



LAND INFORMATION DEPARTMENT

Timothy Oestreich
Director

Tina Barnes
Property Lister

Paul Klose
Mar-Oco Landfill

Sheri Denowski
Conservationist

AGENDA

MAR-OCO LANDFILL COMMITTEE

DATE: Friday – September 8th, 2023
TIME: 9:00 a.m.
PLACE: Oconto County Courthouse – Room 1003-1004

1. Call meeting to order.
2. Approve agenda.
3. Approve minutes of August 4th, 2023 meeting. Action, if any.
4. Public Hearing on proposed 2024 Mar-Oco Landfill Administration and Operation Budgets.
 - Open Hearing.
 - Accept Public Comment.
 - Close Public Hearing.
5. Discuss/Consider proposed 2024 Mar-Oco Landfill Administration and Operation Budgets and resolutions to respective County Boards approving the 2024 Landfill Administration and Operations Budgets. Action, if any.
6. Public Comment - Any person desirous of addressing the Committee on any subject under the Committee's jurisdiction shall first obtain permission from the Committee Chairperson. All such addresses shall be limited to 5 minutes unless otherwise extended by the Committee Chairperson.
7. Correspondence. Action, if any. (Any correspondence unless specifically listed below will be for information only)
8. Discuss/consider landfill disposal fee for single bags of municipal solid waste. Action, if any.
9. Update landfill operations.
10. Review schedule of invoices for August 2023.
11. Schedule next meeting.
12. Adjourn.

Alfred Sauld
Robert Holley
Joel Lavarda

Al Schreiber
Robert Hoyer
Bart Schindel

K. Pytleski, Oconto County Clerk
A. Sleeter, Oconto County Board Chair
Kathy Brandt, Marinette County Clerk

NOTE: Agenda items may not be considered and acted upon in the order listed. Supervisors present at this meeting may constitute an unintended quorum of other County Board Committees. Only Supervisors appointed to the Committee shall participate in action. Others may be present to listen and observe.

If you are an individual who needs a special accommodation while attending the meeting as required by the "Americans With Disabilities Act", please notify County Clerk Kathy Brandt, Marinette County Courthouse (715-732-7406) at least 48 hours prior to the meeting to make suitable arrangements. Thank you.



**Mar-Oco Landfill Committee
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1. The meeting was called to order by Chairperson Holley at 9:00 a.m. in room 121 of the Marinette County Resource Center.

Members present: Robert Hoyer Alfred Sauld
 Bart Schindel Robert Holley Joel Lavarda

Member absent/excused: Al Schreiber

Others present: Paul Klose, Waste Facilities Manager
 Laura Mans, Finance Director
 Tim Oestreich, LID Director

2. AGENDA

Motion (Lavarda/Sauld) to approve the agenda. Motion carried. No negative votes.

3. MINUTES

Motion (Hoyer/Lavarda) to approve the minutes of the July 7th, 2023 meeting. Motion carried. No negative votes.

4. PUBLIC COMMENT

No public comment

5. CORRESPONDENCE

Klose reported he received an email from Representative Mursau’s office stating the Landfill Financial Responsibility Legislation bill has been sent out for co-sponsorship.

6. 2022 ANNUAL FINANCIAL REPORT AND MANAGEMENT LETTER

Mans and Klose reviewed the 2022 Annual Financial Report and Management Letter with the Committee.

Motion (Schindel/Sauld) to accept the 2022 Annual Financial Report and Management Letter as presented. Motion carried, no negative votes

7. AUDIT AND FINANCIAL SERVICES AGREEMENT

The Committee discussed entering into/extend an agreement with Kerber Rose S.C. for audit and financial services. Mar-Oco has utilized their services for the last three years.

Motion (Sauld/Lavarda) to approve Mar-Oco Landfill enter into an agreement with Kerber Rose S.C. for 2023 through 2024 audit and financial services at a cost of \$6,100 (2023) & \$6,300 (2024), subject to Corporation Counsel’s approval. Motion carried. No negative votes.

8. 2024 LANDFILL ADMINISTRATION AND OPERATIONS BUDGET

Klose reviewed the draft version of the 2024 budget (dated 7/18/2023) with the Committee.

