account #100-26-51610-57911 – Beyer Home Repairs (\$24,244.19), Account #100-26-57140-58200 – Window Replacement Building A (\$20,000.00), Account #100-26-51610-52450 – Landscape Courthouse (\$7,584.00), Account #100-26-57140-58200 – Courthouse Windows Building C (\$4,925.00), and Account #100-26-57140-58200 – Annex AC Unit (\$45,000.00). Total of all carryover accounts \$101,753.19. The motion was voted on and carried. Written documentation on account numbers and amounts should be included with the packet in the future on the Request for Account Carryover Form.

8. On-Call Log

There were no call-ins for the month of December.

9. Technology Service Director Report

9.1. Technology Services Network Systems Administrator Update

Justin Enderby was hired as the Network/System Administrator and will start January 29, 2024. The Client Tech I position has been posted.

9.2. Office 365 Update

Training for administration on Office 365 has been set for January 22-26, 2024.

9.3. County Public & Private WIFI Issues

During an outage with a switch our WIFI controller went down and had to be replaced under our Smartnet contract. Due to the controllers and access points being outdated the Technology Services staff had to manually enter the data back in. Supervisor Gooding questioned average number of years controllers/access points should be updated; Schwaller will report back at the next committee meeting.

9.4. Cisco Switch Issues

Two switches went out over the holidays, one is covered by insurance the other is not. Melissa Schwaller, Technology Services Director, is working with Cisco to see what is covered.

10. Approve Carry Over of Account #100-22-57190-58256-~~T523~~

Motion by Dhuey/Pillsbury to approve carrying over Account #100-22-57190 – VOIP Account (\$25,952.48), and

Capital Outlay Account 100-22-57190-58256 – County Sales Tax to support various ongoing 2023 TS Projects (\$60,752.68), 100-22-57190-58256 – Office 365 Project (\$67,372.73), IMS21 Imaging Replacement (\$110,000.00), Timekeeping Project (\$40,000.00) and Milestone Replacement (\$100,000.00). Total of all carryover accounts \$378,125.41. The motion was voted on and carried.

11. Approval of Oconto County Historical Society Lease Extension

Motion by Wittkopf/Dhuey to approve the extension of the Historical Society Lease Agreement for another 20 years with the same terms and conditions. New agreement will need to be drafted in 2044. The motion was voted on and carried.

12. Approval of Bid Award and Purchase of Milestone Servers

Six bids were received for the milestone servers. Following discussion, motion by Wittkopf/Gooding to approve Heartland Business Systems, 1700 Stephen Street, Little Chute, WI 54140 bid of \$79,811.00 for the purchase of Milestone Servers and forward to county board. The motion was voted on and carried.

13. Review Prior Months Vendor Payments

Committee reviewed December vouchers.

14. Announcements/General Information – None.

15. Next Meeting Date

Next meeting date is set for February 14, 2024, at 8:30 a.m.

16. Adjournment

Gooding adjourned meeting at 9:12 a.m.

Kathy Goldschmidt, Recorder
Posted: January 10, 2024



Company Name: Intrado Life & Safety Solutions Corporation

TXT29-1-1 Service Renewal

for

Oconto County 911, WI

(Direct Sale)

Quote Number: 75171

Version: 1

January 23, 2024

The terms and conditions available at <https://www.intrado.com/legal-privacy/terms/call-handling> as of the date of this Quote will apply to this Quote, unless the parties have entered into a separate mutually executed agreement, or Customer is purchasing under a cooperative purchasing agreement. The terms of this Quote will govern any conflict with the above-mentioned terms, and Customer's issuance of a purchase order for any or all of the items described in this Quote will constitute acknowledgement and acceptance of such terms. No additional terms in Customer's purchase order will apply. This document contains confidential and proprietary information of Intrado, and such information may not be used or disclosed without prior written consent.

