

AGENDA
(WEDNESDAY) JUNE 14, 2023 – 8:30 A.M.
PROPERTY & TECHNOLOGY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
COUNTY BOARD ROOM #3041, COURTHOUSE 3RD FLOOR, BLDG “A”
OCONTO WI 54153
www.co.oconto.wi.us

This is an open meeting of a Standing Committee of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County’s website calendar: www.co.oconto.wi.us

1. Call to Order
2. Approval of Agenda
 - 2.1. Change of Sequence
 - 2.2. Removal of Items
3. Approval of Minutes of Previous Meeting of 5/10/2023 (Enc.)
4. Communications
5. Request for Courthouse Dog (Enc.)
6. Maintenance Engineer Report (No Action to be taken)
 - 6.1. Update on Window Cleaning Project RFP
7. On-Call Log
8. Beyer Home
 - 8.1. Project Updates
 - 8.2. Beyer Home Picnic
9. Technology Service Report (No Action to be taken)
 - 9.1. VOIP Project Update
 - 9.2. Courtroom Crestron Update
 - 9.3. Radio UPS Update
 - 9.4. LIS Plotter Update
 - 9.5. Barracuda Appliance
10. Approval Office 365 Implementation Contract (will be placed on desk)
11. Review Prior Months Vendor Payments (Enc.)
12. Announcements/General Information (No action to be taken)
13. Next Meeting Date
14. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk’s office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Courthouse Building “A” is located at the corner of Washington Street and Arbutus Avenue

c: Committee (FTP); County Administrator, Finance Director, Corporation Counsel, Maintenance Engineer, Technology Services Director, Family Court Commissioner, Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

kg/Date Posted: 6/8/2023

MINUTES
(WEDNESDAY) MAY 10, 2023 – 8:30 A.M.
PROPERTY & TECHNOLOGY COMMITTEE OF
OCONTO COUNTY BOARD OF SUPERVISORS
301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041
OCONTO WI 54153
www.co.oconto.wi.us
(Draft minutes, not approved by Committee)

COMMITTEE PRESENT: Richard Pillsbury, Guy Gooding, John Wittkopf

COMMITTEE ABSENT: Doug McMahon, Brandon Dhuey

OTHERS PRESENT: Scott Krueger, Maintenance Engineer; Erik Pritzl, County Administrator; Al Sleeter, County Board Chair; Beth Ellingson, Corporation Counsel; Melissa Schwaller, Technology Services Director; Kathy Goldschmidt, Deputy County Clerk

1. Call to Order

Vice Chair Gooding called the meeting to order at 8:30 a.m.

2. Approval of Agenda

2.1. Change of Sequence – None.

2.2. Removal of Items – None.

Motion by Wittkopf/Pillsbury to approve the agenda as presented. The motion was voted on and carried.

3. Approval of Minutes of Previous Meeting

Motion by Pillsbury/Wittkopf to approve the Property & Technology minutes of April 12, 2023. The motion was voted on and carried.

4. Communications

* Committee members were informed of the new procedure to submit per diem for standing and non-standing committees.

* A Building Use Application was received from the Law Office of Aaron M. Krzewinski to use conference room’s #2119 & 2120 June 21, 2023. Treated as information.

5. Maintenance Engineer Report

5.1. Approve Building B Roof Replacement Resolution

Motion by Pillsbury/Wittkopf to approve the additional cost of \$6,850.00 to Oshkosh Industrial Roofing & Sheet Metal, LLC to replace the roof on Building B. Following an explanation by Scott Krueger, Maintenance Engineer and discussion, the motion was voted on and carried.

5.2. Update on Beyer Home Projects

Krueger updated the committee on the replacement of the porch railings and spindles project, almost complete, taking time due to building being on the Historical Register and matching. Krueger obtained quote of \$3,545.26 from Chimney Mechanix LLC to replace some damaged brick and tuck pointing where needed on the Beyer Home. Treated as information.

5.3. Discuss Parking Lot Signage

Erik Pritzl, County Administrator, reviewed a diagram of proposed employee parking spaces verses visitor park spaces surrounding the courthouse, signage will be ordered and installed and all parking lots will be seal coated and restriped. Treated as information.

6. On-Call Log

There was one call-in April 22, 2023, freezer iced up in the jail.

7. Technology Service Director Report

7.1. VOIP Project Update

Melissa Schwaller, Technology Services Director, worked with Lumen to move all VOIP phone numbers over, next step is to get numbers down to room level.

