

AGENDA
WEDNESDAY, MARCH 8 2023, 9:00 AM
OCONTO COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD
301 WASHINGTON STREET, COURTHOUSE BUILDING "A" COUNTY BOARD ROOM #3041
www.co.oconto.wi.us

This is an open meeting of the Oconto County Health and Human Services Board. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting by forwarding the complete agenda to the newspapers and to all news media who have requested the same, as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website: www.co.oconto.wi.us

1. Call Meeting to Order
2. Approval of Agenda
 - 2.1. Changes in Sequence
 - 2.2. Removal of Items
3. Approval of Minutes of Previous Meetings (Enc.)
4. Communications
5. Resolution Purchase of Passenger Van for New View Industries (Enc.)
6. Discussion - Purchase of Manufacturing Equipment -Stacker Forklift
7. Childcare Expansion Update
8. Healthy Oconto County Key Informant Interview (Enc.)
9. Approval of 2023 Contracts; Rise and Shine Adult Family Home, Brown County Sheriff's Department, Sheboygan County Sheriff's Department, Fond du Lac Sheriff's Department, Ingrid Lawrence, Children's Service Society of Wisconsin, Foundations Health and Wholeness Inc., Hopeful Haven Inc., Positive Alternatives Inc., Family Services of Northeast Wisconsin, Northwest Passage LTD, and Rawhide (Enc.)
10. Approval of Budget Adjustments
11. Review of Prior Months Vendor Payments
12. Manager Division Reports
13. Approval of Attendance at Non-County Meeting(s)
14. Announcements/General Information (no action to be taken)
15. Set Next Meeting Date(s)
16. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins, so appropriate accommodations can be made.

Persons who are members of another governmental body but who are not members of this committee may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

cc: Committee (FTP); County Administrator, Finance Director, Corporation Counsel, Human Resource Director, HHS Division Managers, Tom Bitters, Stephanie Holman, Barton Schindel, Deanna Tachick, Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

wsd/Date Posted: 03-02-2023

MINUTES
WEDNESDAY, FEBRUARY 8, 2023
OCONTO COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD
LEC CONFERENCE ROOM –NORTH & SOUTH
220 ARBUTUS AVE. OCONTO, WI 54153

(Draft minutes until approved by Board)

BOARD PRESENT: Tom Bitters, Barton Schindel, Judith Buhrandt, Carole Heise, Stephanie Holman, Kathy Gohr, Carolyn Barke, Karl Ballestad

BOARD ABSENT: Jolene Barkhaus

OTHERS PRESENT: Al Sleeter, County Board Chair; Erik Pritzl, County Administrator; Scott Shackelford, Director; Betty Bickel, Deputy Director/Operations Manager; Will Kline, Vocational Service Manager; Debra Konitzer, Public Health Manager; Chris Hanke, Community Services Manager; Carrie Kleinschmidt, Family Services Manager; Erin Helman, Family Services Supervisor; Beth Ellingson, Corporation Counsel; David Behrend, County Board Supervisor; Kim Reifsteck, Fraud Investigator; Carla Ruechel, Child Care Coordinator; Kelly Sailer, Accountant I; Wendy Dey, Confidential Secretary

1. Call Meeting to Order

The meeting was called to order at 9:00 a.m. by Chair Bitters.

2. Approval of Agenda

2.1 Change in Sequence – None.

2.2 Removal of Items – Following an explanation by Betty Bickel, Deputy Director/Operations Manager, motion by Gohr/Heise to remove Agenda item # 9 and approve the Agenda as amended. The motion was voted on and carried.

3. Approval of Minutes of Previous Meeting

- Motion by Holman/Buhrandt to approve the January 4, 2023 meeting minutes as presented. The motion was voted on and carried.

4. Communications

- Wendy Dey, Confidential Secretary, read a resignation letter from Hayley Nerat, Clinical Therapist. Her last day will be on February 24, 2023.
- Carrie Kleinschmidt, Family Services Manager, read a letter received by the Wisconsin Department of Children and Families. The letter complimented Family Services for its exceptional performance rate of 99.35% for 2022 for completing and documenting monthly face to face contacts with children/youth in out of home care.
- Betty Bickel, Deputy Director/Operations Manager, introduced new employee, Kelly Sailer, Accountant I.

5. Fraud Presentation

Kim Reifsteck, Fraud Investigator gave a presentation regarding Fraud in Oconto County. In 2022, Food Share recovered \$137,292.21, Medical Assistance recovered \$63,586.71, and Energy Assistance recovered \$2,662.00 in over payments. If the over payment is determine to be unintentional, the County will receive 15% of the total over payment back, the State receives the rest. If the overpayment is determined to be intentional fraud, Oconto County will then receive 20% of the overpayment back, the State will receive the rest.

6. Child Care Expansion Discussion

Scott Shackelford, Director and Debra Konitzer, Public Health Manager led a discussion regarding Child Care Expansion in Oconto County. There is a second applicant who applied for funding under the recent RFA that was put out. The Board requested that more information be compiled and brought back for a discussion at the next meeting regarding this certified day care provider.

7. Approval of 2023 Contracts; Genuine Hearts, LLC, Aurora Residential, Pamela Page APNP, Dr. Neha Thapa, Christian Servants Home Care, and Hycrest Kennels 2 of Pound

Chris Hanke, Community Services Manager, and Scott Shackelford, Director, presented 2023 contracts for approval. Following discussion, motion by Holman/Barke to approve the 2023 contracts as presented. The motion was voted on and carried.

8. Approval of Budget Adjustments

Following discussion, motion by Holman/Gohr to approve the Budget Adjustments. The motion was voted on and carried.

9. Approval of Amended 2023 Fee Schedule – Item removed, reference Item # 2.2 above.

10. Approval Switching Financial Institutions for Representative Payee Accounts

Following an explanation by Bickel, motion by Ballestad/Holman to approve switching financial institutions for representative payee account. The motion was voted on and carried.