Motion (Lavarda/Schindel) to hold a public hearing on the landfill budget at the September 8th, 2023 Mar-Oco Landfill Committee meeting. Motion carried. No negative votes.

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9. LANDFILL OPERATIONS

Klose reported that recent flashy heavy rains washed gulleys along portions of the roadways at the landfill. Action has been taken to repair the eroded areas.

10. SCHEDULE OF INVOICES

The July 2023 (\$62,371.81) schedule of paid invoices was reviewed with the Committee.

11. NEXT MEETING

Next meeting is scheduled for September 8th, 2023 at 9:00 a.m. at the Oconto County Courthouse.

12. ADJOURN

Motion (Hoyer/Sauld) to adjourn. Motion carried. No negative votes. (Meeting adjourned at 10:15 a.m.)

Minutes Prepared by: Paul Klose, Waste Facilities Manager

2024 Mar-Oco Landfill Budget (8/29/2023)

	2022	2023	2023	2023	2023	2024	Percent		
	ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Dept	Change		
Administration Budget									
Revenue									
53630000	48190	INTEREST - OTHER	\$ (42,063.86)	\$ (5,000.00)	\$ (5,000.00)	\$ (14,407.20)	\$ (28,000.00)	\$ (15,000.00)	200%
		TOTAL REVENUE	\$ (42,063.86)	\$ (5,000.00)	\$ (5,000.00)	\$ (14,407.20)	\$ (28,000.00)	\$ (15,000.00)	200%
Expenditures									
53630000	50111	SALARIES	\$ 36,340.38	\$ 38,106.00	\$ 38,106.00	\$ 19,785.58	\$ 38,106.00	\$ 39,059.00	3%
53630000	51133	LONGEVITY PAY	\$ 187.60	\$ 195.00	\$ 195.00	\$ 123.66	\$ 195.00	\$ 203.00	4%
53630000	51151	CO SHARE OF SOCIAL SECURITY	\$ 2,705.17	\$ 2,824.00	\$ 2,824.00	\$ 1,815.99	\$ 2,824.00	\$ 2,894.00	2%
53630000	51152	CO SHARE OF STATE RETIREMENT	\$ 2,376.49	\$ 2,601.00	\$ 2,601.00	\$ 1,669.83	\$ 2,601.00	\$ 2,707.00	4%
53630000	51154	HEALTH AND DENTAL INSURANCE	\$ 8,614.28	\$ 9,055.00	\$ 9,055.00	\$ 5,962.63	\$ 9,055.00	\$ 9,346.00	3%
53630000	51155	LIFE INSURANCE	\$ 56.87	\$ 55.00	\$ 55.00	\$ 38.83	\$ 55.00	\$ 58.00	5%
53630000	51159	WORKMENS COMPENSATION	\$ 728.25	\$ 762.00	\$ 762.00	\$ 491.99	\$ 762.00	\$ 784.00	3%
53630000	52213	ACCOUNTING AND AUDITING	\$ 5,700.00	\$ 5,700.00	\$ 5,700.00	\$ 5,900.00	\$ 5,700.00	\$ 6,100.00	7%
53630000	52214	DATA PROCESSING	\$ 2,444.52	\$ 5,130.00	\$ 5,130.00	\$ 5,130.00	\$ 5,130.00	\$ 4,237.00	-17%
53630000	52225	TELEPHONE	\$ 180.66	\$ 500.00	\$ 500.00	\$ 75.81	\$ 500.00	\$ 500.00	0%
53630000	52410	OFFICE SUPPLIES	\$ -	\$ 100.00	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	0%
53630000	52411	POSTAGE	\$ 300.70	\$ 500.00	\$ 500.00	\$ 426.89	\$ 800.00	\$ 1,000.00	100%
53630000	52413	COURTHOUSE PRINTING	\$ 232.85	\$ 175.00	\$ 175.00	\$ 18.78	\$ 150.00	\$ 175.00	0%
53630000	52424	DUES/REGISTRATION & TUITION	\$ 375.00	\$ 2,000.00	\$ 2,000.00	\$ 560.00	\$ 1,000.00	\$ 2,000.00	0%
53630000	52426	ADV/BIDS/NOTICES	\$ 571.19	\$ 250.00	\$ 250.00	\$ -	\$ 250.00	\$ 300.00	20%
53630000	52435	MEALS AND LODGING	\$ 245.00	\$ 500.00	\$ 500.00	\$ 255.00	\$ 255.00	\$ 500.00	0%
53630000	52439	OTHER TRAVEL EXPENSE	\$ 3,013.21	\$ 3,150.00	\$ 3,150.00	\$ 1,486.30	\$ 3,150.00	\$ 3,150.00	0%
53630000	52495	SOFTWARE	\$ 1,605.00	\$ 3,200.00	\$ 3,200.00	\$ 4,500.00	\$ 4,500.00	\$ 4,700.00	47%
53630000	52511	INSURANCE PREMIUMS	\$ 3,129.00	\$ 7,000.00	\$ 7,000.00	\$ -	\$ 7,000.00	\$ 7,000.00	0%
53630000	52848	PROVIDED ADMINISTRATION	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 1,400.00	\$ 2,400.00	\$ 2,500.00	4%
56630000	52983	COMPUTER REPLACEMENT	\$ 357.14	\$ 504.00	\$ 504.00	\$ 504.00	\$ 504.00	\$ 308.00	-39%
		TOTAL EXPENSE	\$ 71,563.31	\$ 84,707.00	\$ 84,707.00	\$ 50,145.29	\$ 85,037.00	\$ 87,621.00	3%