7.2. Office 365 Update

Schwaller has been working with Heartland Business Systems regarding the Office 365 Project, a few issues have arisen, will be sticking with the original plan. Share Point will be budgeted for in 2024, after first quarter each county position will be evaluated for the proper licensing structure. Will be asking departments for help with clean up.

7.3. Courtroom Issues

Had two power supplies go out in the courtrooms which are now replaced. Also, the Crestron (audio/visual equipment) went out in Courtroom A. We ordered two to have a spare & waiting on Camera Corner Connecting Point (CCCP) to come and program it.

7.4. Technology Services Employee Update

Client Tech 1 position hire has been working out very well, will be a good asset to the county.

- 7.5. Cellphone Update
Support Specialist has been working on replacing new cell phones for departments, includes 5G and sim card.
- 7.6. Radio UPS Utilization
The UPS in the old jail by the B garage when ordered is undersized which caused the radio system to go down. Baycom had to come in and reboot system. Currently monitoring and looking into replacement options, may possibly have to hire an electrician.
- 7.7. LIS Plotter Replacement
Plotter replacement was approved at the Land & Water Resource committee meeting May 2, 2023. Funding will come from the LIS budget.
- 7.8. Spillman Flex Command Central Community Module
The Sheriff's Office has been trained on the Spillman Flex Command Central Community Module, discussed showing committee a demo in the future.
- 8. **Resolution for Approval of Broadband Access, Equity and Deployment (BEAD) Planning Grant and Memorandum of Understanding**
Motion by Wittkopf/Pillsbury to approve the resolution for Approval of Broadband Access, Equity and Deployment (BEAD) Planning Grant and Memorandum of Understanding. Following an explanation by Erik Pritzl, County Administrator, and discussion, the motion was voted on and carried.
- 9. **Resolution for Establishment of a Broadband Taskforce for the BEAD Planning Grant**
Motion by Pillsbury/Wittkopf to approve resolution for Establishment of Broadband Taskforce for the BEAD Planning Grant. The motion was voted on and carried. One Property & Technology committee member is required on the taskforce, Pritzl asked if anyone would be interested.
- 10. **Discussion and Possible Action on Renting Land at the Suring Tower to Former Owner**
Pritzl met owner at site to view property, proposed \$300 per year for 3-4 acres. Topsoil has been disturbed. Committee recommends if owner requests any landscaping/topsoil owner to cover cost and map of area be included with contract. Pritzl will work with Corporation Counsel on agreement.
- 11. **Review Prior Months Vendor Payments**
Motion by Wittkopf/Gooding to approve April vouchers. The motion was voted on and carried.
- 12. **Announcements/General Information (No action to be taken)**
None.
- 13. **Next Meeting Date**
Next meeting date is set for June 14, 2023 at 8:30 a.m.
- 14. **Adjournment**
Motion by Wittkopf/Gooding to declare meeting adjourned at 9:27 a.m.

Kathy Goldschmidt, Recorder

Posted: May 10, 2023

REQUEST FOR COURTHOUSE DOG

You may be aware that our previous Child Support Director, Joy Hogan, trained service dogs. She had a dog at the courthouse every day for as long as I can remember. Last week, Deputy Ron Ripley brought his family dog to the courthouse. Katie Ripley, my assistant, had the dog in our office for a bit of time while Ron interviewed a young child at the D.A.'s office. I can tell you seeing that dog made my day after a rather difficult hearing. I had an opportunity to see every person that came to the window, immediately smile when they saw "Chet" at the door wagging his tail. Deputy Ripley took Chet and the young boy outside so they could play with the dog. This helped the child become calmer and more open when discussing his situation with Deputy Ripley.

Racine County purchased a courthouse dog recently. Studies show that dogs are a calming influence in schools, airports, hospitals, nursing homes, courthouses, etc. Minnesota has more than one dog in Hennepin County. They use the dogs for a calming presence during forensic interviews, assist with nervous witness testimony in the courtroom, or just be a calming presence in the courtroom.

I would like to propose that Oconto County have a courthouse dog. My Husband and I would purchase the dog. We would be the handlers. The dog would reside with my family and come to work with me every day. Upon completion of training, which is an approximate two year commitment, the dog could be used and available upon request for difficult forensic interviews, as well as our designated "courthouse" dog. This is a working dog, not a pet. Much like a police dog which serves an enforcement purpose, this dog would serve to calm emotional situations, which may aid in better testimony in and out of the courtroom. My husband is retired and can be available for on-call purposes, if I am not, when that time comes.