Summary - Oconto County 911

Item	Price
Recurring Services	\$15,335.50
Total:	\$15,335.50

Year	Systems	Professional Services	Recurring Services	Maintenance Services	Totals
Year 1			\$3,630.00		\$3,630.00
Year 2			\$3,630.00		\$3,630.00
Year 3			\$3,630.00		\$3,630.00
Year 4			\$3,630.00		\$3,630.00
Year 5 – 82 days			\$815.50		\$815.50
Totals			\$15,335.50		\$15,335.50

Configuration Parameters - Oconto County 911

Site Configuration

Total Positions	3 primary, 2 dark backup
CPE Provider	Intrado

Recurring Services

TXT29-1-1 Recurring Services	\$15,335.50
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Item#	Description	Qty	List Price	Selling Price	Total
TXT29-1-1 Recurring Services					
P10062	ITS Service (Annual) - Year 1	1	\$1,980.00	\$1,980.00	\$1,980.00
ITXTARF1	TXT29-1-1 Annual Recurring Fee per PSAP (1-4 Seats) - Year 1	1	\$1,650.00	\$1,650.00	\$1,650.00
P10062	ITS Service (Annual) - Year 2	1	\$1,980.00	\$1,980.00	\$1,980.00
ITXTARF1	TXT29-1-1 Annual Recurring Fee per PSAP (1-4 Seats) - Year 2	1	\$1,650.00	\$1,650.00	\$1,650.00
P10062	ITS Service (Annual) - Year 3	1	\$1,980.00	\$1,980.00	\$1,980.00
ITXTARF1	TXT29-1-1 Annual Recurring Fee per PSAP (1-4 Seats) - Year 3	1	\$1,650.00	\$1,650.00	\$1,650.00
P10062	ITS Service (Annual) - Year 4	1	\$1,980.00	\$1,980.00	\$1,980.00
ITXTARF1	TXT29-1-1 Annual Recurring Fee per PSAP (1-4 Seats) - Year 4	1	\$1,650.00	\$1,650.00	\$1,650.00
P10062	ITS Service (Annual) - Year 5 – 82 days	1	\$1,980.00	\$444.82	\$444.82
ITXTARF1	TXT29-1-1 Annual Recurring Fee per PSAP (1-4 Seats) - Year 5 – 82 days	1	\$1,650.00	\$370.68	\$370.68
				Subtotal	\$15,335.50
				Total	\$15,335.50

Notes

- 1** Quote to renew the customers TXT29-1-1 services for 3 primary positions and 2 backup positions. Renewal term date will be December 14, 2023 through March 4, 2028 (4 years and 82 days). Previous quote: 22153 v2
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Terms

VENDOR NAME	Intrado Life & Safety Solutions Corporation Include quote number and customer EIN/Tax Identification Number on P.O.
SUBMIT P.O.	erd-ordermanagementteam@intrado.com
PRICING	All prices are in USD Taxes, if applicable, are extra. Handling and Shipping charges are extra unless specified on the quote.
SHIPPING TERMS	FCA (Montreal), INCOTERMS 2010
INVOICING	If Intrado is not performing Installation, software and equipment will be deemed accepted when Intrado has completed its shipping obligations. If Intrado is performing Installation, then Customer will provide Intrado with a written notice of acceptance or rejection, based on a Severity Level 1 or 2 failure (as defined in the Maintenance and Support terms), within ten calendar days after Intrado's notice of System Cutover ("Notification Date"), which acceptance will not be unreasonably withheld or conditioned. If Customer does not accept software and equipment, it will notify Intrado in writing within ten calendar days of the Notification Date, and will specify the Severity Level 1 or 2 failure. Intrado will use commercially reasonable efforts to promptly diagnose and correct all identified failures, and the acceptance process will be repeated until acceptance occurs. If Customer fails to provide written notice of rejection as stated above within the time stated above, acceptance will be deemed to have occurred. "System Cutover" will mean the first date that software and equipment is used for live call-taking or dispatching. If software and/or equipment are being installed at multiple sites, the above acceptance process will apply to each site. The date of acceptance of the first site will be referred to as "Final Acceptance." Services will be deemed accepted when performed. If installation is not purchased, then all fees will be invoiced on shipment. If installation is purchased, Customer will be invoiced according to the following terms: <ul style="list-style-type: none">• 30% on acceptance of Customer's Order• 30% on shipment• 30% on System Cutover• 10% on Final Acceptance
DELIVERY	TBD
VALIDITY	Quote expires on July 23, 2024. However, part numbers beginning with Q, such as QXXXXX, constitute unique third-party components. These components, including model and price, (i) may be subject to change at any time; and (ii) are non-cancellable, non-refundable, and non-exchangeable at any time.
COPYRIGHT	The information contained in this document is proprietary to Intrado Life & Safety Solutions Corporation and is offered solely for the purpose of evaluation.

