

**AGENDA**  
**THURSDAY, JULY 6, 2023 –9:00 AM**  
**HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041**  
**OCONTO WI 54153**  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)

This is an open meeting of a Standing Committee of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County’s website calendar: [www.co.oconto.wi.us](http://www.co.oconto.wi.us)

1. Call to Order
2. Approval of Agenda
  - 2.1. Change of Sequence
  - 2.2. Removal of Items
3. Approval of Minutes of Previous Meeting (Enc.)
4. Review Prior Months Vendor Payments (Enc.)
5. Communications
6. ATV Route Request
7. CTH-S Detour Request
8. CTH-K Driveway Variance Request
9. Equipment Update
10. Roadwork Update
11. Staffing Update
12. Announcements/General Information (No action to be taken)
13. Next Meeting Date
14. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk’s office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Courthouse Building “A” is located at the corner of Washington Street and Arbutus Avenue

c: Committee(FTP); County Administrator, Finance Director, Corporation Counsel, Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

VMH/Date Posted: June 29, 2023

**MINUTES**  
**THURSDAY, JUNE 8, 2023 – 9:00 A.M.**  
**HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041**  
**OCONTO WI 54153**  
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*(Draft minutes not approved by committee)*

COMMITTEE PRESENT: Elmer Ragen, David Behrend, David Christianson, Robert Wolf, Joel Lavarda

ABSENT: None

OTHERS PRESENT: Brandon Hytinen, Vanessa Hasenberg, Al Sleeter

1. Call to Order

Chair Christianson called the meeting to order at 9 am.

2. Approval of Agenda

2.1 Change of Sequence – None.

2.2 Removal of Items – None.

Motion by Ragen/Lavarda to approve the agenda. The motion was voted and carried.

3. Approval of Minutes of Previous Meeting(s)

Motion by Lavarda/Wolf to approve the May 9, 2023 minutes with correction to item 7. Request was received from the City of Oconto Falls, not from the City of Gillett. The motion was voted and carried.

4. Review Prior Months Vendor Payments

Vendor payments were discussed.

5. Communications

-Notice of Public Hearing – No impact to Highway Dept at this time.

6. CTH-A Detour Request

CTH-A detour request received from The Wooden Shoe Bar and Grill, Inc. requesting to block Main Street in Lena from Rosera Street to 2<sup>nd</sup> Street for truck show on July 28 from 4:30pm – 8:30pm as part of Dirt City Race. Motion by Lavarda/Wolf to approve CTH-A detour request. The motion was voted and carried.

7. Equipment Update

-Sign truck is currently being worked on at Monroe Truck Equipment with expected completion and delivery to us the end of June.

-F550 is currently in production with no delivery date at this time.

-Currently renting a mower tractor from Riesterer and Schnell. Discussion followed on cost savings that result from renting vs. purchasing.

-Three tri-axles are expected to be delivered to Monroe Truck Equipment in August.

8. Roadwork Update

-Paving continues on US-41 and anticipated to be complete by August.

-Paving and striping are complete on CTH-W from Lafave Road to Riverview Road as well as on CTH-W from Bear Paw Road to STH-32. Shouldering work will begin on Monday. Discussion followed on funding sources for future projects this season.

-Paving the binder on courthouse parking lot now.

-Concrete repair on US-41 is taking place.

9. Staffing Update

-Operator resigned, last day on June 1 but will remain on staff as LTE.

-Operator started May 30.

-Mechanic to start June 19.

-Discussion followed on future CDL training.

-Message board currently on southbound US 41 in Abrams. Changed description to Laborer instead of Operator.

10. Announcements/General Information/Guests (No action to be taken)

- Oconto shop panels are complete and painted, new door is installed.
- Winds damaged section of Suring shop roof. Hytinen discussed costs of repair vs. replacement and including in budget for next year.
- Oconto Falls Middle School design is in process and includes a pedestrian crossing on CTH-I.
- Discussion on Safe Streets Grants program and salt additives.

11. Next Meeting Date

Next meeting scheduled for Thursday, July 6, 2023, at 9 am in the County Board room.

12. Adjournment

Chair Christianson declared meeting adjourned at 10:07 am.

