

AGENDA  
WEDNESDAY, SEPTEMBER 06, 2023, 9:00 AM  
OCONTO COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD  
301 WASHINGTON STREET, COURTHOUSE BUILDING "A" COUNTY BOARD ROOM #3041  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)

This is an open meeting of the Oconto County Health and Human Services Board. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting by forwarding the complete agenda to the newspapers and to all news media who have requested the same, as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website: [www.co.oconto.wi.us](http://www.co.oconto.wi.us)

1. Call Meeting to Order
2. Approval of Agenda
  - 2.1. Changes in Sequence
  - 2.2. Removal of Items
3. Approval of Minutes of Previous Meetings (Enc.)
4. Communications
5. Approval of 2024 Budget Proposal (Enc.)
6. Approval of 2023 Contract Amendment; Software Expressions Inc. (Enc.)
7. Approval of Budget Adjustments
8. Review of Prior Months Vendor Payments
9. Board of Health Report (No Action to be taken)
10. Manager Division Reports (No Action to be taken)
11. Approval of Attendance at Non-County Meeting(s)
12. Announcements/General Information (no action to be taken)
13. Set Next Meeting Date(s)
14. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins, so appropriate accommodations can be made.

Persons who are members of another governmental body but who are not members of this committee may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

cc: Committee (FTP); County Administrator, Finance Director, Corporation Counsel, Human Resource Director, Deanna Tachick; County Website; Central File, Official Posting Location (Physical Copy)

wsd/Date Posted: 08-31-2023

**MINUTES**  
**WEDNESDAY, AUGUST 9, 2023**  
**OCONTO COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**  
**301 WASHINGTON STREET, COURTHOUSE BUILDING "A" COUNTY BOARD ROOM #3041**

**(Draft minutes until approved by Board)**

BOARD PRESENT: Tom Bitters, Barton Schindel, Jolene Barkhaus, Judith Buhrandt, Carole Heise, Stephanie Holman, Kathy Gohr, Carolyn Barke, Karl Ballestad

BOARD ABSENT: None

OTHERS PRESENT: Al Sleeter, County Board Chair; Erik Pritzl, County Administrator; Scott Shackelford, Director; Betty Bickel, Deputy Director/Operations Manager; Will Kline, Vocational Service Manager; Debra Konitzer, Public Health Manager; Chris Hanke, Community Services Manager; Heather Ondik, Economic Support Manager; Erin Helman, Family Services Supervisor, Beth Ellingson, Corporation Counsel; David Behrend, County Board Supervisor; Wendy Dey, Confidential Secretary, Todd Vander Galien, and two community members

**1. Call Meeting to Order**

The meeting was called to order at 9:00 a.m. by Chair Bitters.

**2. Approval of Agenda**

2.1 Change in Sequence – None

2.2 Removal of Items – None

Motion by Barkhaus/Holman to approve the agenda as written. The motion was voted on and carried.

**3. Approval of Minutes of Previous Meeting**

- Motion by Holman/Heise to approve the July 12, 2023 meeting minutes as presented. The motion was voted on and carried.

- Motion by Gohr/Buhrandt to approve the July 12, 2023 Open Forum meeting minutes as presented. The motion was voted on and carried.

**4. Communications - None**

**5. Unity Recovery Services Presentation**

Todd Vander Galien, Executive Director of Unity Recovery Services gave a presentation. Unity Recovery is a non-profit organization that offers community based recovery programming. A recovery community center will be located on Pecor Street in Oconto, and will be opening soon. All of the services are completely free to the community. Unity Recovery will also be at the Celebrate Recovery Event being held on Saturday, September 23, 2023 from 10:00-2:00 at the East Side Beach on Main Street in Oconto Falls.

**6. Discussion Child Care Expansion Project-Play Days Communication**

Scott Shackelford, Director, led a discussion regarding the Child Care Expansion Project – Play Days.

**7. Resolution Approval of Change Order for Electronic Health Record Software**

Following an explanation by Debra Konitzer, Public Health Manager, motion by Holman/Ballestad to approve the Resolution of Change Order for Electronic Health Record Software. The motion was voted on and carried.

**8. Approval of 2023 Contracts; Unity Recovery Services**

Debra Konitzer, Public Health Manager presented a 2023 contract. Following discussion, motion by Heise/Holman to approve the 2023 contract as presented. The motion was voted on and carried.

**9. Approval of Budget Adjustments**

Following discussion, motion by Heise/Gohr to approve the Budget Adjustments. The motion was voted on and carried.

**10. Review of Prior Months Vendor Payments**

The Board reviewed vendor payments for July 2023.

**11. Board of Health Report**

- Debra Konitzer, Public Health Officer/Public Health Manager reported that Heather Blum, Environmental Health Professional, was recently a panelist on a webinar put on by The National Environmental Health Association in partnership with the National Center for Healthy Housing.
- Konitzer also reported that the top three areas of concern noted from the recently held stakeholders meeting for Healthy Oconto County was Mental Health, AODA, and Transportation needs. The next phase will be the planning phase in which the plan will be written by the end of the year.