This request is being made of you because Oconto County currently has a policy regarding allowing service dogs in our buildings and on the grounds. Therapy/courthouse dogs are not contemplated in the current policy. Allowing a courthouse dog would require a change in the current policy located in the Public Facilities Handbook.

Additionally, if you would allow me to begin the purchase and training of the dog, I would request a budget not to exceed \$2,000 to assist in the cost of the training and care of the dog. In the event, the dog would wash out of training, and not be appropriate to work in the courthouse, I would reimburse the County for any costs.

Per the Public Facilities Handbook Revised April 21, 2022 page 12.

XIV ANIMALS IN BUILDINGS AND ON THE GROUNDS

A. Dogs (except service dogs and K9) and other mammals, birds, and reptiles are not permitted in any County building or structure; and, if found, are subject to impoundment. Any person who walks an animal on public areas shall be responsible for the prompt collection and disposal of the solid waste excreted by that animal.

B. Service Animals are permitted in County buildings. Service animals are defined by the Americans with Disabilities Act as “dogs that are individually trained to do work or perform tasks for people with disabilities.”

a. The work or task a dog has been trained to provide must be directly related to the person’s disability. When it is not obvious what service an animal provides, only limited inquiries are allowed. Staff may ask two questions: (1) is the dog a service animal required because of a disability, and (2) what work or task has the dog been trained to perform. Staff cannot ask about the person’s disability, require medical documentation, require a special identification card or training documentation for the dog, or ask that the dog demonstrate its ability to perform the work or task.

b. Emotional support animals and therapy dogs are not defined as Service Animals and are not permitted in any county building or structure.

C. Service dogs in training are allowed but subject to approval of the Property & Technology Committee, the employee’s respective home committee, and to the following restrictions:

1. Must be properly controlled and confined. Proper confinement shall consist of a kennel or a leash of sufficient strength to restrain the dog held by a person competent to govern the behavior of the dog.
2. Their presence does not jeopardize the safety or sanitation of county facilities or the safety of others.
3. Must be properly licensed and vaccinated under the laws of Wisconsin and tags indicating such license and vaccination shall at all times be attached to the collar of the animal.
4. Service dogs in training must be identified by a scarf or jacket worn by the dog that identifies which program the dog is being trained for.

RESOLUTION – R2023-06-XX

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

Re: **To Approve and Encourage the Use of a Courthouse Facility Dog in Oconto County**

WHEREAS, courthouse facility dogs have been used in other jurisdictions to assist children and vulnerable adult victims and witnesses through the criminal justice process; and

WHEREAS, witnesses, victims and children faced with testifying about subjects such as physical, sexual and mental abuse are often traumatized to the point of being less than forthcoming throughout the process of investigation and prosecution; and

WHEREAS, agencies such as the District Attorney’s Office, the Sheriff’s Department, each County police agency, and Oconto County Department of Human Services are interested in the effective administration of justice, achieved through accurate and consistent testimony; and

WHEREAS, well-handled and trained dogs can provide a calming influence in tense circumstances, and can provide consistent companionship and comfort to witnesses, children and victims of abuse, fostering testimony given in more familiar and comfortable circumstances, and

WHEREAS, a Courthouse Facility Dog’s very mission is to promote justice with compassion through the use of a professionally trained dog to provide emotional support to everyone in the justice system, including courthouse personnel and the public, and

WHEREAS, a one-time budget expense of \$2,000.00 is hereby approved to be paid to Peggy L. Miller to be applied to the initial expenses for obtaining, training and liability insurance associated with the Courthouse Facility Dog.

NOW, THEREFORE, BE IT RESOLVED, that the Oconto County Board of Supervisors does hereby adopt the use of a Courthouse Facility Dog in Oconto County.

Submitted this 22nd day of June, 2023.

