

AGENDA
THURSDAY, NOVEMBER 2, 2023 –9:00 AM
HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041
OCONTO WI 54153
www.co.oconto.wi.us

This is an open meeting of a Standing Committee of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County’s website calendar: www.co.oconto.wi.us

1. Call to Order
2. Statement of County Mission and Vision
3. Approval of Agenda
 - 3.1. Change of Sequence
 - 3.2. Removal of Items
4. Approval of Minutes of Previous Meeting (Enc.)
5. Review Prior Months Vendor Payments (Enc.)
6. Communications
7. CTH-M Driveway Variance
8. Highway Fee Schedule
9. Approve Surcharge on 2023 Tri Axle Trucks
10. Equipment Update
11. Roadwork Update
12. Staffing Update
13. Announcements/General Information (No action to be taken)
14. Next Meeting Date
15. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk’s office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Courthouse Building “A” is located at the corner of Washington Street and Arbutus Avenue

c: Committee(FTP); County Administrator, Finance Director, Corporation Counsel, Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

VMH/Date Posted: October 27, 2023

MINUTES
THURSDAY, OCTOBER 5, 2023 – 9:00 A.M.
HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041
OCONTO WI 54153
www.co.oconto.wi.us

(Draft minutes not approved by committee)

COMMITTEE PRESENT: Elmer Ragen, David Behrend, David Christianson, Robert Wolf, Joel Lavarda

ABSENT: None

OTHERS PRESENT: Brandon Hytinen, Vanessa Hasenberg, Al Sleeter, Erik Pritzl, Beth Ellingson, Pat Virtues, Brad Fisher-Item 6

1. Call to Order

Chair Christianson called the meeting to order at 9 am.

2. Approval of Agenda

2.1 Change of Sequence – None.

2.2 Removal of Items – None.

Motion by Lavarda/Wolf to approve the agenda. The motion was voted and carried.

3. Approval of Minutes of Previous Meeting(s)

Motion by Behrend/Lavarda to approve the September 7, 2023 minutes. The motion was voted and carried.

4. Review Prior Months Vendor Payments

Vendor payments were discussed.

5. Communications

-Notice of Public Hearing – No Impact

-General Transportation Aid (GTA) estimated to increase by \$42,000 from 2023. Will be notified in December of actual amount.

-WisDOT / Escanaba Lake Superior Railroad are working on crossing at STH-22 in Stiles. Paving will be done by our department. Discussed message board wording due to WisDOT declaring any project that occupies a location for more than 3 days as being considered “long term.” Hytinen explained WisDOT posts detours on county/state roads to prevent high traffic on local roads that are not designed to handle the capacity.

-Letters from Commissioner on Railroads sent to towns regarding recent inspections.

6. CTH-J Driveway Variance Request

Hytinen brought up the location of request on the map. Permit was denied due to not meeting spacing and frequency requirements of ordinance. Discussion followed on speed limit in area and not wanting to discourage growth in the county. Virtues looking for ways to be more proactive with driveway ordinance information for future land division requests. Hytinen explained concerns are often communicated to seller but then does not get shared with future buyers. Motion by Lavarda/Ragen to approve variance request. The motion was voted and carried.

7. ATV Route Requests

Requests received from Gillett Sno/ATV Club to open 2 segments of county roads as ATV/UTV routes:

1) CTH-E from USH-141 west to STH-32/Shawano County line

2) CTH-D from USH-141 to CTH-C in Sampson

Discussion followed on speed limits and trail connections. Motion by Wolf/Behrend to approve opening both requests to ATV/UTV traffic. The motion was voted and carried.

8. Approval to Order Truck Chassis

Hytinen requesting to purchase a F350 and F550 in 2024 budget. Quote shown from state contract vendor EWald, for F550: \$53,940 and F350: \$46,987 (some modifications may be needed.) Motion by Behrend/Lavarda to approve request to order 2 chassis cab vehicles with expected delivery date in 2024: 1) F350 and 1) F550. The motion was voted and carried.