Vanessa Hasenberg

Recorder

Date Posted: June 15, 2023

INVOICE REGISTER REPORT FOR COUNTY OF OCONTO  
 INVOICE ENTRY DATES 06/04/2023 - 07/01/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
--- TOTALS BY FUND ---							
	209 - COUNTY HIGHWAY ROAD/BRIDGE			11,480.35	0.00		
	702 - HIGHWAY			1,007,234.18	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	60-53330 - CO AID BRIDGES			11,480.35	0.00		
	70-16109 - GRASS SEED			825.00	0.00		
	70-16113 - HIGHWAY			road oil - 8,970.72	0.00		
	70-16114 - HIGHWAY			repair parts - 48,539.49	0.00		
	70-16115 - HIGHWAY			tires - 5,402.32	0.00		
	70-16116 - HIGHWAY			788.79	0.00		
	70-16117 - HIGHWAY			fuel 1,101.81	0.00		
	70-16119 - HIGHWAY			diesel - 13,676.63	0.00		
	70-16120 - HIGHWAY			- 41,674.94	0.00		
	70-16122 - HIGHWAY			418.23	0.00		
	70-53110 - HIGHWAY ADMINISTRATION			606.09	0.00		
	70-53194 - DRUG & ALCOHOL TESTING			466.80	0.00		
	70-53196 - STATE ADMINISTRATION			311.20	0.00		
	70-53220 - FIELD SMALL TOOLS			3,893.93	0.00		
	70-53230 - SHOP OPERATIONS-OCONTO			1,939.85	0.00		
	70-53232 - SHOP OPERATIONS-SURING			4,017.50	0.00		
	70-53235 - FUEL HANDLING			2,062.20	0.00		
	70-53254 - COUNTY PIT SPRUCE			28,698.76	0.00		
	70-53260 - BITUMINOUS OPERATIONS			293,250.43	0.00		
	70-53271 - BLDG & GRNDS OPNS-OCON			120,436.05	0.00		
	70-53272 - BLDGS & GRNDS OPNS-MOU			106.85	0.00		
	70-53273 - BLDG & GRNDS OPNS-SURI			3,678.30	0.00		
	70-53274 - BLDG & GRNDS OPNS-SAMP			124.31	0.00		
	70-53281 - ACQUISITION OF CAPITAL			175,517.00	0.00		
	70-53301 - COUNTY ROAD MAINTENANC			2,870.21	0.00		
	70-53304 - COUNTY PAVING & SEALCO			239,299.10	0.00		
	70-53305 - COUNTY GRAVEL & SHOULD			1,591.14	0.00		
	70-53312 - STP - OTHERS			1,508.74	0.00		
	70-53321 - STATE MAINTENANCE			298.22	0.00		
	70-53323 - STATE MISC			80.00	0.00		
	70-53327 - STATE ROADSIDE MAINTEN			455.20	0.00		
	70-53331 - LOCAL GOVT-ROAD MAINTEN			4,273.37	0.00		
	70-53340 - LOCAL DEPARTMENTS SERV			351.00	0.00		



**Request for ATV/UTV Route on an Oconto County Highway**

Non-Refundable Permit Fee: \$150.00

Read all instructions to ensure a complete application

Date: 6/5/2023

Name of Club/Association/Municipality: Town of Chase

Point of Contact Name: Jeromy Delebreaux - Clerk for Town of Chase

Daytime phone number: 920-562-3957

- Reason for Request: (Check all that apply)
- To connect a trail to a trail or a trail to route with no alternate options.
  - To resolve safety issues
  - To provide access to businesses or services
  - Provide the minimum necessary for a local municipality to connect local routes within the community or to an adjoining community

Specific explanation of reason: Support local business, connect Town of Chase to the Town of Morgan, and promote recreational opportunities

List all Municipalities within proposed route: Town of Chase

Road Name & Location: Start at N. Brown County line Road, follow County Road "C" until County Road "D".  
(highlight route on map)

Starting at: N. Brown County line Road

Ending at: County Road "D" in Sampson

Proposed ATV/UTV speed limit: whichever posted speed limit is Alternative Route Available:  Yes  No

What alternatives have been considered? There currently are no other routes that the town is willing to accept at this time.

Name and Title of authorizing person: Gary Vanlannen Chairman for Town of Chase

This request has been approved by the above named Club/Association/Municipality and I am authorized to expend funds on their behalf for required materials/signs:

Signature of authorizing person: [Signature]