Operations Budget

	2022	2023	2023	2023	2023	2023	2023	2024	2024
	ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	ACTUAL	PROJECTION	Dept	Dept
Revenue									
53631000	\$ (860,085.18)	\$ (867,690.00)	\$ (867,690.00)	\$ (553,390.71)	\$ (830,771.00)	\$ (553,390.71)	\$ (830,771.00)	\$ (904,237.00)	4%
53631000	\$ (174,829.04)	\$ (248,310.00)	\$ (248,310.00)	\$ (116,783.24)	\$ (162,363.00)	\$ (116,783.24)	\$ (162,363.00)	\$ (183,763.00)	-26%
53631000	\$ (401.50)	\$ (1,000.00)	\$ (1,000.00)	\$ (250.00)	\$ (1,000.00)	\$ (250.00)	\$ (1,000.00)	\$ (500.00)	-50%
TOTAL REVENUE	\$ (1,035,315.72)	\$ (1,117,000.00)	\$ (1,117,000.00)	\$ (670,423.95)	\$ (994,134.00)	\$ (670,423.95)	\$ (994,134.00)	\$ (1,088,500.00)	-3%
Expenditures									
50111 SALARIES	\$ 83,400.10	\$ 79,619.00	\$ 79,619.00	\$ 56,653.57	\$ 79,619.00	\$ 56,653.57	\$ 79,619.00	\$ 93,337.00	17%
50112 SALARIES WITHOUT RETIREMENT	\$ 11,969.74	\$ 7,199.00	\$ 7,199.00	\$ 4,909.54	\$ 7,199.00	\$ 4,909.54	\$ 7,199.00	\$ 9,559.00	33%
50114 SALARIES - OVERTIME	\$ 5,522.25	\$ 6,000.00	\$ 6,000.00	\$ 2,748.83	\$ 6,000.00	\$ 2,748.83	\$ 6,000.00	\$ 6,500.00	8%
51133 LONGEVITY PAY	\$ -	\$ -	\$ 15.00	\$ -	\$ -	\$ -	\$ -	\$ 15.00	0%
51151 CO SHARE OF SOCIAL SECURITY	\$ 7,358.44	\$ 6,711.00	\$ 6,711.00	\$ 4,782.63	\$ 6,711.00	\$ 4,782.63	\$ 6,711.00	\$ 8,140.00	21%
51152 CO SHARE OF STATE RETIREMENT	\$ (7,399.70)	\$ 5,823.00	\$ 5,823.00	\$ 4,039.38	\$ 5,823.00	\$ 4,039.38	\$ 5,823.00	\$ 6,888.00	18%
51154 HEALTH AND DENTAL INSURANCE	\$ 42,114.82	\$ 45,717.00	\$ 45,717.00	\$ 15,728.41	\$ 24,000.00	\$ 15,728.41	\$ 24,000.00	\$ 26,227.00	-43%
51155 LIFE INSURANCE	\$ 76.01	\$ 40.00	\$ 40.00	\$ 50.65	\$ 80.00	\$ 50.65	\$ 80.00	\$ 81.00	103%
51159 WORKMENS COMPENSATION	\$ 2,011.03	\$ 1,859.00	\$ 1,859.00	\$ 1,286.26	\$ 1,859.00	\$ 1,286.26	\$ 1,859.00	\$ 2,189.00	18%
52225 TELEPHONE	\$ 1,506.03	\$ 2,500.00	\$ 2,500.00	\$ 1,001.81	\$ 1,500.00	\$ 1,001.81	\$ 1,500.00	\$ 2,500.00	0%
52229 UTILITIES	\$ 4,426.88	\$ 5,000.00	\$ 5,000.00	\$ 2,489.05	\$ 4,500.00	\$ 2,489.05	\$ 4,500.00	\$ 5,000.00	0%
52291 PURCHASE OF SERVICE	\$ 384,228.87	\$ 480,000.00	\$ 480,000.00	\$ 368,822.14	\$ 562,000.00	\$ 368,822.14	\$ 562,000.00	\$ 520,000.00	8%