By: PROPERTY AND TECHNOLOGY COMMITTEE PUBLIC SAFETY COMMITTEE

Doug McMahon, Chair
Guy Gooding
Richard Pillsbury
John Wittkopf
Brandon Dhuey

Dennis Kroll, Chair
Don Bartels, Jr.
David Parmentier
Tracy S. Ondik
Al Schreiber

Electronically Reviewed by Corporation Counsel on 06.06.2023 - BLE

Adopted by an electronic vote: _____ Ayes, _____ Nays, _____ Absent, _____ Abstain, _____ Vacant

MAINTENANCE DEPARTMENT
 POST DATES 05/01/2023 - 05/31/2023

Vendor	Invoice Description	Amount	Check #
USA FIRE PROTECTION, INC	CUST 1046-C006396	245.00	195204
USA FIRE PROTECTION, INC	CUST 1046-C006396	230.00	195204
GFL ENVIRONMENTAL	CUST U622190	670.00	5122
GFL ENVIRONMENTAL	CUST U622590 TRASH RECYCLING LEC	336.49	5161
ITU ABSORBTECH INC	CUST 127695-002 - LEC MATS	149.62	195333
ITU ABSORBTECH INC	CUST 127695-001 - CH MATS	96.14	195333
VANS FIRE & SAFETY	CUST 15655 - SEMI ANNUAL INSPECTION-FLEX BEND HOS	484.00	5259
VANS FIRE & SAFETY	CUST 15655 SEMI ANNUAL INSPECTION	403.90	5259
TRUGREEN	CUST 4991049380 - COURTHOUSE LAWN SERVICE	166.10	195449
J AND J CLEANING	CUST 0009 - CLEANING CH, LEC, CARPET	8,853.38	5282
WISCONSIN PUBLIC SERVICE CORP	ACCT 0402940263-00022 - LEC ELECTRIC	8,513.33	5304
WISCONSIN PUBLIC SERVICE CORP	ACCT 0402940263-00002 - CH ELECTRIC	9,209.28	5304
WISCONSIN PUBLIC SERVICE CORP	ACCT 0402940263-23 GAS COURTHOUSE	978.94	5230
CONSTELLATION	ACCT BG-211237 - GAS COURTHOUSE	4,739.39	5273
OCONTO UTILITY COMMISSION	ACCT 002-1730-00 WATER & SEWEER CH	2,179.81	195431
OCONTO UTILITY COMMISSION	ACCT 002-0554-00 WATER & SEWER CH	1,678.30	195431
OCONTO UTILITY COMMISSION	ACCT 002-2266-00 LEC WATER & SEWER	6,701.92	195431
ROBERTS HOMETOWN HARDWARE LLC	CUST 700740 2 PK 4' WASH MACHINE HOSE	19.99	195271
HOBART SERVICE	CUST 005450 MIXER HOBART-LABOR	262.50	195331
HOBART SERVICE	CUST 005450 REPAIR DISHWASHER JAIL	345.00	195241
ELEVATE97	ACCT 10709 - WHITE VINYL NAMES CO BD RM	175.00	5237
ENERGY CONTROL & DESIGN INC	CUST OC COUR - FREEZESTAT ISSUE	367.44	5238
ENERGY CONTROL & DESIGN INC	CUST OC COUR - REPLACE FAILED SENSOR	53.47	5238
ENERGY CONTROL & DESIGN INC	CUST OC COUR - FLOW SWITCH	372.35	5238
BELSON CO	CUST OCC500 - TOWELING	1,067.07	195300
TRUGREEN	CUST 4991049380 - BEYER HOME LAWN SERVICE	673.10	195449
Total For Dept 26-51610 COURTHOUSE MAINTENANCE		48,971.52	

ENERGY CONTROL & DESIGN INC	CUST OC COUR - CHILLER CIRCUIT COMPRESSOR REPLACE	39,346.00	5238
Total For Dept 26-57140 CAPITAL OUTLAY-BUILDINGS		<u>39,346.00</u>	

Total For Fund 100 GENERAL FUND	<u><u>88,317.52</u></u>
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Fund 100 GENERAL FUND	
0149 - BELSON CO	1,067.07
0267 - ELEVATE97	175.00
0350 - ENERGY CONTROL & DESIGN INC	40,139.26
0500 - ITU ABSORBTECH INC	245.76
0840 - OCONTO UTILITY COMMISSION	10,560.03
1267 - USA FIRE PROTECTION, INC	475.00
1302 - VANS FIRE & SAFETY	887.90
1441 - WISCONSIN PUBLIC SERVICE CORP	18,701.55
2614 - TRUGREEN	839.20
8608 - ROBERTS HOMETOWN HARDWARE LLC	19.99
8805 - CONSTELLATION	4,739.39
8958 - HOBART SERVICE	607.50
9311 - J AND J CLEANING	8,853.38
9345 - GFL ENVIRONMENTAL	<u>1,006.49</u>
TOTAL FUND 100 GENERAL FUND	<u><u>88,317.52</u></u>

