

AGENDA
(Wednesday) March 15, 2023 – 9:00 A.M.
HIGHWAY SAFETY SUB-COMMITTEE
UPPER CONFERENCE ROOM AT THE HIGHWAY DEPARTMENT
202 VANDYKE STREET, OCONTO, WI 54153

www.co.oconto.wi.us

This is an open meeting of a Standing Sub-Committee of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website calendar: www.co.oconto.wi.us

1. Call to Order
2. Approval of Agenda
 - 2.1. Change of Sequence
 - 2.2. Removal of Items
3. Approval of Minutes of Previous Meeting(s)
4. Communications
5. Review Vehicle Accident and Claims Report
6. Review any Work Comp Claims
7. Review Observation Cards
8. Review Safety Check Lists
9. Follow Up Safety Issues or Concerns from Last Meeting
10. Review any New Safety Issues or Concerns
11. Announcements/General Information/Guests (No action to be taken)
12. Set Next Quarterly Meeting Date
13. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

c: Committee, Official Posting Locations, Media, Central File, County Administrator, County Website, County Board Chair.

vh/Date Posted: March 9, 2023

MINUTES
(Wednesday) December 14, 2022 – 9:00 A.M.
HIGHWAY SAFETY SUB-COMMITTEE
UPPER CONFERENCE ROOM AT THE HIGHWAY DEPARTMENT
202 VANDYKE STREET, OCONTO, WI 54153

www.co.oconto.wi.us

(Draft minutes –until approved by committee)

PRESENT: Vanessa Hasenberg, Brandon Hytinen, Bill Elias, Chris Burg, Justin Belongia, John Zak, Bruce Swenty, Bruce Bushmaker, Adam Dey

TIME MEETING BEGAN: 9:00 A.M.

1. Call to Order
Hytinen called the meeting to order at 9:00 A.M.
2. Approval of Agenda
 - A. Change of Sequence – None.
 - B. Remove Items – NoneMotion by Elias, second by Bushmaker, to approve the agenda. The motion was voted and carried.
3. Approval of Minutes of Previous Meeting
Motion by Elias, second by Burg, to approve the minutes of the September 21, 2022 minutes as printed. The motion was voted and carried.
4. Communications
None
5. Review Vehicle Accident and Claims Report
None – Hytinen complimented the department for zero claims for the last two quarters.
6. Review any Work Comp Claims
Hytinen reported one claim since last meeting.
 - October 10, 2022: Employee hit by culvert pipe at hotmix plant. Culvert pipes will no longer be stacked higher than 2 layers to make area safer.
7. Review Observation Cards
 - December 1, 2022 – Oconto Shop: Grader was hauled on lowboy without being cleaned off. Gravel was on front of grader and top of blade. Gave reminder to clean equipment before hauling to prevent debris from flying off trailer during transport.
 - December 12, 2022 – Oconto Shop: Employee working on pickup on hoist, had air hose hanging on hook from control tower creating a trip hazard. Advised employee to remove all of hose from hanger to allow hose to lay flat on floor and eliminate trip hazard.
8. Review Safety Check Lists
None
9. Follow Up on Safety Issues or Concerns from Last Meeting
 - One set of stop sign paddles that light up will be ordered this spring. Custom storage will be made so paddles can be protected when transported in vehicle due to high cost for one set.
 - Parameters have been reset on the trucks that would shut off when in neutral, and max speeds allowed have also been reprogrammed.
 - Fuel gauges in new trucks looking to use a shorter sending unit to correct gauges that are misreading due to tank size.
 - LED light bars were ordered and installation on trucks has started.
10. Review any New Safety Issues or Concerns
 - Swenty stated some stop/slow paddles are losing their reflective quality. Hytinen recommended notifying Corey Ondik if any need to be reordered.
 - Belongia requested using a lighter weight version of sign cover-ups to temporarily change speed limit signs. Elias will work on getting something made in house.
 - Bushmaker requested more police presence when doing concrete work on 4-lanes. Elias will talk to state patrol when the season approaches.

- Dey recommended using rope ratchet straps to hold up truck hoods to make working under hoods safer. Elias will look into ordering.
 - Burg reminded crew to use oil dry for spills and clean up afterwards and to keep equipment clean inside and out.
11. Announcements/General Information/Guests (No action to be taken)
 - Lowboy was built too short and not accepted as delivered. A meeting with manufacturer will be in the future to go over a new quote.
 - Ford notified us that our department will be allotted one Super Duty in 2023.
 12. Next meeting set for Wednesday, March 15, 2022 at 9:00 am in upper conference room at the Highway Department office in Oconto.
Recommended to attend: Bruce Bushmaker, Bruce Swenty, Randy Nasgovitz, Brandon Madson, Trenton Schubert.
 13. Adjournment
Hytinen declared meeting adjourned at 9:40 am.

Vanessa Hasenberg

Recorder

Date Posted: December 14, 2022