Revision History

Revision Level	Proposal Writer	Notes	Date Revised
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Optional Signature Page

Customer can purchase the products and services in this Quote by:

- Issuing a purchase order for the Total Amount of the quote
- OR
- By signing below

Intrado Quote Number: 75171 Version: 1 Date Issued: January 23, 2024

Total Purchase Amount (Not including Optional Products or Services): \$15,335.50

Please check one: Bill the Total Amount Upfront: Bill Annually:

ACCEPTED AND AGREED:

Customer is committing to the Total Purchase Amount listed above.

Customer Entity Name: Oconto County 911, WI

Signature: _____

Printed Name: _____

Title: _____

Date Signed: _____

By signing above, Customer acknowledges and agrees with the terms of the box checked below:

A customer purchase order is required to pay any invoice relating to this quote. Customer acknowledges that Intrado will not ship any equipment or software, or commence any services, until it has received customer's corresponding purchase order.

A customer purchase order is NOT required to pay any invoice relating to this quote. The signature above authorizes Intrado to ship, provide services, and invoice customer.

The terms and conditions available at <https://www.intrado.com/legal-privacy/terms/call-handling> as of the date of this Quote will apply to this Quote, unless the parties have entered into a separate mutually executed agreement, or Customer is purchasing under a cooperative purchasing agreement. The terms of this Quote will govern any conflict with the above-mentioned terms, and Customer's issuance of a purchase order for any or all of the items described in this Quote will constitute acknowledgement and acceptance of such terms. No additional terms in Customer's purchase order will apply. This document contains confidential and proprietary information of Intrado, and such information may not be used or disclosed without prior written consent.

MAINTENANCE DEPARMTENT INVOICES
 POST DATES 01/01/2024 - 01/31/2024

Vendor	Invoice Description	Amount	Check #
OTIS ELEVATOR CO	CUST 294912 MAINTENANCE 1/1/24-6/30/24	155.64	198038
ITU ABSORBTECH INC	CUST 127696-001 - CH MATS	126.09	198163
ITU ABSORBTECH INC	CUST 127695-002 - LEC MATS	141.79	198163
ENERGY CONTROL & DESIGN INC	CUST OC COUR MAINT. AGREE MECHANICAL 7/1/21-6/30/25	2,384.25	6807
ENERGY CONTROL & DESIGN INC	CUST OC COUR MAINT. AGREE TEMP 7/1/21-6/30/25	745.00	6807
ENERGY CONTROL & DESIGN INC	OC COUR MAINT AGREE TEM 7/1/23-6/30/24	1,890.00	6807
ENERGY CONTROL & DESIGN INC	CUST OC COUR MAINT AGREE MECH 7/1/23-6/30/24	8,338.00	6807
J AND J CLEANING	CUST 0009	12,295.00	6847
WISCONSIN PUBLIC SERVICE CORP	ACCT 0402940263-00002 ELECTRIC CH	7,788.62	6871
CONSTELLATION	ACCT BG-211237 GAS SUPPLY FOR CH	7,179.60	6805
WISCONSIN PUBLIC SERVICE CORP	ACCT 0402940263-00022 ELECTRIC JAIL	7,881.68	6871
AMAZON CAPITAL SERVICES, INC	ACCT A35MAFMFZ5YMWY VINYL BADGE HOLDERS/CLIPS	127.77	6704
O'REILLY AUTO PARTS	CUST 2685278 GASANTFZ - GAL HYDR OIL	104.35	198176
COUNTRY VISION COOPERATIVE	CUST 5170591 GENERATOR JAIL LEC	1,272.32	6806
ENERGY CONTROL & DESIGN INC	CUST OC COUR DISPLAY BOILER #2	1,315.51	6807
BAY IMPRESSIONS LTD	DESK CALENDARS	17.97	197960
BELSON CO	CUST OCC500/OCC500A PAPER PRODUCTS	1,669.09	6838
Total For Dept 26-51610 COURTHOUSE MAINTENANCE		53,432.68	
Total For Fund 100 GENERAL FUND		53,432.68	
Total For All Funds:		53,432.68	
Fund 100 GENERAL FUND			
0127	- BAY IMPRESSIONS LTD	17.97	
0149	- BELSON CO	1,669.09	
0350	- ENERGY CONTROL & DESIGN INC	14,672.76	
0500	- ITU ABSORBTECH INC	267.88	
1441	- WISCONSIN PUBLIC SERVICE CORP	15,670.30	
2945	- OTIS ELEVATOR CO	155.64	