52410 OFFICE SUPPLIES	\$ 1,859.78	\$ 2,400.00	\$ 2,400.00	\$ 1,013.78	\$ 2,000.00	\$ 1,013.78	\$ 2,000.00	\$ 2,200.00	-8%
52424 DUES/REGISTRATION & TUITION	\$ -	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	0%
52446 CLOTHING AND UNIFORMS	\$ 29.98	\$ 350.00	\$ 350.00	\$ 350.95	\$ 500.00	\$ 350.95	\$ 500.00	\$ 350.00	0%
52458 GAS/OIL/FLUIDS ETC	\$ 47,613.16	\$ 43,000.00	\$ 43,000.00	\$ 22,578.76	\$ 35,000.00	\$ 22,578.76	\$ 35,000.00	\$ 45,000.00	5%
52467 BUILDING MAINTENANCE	\$ 188.40	\$ 2,000.00	\$ 2,000.00	\$ 1,350.20	\$ 2,000.00	\$ 1,350.20	\$ 2,000.00	\$ 2,000.00	0%
52468 EQUIPMENT MAINTENANCE	\$ 53,240.72	\$ 35,000.00	\$ 35,000.00	\$ 42,800.52	\$ 35,000.00	\$ 42,800.52	\$ 35,000.00	\$ 45,000.00	29%
52469 GROUNDS MAINTENANCE	\$ 14,651.73	\$ 35,000.00	\$ 35,000.00	\$ 2,850.04	\$ 35,000.00	\$ 2,850.04	\$ 35,000.00	\$ 35,000.00	0%
52499 OTHER EXPENSE	\$ 8,330.80	\$ 8,400.00	\$ 8,400.00	\$ 7,817.88	\$ 7,818.00	\$ 7,817.88	\$ 7,818.00	\$ 8,400.00	0%
52531 RENT/LEASE OF LAND	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	0%
52541 DEPRECIATION	\$ 208,130.35	\$ 305,016.00	\$ 305,016.00	\$ -	\$ 407,424.00	\$ -	\$ 407,424.00	\$ 208,131.00	-32%
52542 CLOSURE/POST CLOSURE COSTS	\$ 298,121.00	\$ 274,712.00	\$ 274,712.00	\$ -	\$ 364,902.00	\$ -	\$ 364,902.00	\$ 298,121.00	9%
52980 EQUIP & MATERIALS ACQUISITION	\$ 2,022.09	\$ 5,000.00	\$ 5,000.00	\$ 2,481.91	\$ 2,500.00	\$ 2,481.91	\$ 2,500.00	\$ 5,000.00	0%
53890 OUTLAY	\$ 1,809,714.95	\$ -	\$ 159,285.05	\$ 38,100.00	\$ -	\$ 38,100.00	\$ -	\$ -	-100%
TOTAL EXPENSE OPERATIONS	\$ 2,982,117.43	\$ 1,354,646.00	\$ 1,513,946.05	\$ 585,156.31	\$ 1,594,735.00	\$ 585,156.31	\$ 1,594,735.00	\$ 1,332,938.00	-12%
TOTAL REVENUE ADMINISTRATION AND OPERATION	\$ (1,077,379.58)	\$ (1,122,000.00)	\$ (1,122,000.00)	\$ (684,831.15)	\$ (1,022,134.00)	\$ (684,831.15)	\$ (1,022,134.00)	\$ (1,103,500.00)	-2%
TOTAL EXPENDITURES ADMINISTRATION AND OPERATION	\$ 3,053,680.74	\$ 1,439,353.00	\$ 1,598,653.05	\$ 635,301.60	\$ 1,679,772.00	\$ 635,301.60	\$ 1,679,772.00	\$ 1,420,563.00	-11%
TOTAL FUND BALANCE APPLIED	\$ 1,976,301.16	\$ 317,353.00	\$ 476,653.05	\$ -	\$ 657,638.00	\$ -	\$ 657,638.00	\$ 317,063.00	-33%