TECHNOLOGY SERVICES VOUCHERS
 POST DATES 05/01/2023 - 05/31/2023

Vendor	Invoice Description	Amount	Check #
LAZER UTILITY LOCATING, LLC	OCONTO COUTNY; APRIL LOCATES	39.60	195172
CIVICPLUS, LLC	OCONTO COUNTY;	4,162.02	5118
CIVICPLUS, LLC	OCONTO COUNTY	7,500.00	5118
SOLINUS, INC	OCONTO PARKS; PARKS HOME PAGE CHANGES	175.00	195359
CDW GOVERNMENT INC	1576576; TS2023036 30 ADDITIONAL NETMOTION LICENSE!	1,260.00	195145
TCM CLINICAL DATA SOLUTIONS	OCONTO COUNTY	1,283.68	5218
CAMERA CORNER CONNECTING POINT	CUSTOMER ID 0003197	490.00	5117
VANGUARD COMPUTERS INC	OCONTOCOUNTY; (4) HP USB-C G5 ESSENTIAL DOCK	644.00	195381
CENTURYLINK - BUSINESS SERVICES	89217703' RECURRING CHARGES	1,372.86	195148
DIGGERS HOTLINE, INC	OCONTO COUNTY OCC01; APRIL 2023	13.93	5155
ACCESS INC	OCOCO; EQUIPMENT & TAGS	3,588.00	195132
INTRADO LIFE & SAFETY SOLUTIONS COR	CUSTOMER #11679; YEAR 3 OF 7	8,480.00	195163
AMAZON CAPITAL SERVICES, INC	A35MAFMFZ5YMWY; TS2023038	30.00	5114
CAMERA CORNER CONNECTING POINT	CUST ID 0003197; VADDIO 36 VOLT POWER SUPPLY	180.00	5117
CDW GOVERNMENT INC	CUST NO. 1576576; TS2023046	13.90	195230
VERTIV	ACCT 10265; ELECTRICAL RM 1189 INSTALL	8,986.00	195281
AMAZON CAPITAL SERVICES, INC	A35MAFMFZ5YMWY; TS2023041 SURING HWY SIGN SHOP	226.63	5145
AMAZON CAPITAL SERVICES, INC	A35MAFMFZ5YMWY; TS2023047	17.01	5145
AMAZON CAPITAL SERVICES, INC	A35MAFMFZ5YMWY; TS2023045	35.77	5145
AMAZON CAPITAL SERVICES, INC	A35MAFMFZ5YMWY; TS2023049	40.48	5234
AMAZON CAPITAL SERVICES, INC	A35MAFMFZ5YMWY; TS2023039 CELL CABLES/ADAPTERS	86.87	5114
CELLEBRITE INC	CUST ID SF-00091561; CERTIFICAITON	210.00	195146
VANGUARD COMPUTERS INC	OCONTOCOUNTY; (2) HP USB-C G5 ESSENTIAL DOCK	161.00	195381
Total For Dept 22-51440 TECHNOLOGY SERVICES		38,996.75	
CDW GOVERNMENT INC	CUST NO. 1576576; TS2023042	300.58	195230
CDW GOVERNMENT INC	CLIENT # 0818880; VOIP PROJECT	537.50	195307
CDW GOVERNMENT INC	CLIENT #0818880; VOIP PROJECT	717.50	195307
Total For Dept 22-57190 CAPITAL OUTLAY-OTHER GENERAL		1,555.58	
Total For Fund 100 GENERAL FUND		40,552.33	

Fund 100 GENERAL FUND

0223	- CAMERA CORNER CONNECTING POINT	670.00
0239	- CDW GOVERNMENT INC	2,829.48
1304	- VANGUARD COMPUTERS INC	805.00
5746	- ACCESS INC	3,588.00
7317	- TCM CLINICAL DATA SOLUTIONS	1,283.68
8228	- INTRADO LIFE & SAFETY SOLUTIONS COR	8,480.00
8640	- VERTIV	8,986.00
8739	- CELLEBRITE INC	210.00
8968	- CENTURYLINK - BUSINESS SERVICES	1,372.86
9125	- SOLINUS, INC	175.00
9479	- AMAZON CAPITAL SERVICES, INC	436.76
9588	- CIVICPLUS, LLC	11,662.02
9620	- LAZER UTILITY LOCATING, LLC	39.60
9638	- DIGGERS HOTLINE, INC	13.93
TOTAL FUND 100 GENERAL FUND		40,552.33