

AGENDA
THURSDAY, JUNE 8, 2023 –9:00 AM
HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041
OCONTO WI 54153
www.co.oconto.wi.us

This is an open meeting of a Standing Committee of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County’s website calendar: www.co.oconto.wi.us

1. Call to Order
2. Approval of Agenda
 - 2.1. Change of Sequence
 - 2.2. Removal of Items
3. Approval of Minutes of Previous Meeting (Enc.)
4. Review Prior Months Vendor Payments (Enc.)
5. Communications
6. CTH-A Detour Request
7. Equipment Update
8. Roadwork Update
9. Staffing Update
10. Announcements/General Information (No action to be taken)
11. Next Meeting Date
12. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk’s office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Courthouse Building “A” is located at the corner of Washington Street and Arbutus Avenue

c: Committee(FTP); County Administrator, Finance Director, Corporation Counsel, Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

VMH/Date Posted: May 31, 2023

MINUTES
TUESDAY, MAY 9, 2023 – 9:00 A.M.
HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041
OCONTO WI 54153
www.co.oconto.wi.us

(Draft minutes not approved by committee)

COMMITTEE PRESENT: Elmer Ragen, David Behrend, David Christianson, Robert Wolf, Joel Lavarda

ABSENT: None

OTHERS PRESENT: Brandon Hytinen, Vanessa Hasenberg, Al Sleeter, Erik Pritzl, Beth Ellingson, Shelly Schulz

1. Call to Order

Chair Christianson called the meeting to order at 9 am.

2. Approval of Agenda

2.1 Change of Sequence – None.

2.2 Removal of Items – None.

Motion by Ragen/Lavarda to approve the agenda. The motion was voted and carried.

3. Approval of Minutes of Previous Meeting(s)

Motion by Lavarda/Wolf to approve the April 11, 2023 minutes. The motion was voted and carried.

4. Review Prior Months Vendor Payments

Vendor payments were discussed.

5. Communications

-Notice of Public Hearing – No impact to Highway Dept.

-Email received from Orsted Renewable Energy with a request to lease land at hotmix plant for a wind project. Committee does not recommend moving forward as request does not fit use of land.

-New per diem sheet from county clerk was passed around and will be the method used for future meetings.

6. CTH-BB Detour Request

Joint Use Agreement form received from City of Gillett requesting detour on CTH-BB on June 17 for Roy Hubbard Memorial truck show parade. Motion by Ragen/Wolf to allow the use of CTH-BB for parade with proper signage and detour. The motion was voted and carried.

7. CTH-CC Detour Request

Request received from City of Gillett Police Chief Brad Olsen to detour traffic on CTH-CC for Memorial Day parade. Motion by Wolf/Lavarda to approve closure with detour and appropriate signage and barricades. The motion was voted and carried.

8. Approve 2023 Contracts; Baycom

Hytinen handed out information on current vendor contracts. Motion by Lavarda/Behrend to approve Baycom contract as presented. The motion was voted and carried.

9. Equipment Update

-Pritzl provided cost breakdown to County Mutual insurance regarding truck 133 that started on fire and is waiting for a response on coverage.

-Lowboy trailer is estimated to be complete in August.

-Sign truck is currently being worked on at Monroe Truck Equipment.

-F550 is currently in production with no delivery date at this time.

10. Roadwork Update

-Work complete on USH 41 Bridge over Little Suamico River, just south of CTH-S.

-Work continues on new beam guard and paving on overpasses and interchanges.

- Pulverizing taking place on CTH-W from Lafave Road to Riverview Road, paving to follow. Two culvert pipes needing replacement in this segment will be done at a later date due to high water in the area. Work on CTH-W from Bear Paw Road to STH-32 to follow based on pulverizer availability.
- Consultant contract approved on CTH-C project and design work has started.
- Local Bridge Aid petitions will be on May County Board agenda for approval.

11. Staffing Update

- Welder on medical leave from May 15 - August 4, 2023. Operator will fill welder position during leave at welder rate.
- Mechanic on medical leave from June 26 – August 22, 2023. Notice given of last day to follow on September 7, 2023.
- Operator gave notice of last day on May 25, 2023.
- Operator exhausted approved time off and was released.
- Patrol Superintendent started April 24, 2023.
- Schultz shared comparables from other counties and recommends Highway Department raise wages to be more competitive. Committee requested Schultz prepare a proposal for a new wage scale for the Highway Department.
- Discussion followed on current openings for 3 operators and 1 mechanic, and options for staffing mechanics in the future. Interviews scheduled for Monday for mechanic and operator openings.
- One summer LTE started on Monday. Six additional LTE's are scheduled to begin the end of the month.