RESOLUTION # _____ - 2023

TO: THE HONORABLE CHAIRPERSON AND MEMBERS OF OCONTO COUNTY BOARD

RE: APPROVAL OF 2024 MAR-OCO LANDFILL ADMINISTRATION AND OPERATIONAL BUDGETS

WHEREAS, the Mar-Oco Landfill budgets do not require either County to appropriate tax levy funds in 2024; and

WHEREAS, the Mar-Oco Landfill's continued operation is vital to maintaining a competitive solid waste market in Oconto and Marinette Counties; and

WHEREAS, the Mar-Oco Landfill Committee provided public notice of a public hearing on the proposed Mar-Oco Landfill budgets in the Peshtigo Times on August 23 & 30, 2023 and the Oconto Reporter on August 23 & 30, 2023; and

WHEREAS, the Mar-Oco Landfill Committee held a public hearing on the proposed budgets on September 8th, 2023 to solicit public input and received none; and

WHEREAS, the Mar-Oco Landfill Committee has reviewed and approved the attached 2024 budgets,

NOW, THEREFORE, BE IT RESOLVED by the Oconto County Board that the 2024 Administrative and Operational budgets for the Mar-Oco Landfill be approved as submitted and attached hereto.

Submitted this 21st day of September, 2023

By: Oconto County Members of Mar-Oco Landfill Committee

Al Schreiber
Bart Schindel
Joel Lavarda

Reviewed by Corporation Counsel:

Vote:

Ayes: _____ Nays: _____ Absent: _____

Initials of
Corp. Counsel

Date
Reviewed

1 RESOLUTION NO. _____
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5 APPROVAL OF 2024 MAR-OCO LANDFILL ADMINISTRATION
6 AND OPERATIONAL BUDGETS
7

8 WHEREAS, the Mar-Oco Landfill budgets do not require either County to appropriate tax levy funds
9 in 2024; and
10

11 WHEREAS, the Mar-Oco Landfill's continued operation is vital to maintaining a competitive solid
12 waste market in Oconto and Marinette Counties; and
13

14 WHEREAS, the Mar-Oco Landfill Committee provided public notice of a public hearing on the
15 proposed Mar-Oco Landfill budgets in the Peshtigo Times on August 23 & 30, 2023 and the Oconto
16 Reporter on August 23 & 30, 2023; and
17

18 WHEREAS, the Mar-Oco Landfill Committee held a public hearing on the proposed budgets on
19 September 8th, 2023 to solicit public input and received none; and
20

21 WHEREAS, the Mar-Oco Landfill Committee has reviewed and approved the attached 2024
22 budgets,
23

24 NOW, THEREFORE, BE IT RESOLVED by the Marinette County Board that the 2024
25 Administrative and Operational budgets for the Mar-Oco landfill be approved as submitted and
26 attached hereto.
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31 Approved this 27th day of September, 2023 by a majority vote of a quorum of the Marinette
32 County Board.
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39 _____
JOHN GUARISCO, Chairperson