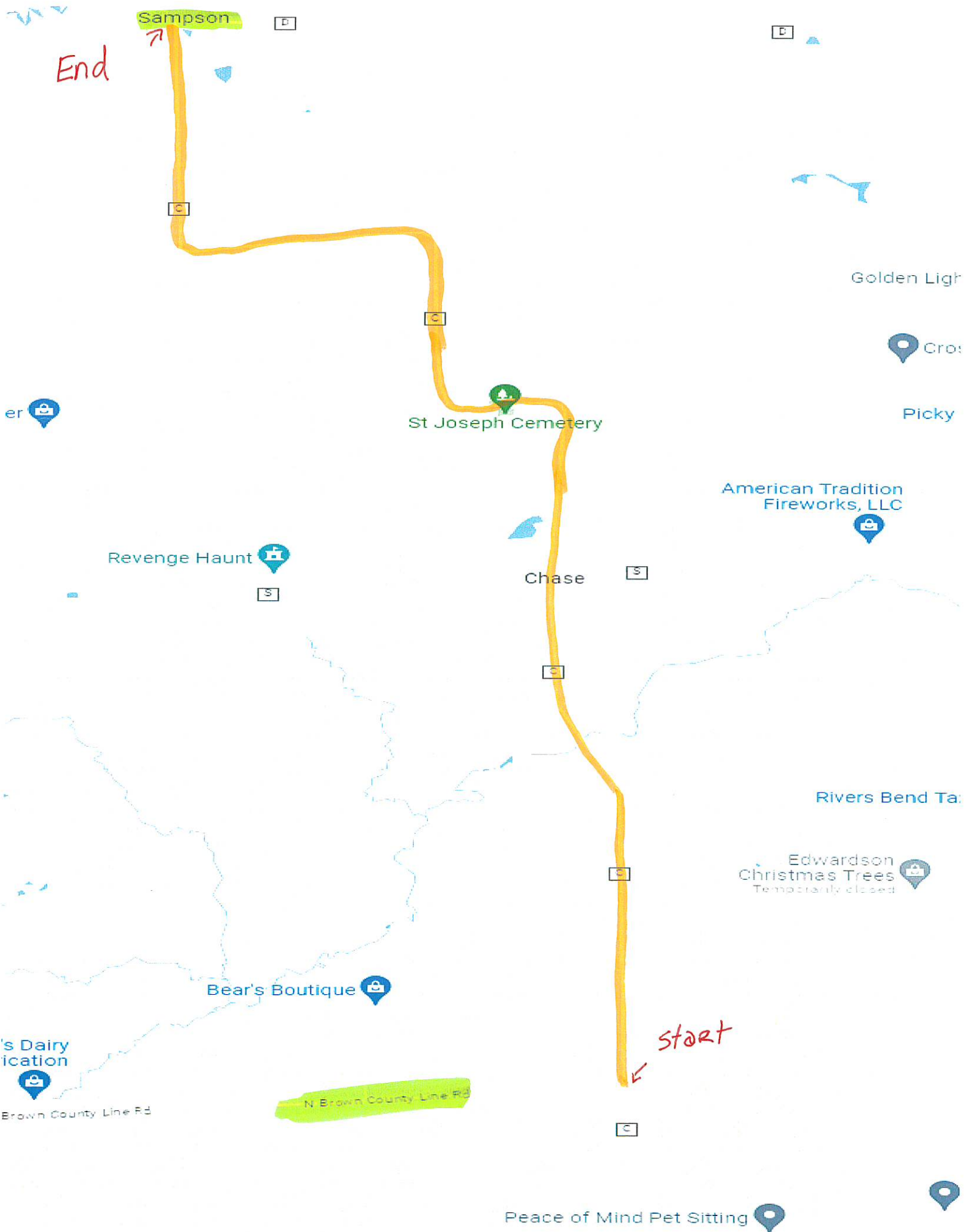
Attachments:  
1 Maps (quantity)  
4 Meeting minutes

Mailing Address: 8481 County Road "S", Pulaski, WI 54162

**For Use by Highway Dept. only:** Insert date and attach safety reviews, minutes, correspondence

\_\_\_\_ Sheriff Review Approved \_\_\_ Yes \_\_\_ No \_\_\_\_\_ Rejected/Approval Notice Sent to Requestor

\_\_\_\_ Highway Committee \_\_\_\_\_ County Board pmt Recd - \$150.00 #22117



End

Sampson

St Joseph Cemetery

Chase

Revenge Haunt

Bear's Boutique

American Tradition Fireworks, LLC

Edwardson Christmas Trees  
Temporarily closed

N Brown County Line Rd

start

Peace of Mind Pet Sitting

To whom it may concern,

This letter is written concerning the application filed by Blaser Farms Inc. to install a field entrance driveway on the property owned by Dave Peitersen in the town of Spruce on County Highway K One quarter mile north of County Highway A.

This letter to request a variance on the ordinance requiring more than 600 feet between access points. The proposed field entrance is the most logical place for a driveway for several reasons.

1. This is already the access point for the field. The proposed driveway would make access easier for large machinery as compared to entering through the existing ditch which is dangerous and could possibly cause damage to the road surface when equipment is dropping down into the ditch.
2. To move the access point further to the south would require removal of many large trees and much more material to create a sufficient driveway. The location further south would also be closer to the wetter side of the field which would hinder entrance or exit without creating a possible muddy mess on the roadway.
3. The landowner and his father who is now passed, planted the large trees years ago. Not only would they be hard to move but they also carry sentimental value as well.

Please consider these points as you review this application for the field driveway. If you have any questions of concerns please feel free to contact me through email or phone.

Thank you,

Josh Blaser  
Blaser Farms Inc.  
[blaserjosh16@gmail.com](mailto:blaserjosh16@gmail.com)  
(920)-373-3063