12. Announcements/General Information/Guests (No action to be taken)

- Summer Road Conference is June 5-7.
- Oconto shop panels will be replaced the end of May.
- Utility permits continue to come in for placing fiber throughout the county.
- Public Service Week is taking place now, May 7-13.

13. Next Meeting Date

Next meeting scheduled for Thursday, June 8, 2023, at 9 am in the County Board room.

14. Adjournment

Chair Christianson declared meeting adjourned at 10:15 am.

Vanessa Hasenberg

Recorder

Date Posted: May 15, 2023

INVOICE REGISTER REPORT FOR COUNTY OF OCONTO
 INVOICE ENTRY DATES 04/23/2023 - 06/03/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
--- TOTALS BY FUND ---							
	209 - COUNTY HIGHWAY ROAD/BRIDGE			37,234.18	0.00		
	702 - HIGHWAY			704,802.40	307,801.43		
--- TOTALS BY DEPT/ACTIVITY ---							
	60-53330 - CO AID BRIDGES			37,234.18	0.00		
	70-16109 - GRASS SEED			1,590.00	0.00		
	70-16113 - HIGHWAY			<i>road oils</i> - 36,984.55	0.00		
	70-16114 - HIGHWAY			<i>repair parts</i> - 43,699.38	0.00		
	70-16115 - HIGHWAY			<i>tires</i> - 18,234.88	0.00		
	70-16116 - HIGHWAY			881.81	0.00		
	70-16117 - HIGHWAY			606.31	0.00		
	70-16118 - HIGHWAY			<i>paint</i> - 79,717.00	0.00		
	70-16119 - HIGHWAY			<i>fuel</i> - 10,609.29	0.00		
	70-16120 - HIGHWAY			<i>diesel</i> - 61,625.12	22,176.43		
	70-16123 - HIGHWAY			220.68	0.00		
	70-16124 - HIGHWAY			1,414.85	0.00		
	70-16126 - HIGHWAY			356.40	0.00		
	70-53110 - HIGHWAY ADMINISTRATION			566.83	0.00		
	70-53192 - RADIO EXPENSES			9,409.94	29.00		
	70-53194 - DRUG & ALCOHOL TESTING			524.40	0.00		
	70-53196 - STATE ADMINISTRATION			349.60	0.00		
	70-53220 - FIELD SMALL TOOLS			4,620.64	0.00		
	70-53230 - SHOP OPERATIONS-OCONTO			1,374.15	0.00		
	70-53232 - SHOP OPERATIONS-SURING			5,849.68	0.00		
	70-53235 - FUEL HANDLING			2,218.05	0.00		
	70-53254 - COUNTY PIT SPRUCE			1,014.43	0.00		
	70-53260 - BITUMINOUS OPERATIONS			353,117.00	285,046.00		
	70-53271 - BLDG & GRNDS OPNS-OCON			2,059.09	0.00		
	70-53272 - BLDGS & GRNDS OPNS-MOU			706.42	75.00		
	70-53273 - BLDG & GRNDS OPNS-SURI			3,060.82	400.00		
	70-53274 - BLDG & GRNDS OPNS-SAMP			101.42	0.00		
	70-53290 - SALT BRINE			1,045.33	0.00		
	70-53301 - COUNTY ROAD MAINTENANC			43,387.72	0.00		
	70-53304 - COUNTY PAVING & SEALCO			15,520.00	0.00		
	70-53321 - STATE MAINTENANCE			1,263.60	0.00		
	70-53322 - STATE WINTER			29.04	0.00		
	70-53327 - STATE ROADSIDE MAINTEN			75.00	75.00		
	70-53331 - LOCAL GOVT-ROAD MAINTEN			2,188.20	0.00		
	70-53332 - LOCAL GOVT-SNOW & ICE			29.77	0.00		
	70-53340 - LOCAL DEPARTMENTS SERV			351.00	0.00		