8573	- O'REILLY AUTO PARTS	104.35
8805	- CONSTELLATION	7,179.60
9025	- COUNTRY VISION COOPERATIVE	1,272.32
9311	- J AND J CLEANING	12,295.00
9479	- AMAZON CAPITAL SERVICES, INC	127.77
TOTAL FUND 100 GENERAL FUND		<u>53,432.68</u>

TECHNOLOGY SERVICE DEPARTMENT INVOICES
POST DATES 01/01/2024 - 01/31/2024

Vendor	Invoice Description	Amount	Check #
DURA SOFTWARE, INC.	OCONTOCOUNTY; 2024 SOFTWARE MAINT & TECH SUPPORT	2,348.00	197843
HELPDESK TECHNOLOGY	OCONTOCOUNTY; ANNUAL 2/2024-1/2025	3,290.12	197856
UW MADISON ACCOUNTING SERVICES	AR-0002373; 4H ONLINE ENROLLMENT 10/2023-09/2024	500.00	197934
NETWRIX CORPORATION	OCONTO COUNTY; STEALTHBITS MAINTENANCE & SUPPORT [YEAR 2 OF 3]	6,626.40	198171
CDW GOVERNMENT INC	1576576; TS2024002 BEYOND TRUST RENEWAL & REMOTE SUPPORT MAINT.	2,605.00	198220
HEARTLAND BUSINESS SYSTEMS	A8346819; TS2024001	5,592.14	6809
AMAZON CAPITAL SERVICES, INC	A35MAFMFZ5YMWY; TS2024005	89.01	6798
AMAZON CAPITAL SERVICES, INC	A35MAFMFZ5YMWY	48.99	6798
CLEARGOV INC.	OCONTOCOUNTY; 2024 CAPITAL BUDGETING SUITE RENEWAL	4,440.00	6664
CLEARGOV INC.	OCONTOCOUNTY; 2024 DIGITAL BUDGET BOOK SUITE RENEWAL	7,426.30	6664
NTERONE CORPORATION	OCONTOCOUNTY; TS2023127	2,495.00	198175
CDW GOVERNMENT INC	1576576; TS2024003 (3) VOIP PHONES	901.68	198220
Total For Dept 22-51440 TECHNOLOGY SERVICES		36,362.64	
CDW GOVERNMENT INC	1576576; TS2024007 (3) CISCO HANDSETS	62.04	198220
Total For Dept 22-57140 VOIP		62.04	
Total For Fund 100 GENERAL FUND		36,424.68	
Fund 100 GENERAL FUND			
0239	- CDW GOVERNMENT INC	3,568.72	
2837	- HELPDESK TECHNOLOGY	3,290.12	
3777	- HEARTLAND BUSINESS SYSTEMS	5,592.14	
9152	- UW MADISON ACCOUNTING SERVICES	500.00	
9369	- CLEARGOV INC.	11,866.30	
9479	- AMAZON CAPITAL SERVICES, INC	138.00	
9486	- DURA SOFTWARE, INC.	2,348.00	
9680	- NETWRIX CORPORATION	6,626.40	
9838	- NTERONE CORPORATION	2,495.00	
TOTAL FUND 100 GENERAL FUND		36,424.68	