_____ KATHERINE K. BRANDT, County Clerk

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43 Submitted by: Mar-Oco Landfill Committee

Mar-Oco Landfill Invoices August 2023

VENDOR NAME	ORG DESC	ACCOUNT DESC	AMOUNT	FULL DESC	INVOICE DATE
KERBERROSE, S.C.	MAROCO ADMINISTRATION	ACCOUNTING AND AUDITING	5,900.00	2022 AUDIT MAROCO INV# 319972 CLIENT# 0761143020	8/12/2023
UNITED MAILING SERVI	MAROCO ADMINISTRATION	POSTAGE	26.31	JULY 2023 MAILING INV# 207772	7/31/2023
CENTURYLINK	MAROCO OPERATIONS	TELEPHONE	7.66	ACCT# 89874483 INV# 652565263	8/8/2023
CELLCOM	MAROCO OPERATIONS	TELEPHONE	18.96	CELL PHONE SERVICE BILL ACCT 32-01530082	8/2/2023
BRIGHTSPEED	MAROCO OPERATIONS	TELEPHONE	0.24	ACCT# 301525991	7/17/2023
BRIGHTSPEED	MAROCO OPERATIONS	TELEPHONE	0.32	ACCT# 488490764	7/20/2023
BRIGHTSPEED	MAROCO OPERATIONS	TELEPHONE	0.45	ACCT# 499660821	7/24/2023
BRIGHTSPEED	MAROCO OPERATIONS	TELEPHONE	121.76	07/17/23 BILL	8/9/2023
FULL SERVICE ORGANIC	MAROCO OPERATIONS	PURCHASE OF SERVICE	12,809.43	INVOICE 1326 LEACHATE HANDLING	8/9/2023
OCONTO UTILITY	MAROCO OPERATIONS	PURCHASE OF SERVICE	1,674.51	JUNE 2023 SLUDGE HANDLING ACCT# 010-2262-00	6/30/2023
CRANE ENGINEERING SA	MAROCO OPERATIONS	PURCHASE OF SERVICE	1,484.71	LIFT STATION PREV MAINT INV# 447050 CUST# 106300	7/31/2023
AMAZON - PCARD VENDO	MAROCO OPERATIONS	OFFICE SUPPLIES	153.15	TONER FOR LANDFILL OFFICE	8/2/2023
EPG COMPANIES INC	MAROCO OPERATIONS	EQUIPMENT MAINTENANCE	1,016.06	SUREPUMP FOR REPAIR INV# 63011	8/2/2023
FABICK RENTS	MAROCO OPERATIONS	EQUIPMENT MAINTENANCE	31.11	CLAMP ASSEMBLY INV# PIGB0204216 CUST# 1263767	7/17/2023
FABICK RENTS	MAROCO OPERATIONS	EQUIPMENT MAINTENANCE	173.53	HOSE ASSEMBLY INV# PIGB0204431 CUST# 12263767	7/18/2023
FABICK RENTS	MAROCO OPERATIONS	EQUIPMENT MAINTENANCE	106.33	INV# PIGB0208348 CUST# 1263767	8/10/2023
FABICK RENTS	MAROCO OPERATIONS	EQUIPMENT MAINTENANCE	1.40	INV# PIGB0208349 CUST# 1263767	8/10/2023
FABICK RENTS	MAROCO OPERATIONS	EQUIPMENT MAINTENANCE	7,981.04	INJECTORS INV# SIGB0029990 CUST# 1263767	8/3/2023
FABICK RENTS	MAROCO OPERATIONS	EQUIPMENT MAINTENANCE	3,426.22	PREV MAINT INV# SIGB0030024 CUST# 1263767	8/7/2023
FABICK RENTS	MAROCO OPERATIONS	EQUIPMENT MAINTENANCE	2,254.83	MAINT INV# SIGB0030026 CUST# 1263767	8/7/2023
MENARDS MARINETTE WI	MAROCO OPERATIONS	EQUIP & MATERIALS ACQUISITION	94.93	FENCE SUPPLIES	8/9/2023
			37,282.95		