Quote shown from Olson Trailer and Body for dump box - \$16,200 and toolbox backpack package - \$3575. Motion by Behrend/Ragen to purchase 2 dump boxes and 1 toolbox-backpack from Olson Trailer and Body. The motion was voted and carried.

9. Roadwork Update

- Paving on CTH-P complete, striping today and shouldering to follow. Paving on CTH-W is finished.
- Pulverizing/paving work taking place on town roads.
- Paving STH-22 railroad crossing in Stiles today, planning to open road this afternoon.
- Hytinen submitted 2 projects for STP (Surface Transportation Program) cycle.
- OPM (Operational Planning Meeting) held with WisDOT and designer for CTH-C project.
- Consultant selection approved for Smyth Road bridge in Town of Lakewood.

10. Equipment Update

- Three Tri-Axles currently in production, with delivery to Monroe Truck expected the middle of the month.

11. Staffing Update

- Two employees start on Monday, currently recruiting for one operator/laborer position.

12. Approve CDL Contract – Steve Drella

Contract for Steve Drella's CDL training services shown on screen at a rate of \$75/hour. He is currently training 5 operators, and plans to do one more employee. Motion by Lavarda/Wolf to approve the contract with Steve Drella for CDL training. The motion was voted and carried.

13. Announcements/General Information/Guests (No action to be taken)

- National Move Over Day is October 21.
- Quarterly Highway Safety Committee meeting was held last week.
- Hytinen attending Highway Commissioner training October 9-10 in Eau Claire.
- Annual safety day is October 19 at the Law Enforcement Center.
- Hytinen shared information from Adams Asphalts on cost of configuring Hotmix plant to use natural gas or oil. Concerns with availability to purchase used oil in the future and would like the option to switch between the two fuels. Discussed potential costs and savings. Commercial Gas Service Application has been submitted with WI Public Service to find out if it is an option for that location.
- LRIP (Local Road Improvement Project) meeting held for towns. Meeting with municipal group to follow.
- Utility permit issues continue, with companies not following permit instructions during installation.
- Behrend commented on expanded weight and size limits currently in legislation.

14. Next Meeting Date

Next meeting scheduled for Thursday, November 2, 2023, at 9 am in the County Board room - a week earlier than normal due to November holiday schedule.

15. Adjournment

Chair Christianson declared meeting adjourned at 10:09 am.

Vanessa Hasenberg

Recorder

Date Posted: October 12, 2023

10/25/2023 09:26 AM
User: hwyamand
DB: Oconto

INVOICE REGISTER REPORT FOR COUNTY OF OCONTO
INVOICE ENTRY DATES 10/01/2023 - 10/28/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 26/26

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
---	TOTALS BY FUND ---						
	702 - HIGHWAY			834,609.20	101,795.39		
---	TOTALS BY DEPT/ACTIVITY ---						
	70-16113 - HIGHWAY						
	70-16114 - HIGHWAY						
	70-16115 - HIGHWAY						
	70-16116 - HIGHWAY						
	70-16117 - HIGHWAY						
	70-16119 - HIGHWAY						
	70-16120 - HIGHWAY						
	70-16122 - HIGHWAY						
	70-16123 - HIGHWAY						
	70-16124 - HIGHWAY						
	70-53110 - HIGHWAY ADMINISTRATION						
	70-53192 - RADIO EXPENSES						
	70-53194 - DRUG & ALCOHOL TESTING						
	70-53196 - STATE ADMINISTRATION						
	70-53220 - FIELD SMALL TOOLS						
	70-53230 - SHOP OPERATIONS-OCONTO						
	70-53232 - SHOP OPERATIONS-SURING						
	70-53235 - FUEL HANDLING						
	70-53240 - MACHINERY OPERATIONS						
	70-53254 - COUNTY PIT SPRUCE						
	70-53260 - BITUMINOUS OPERATIONS						
	70-53271 - BLDG & GRNDS OPNS-OCON						
	70-53272 - BLDGS & GRNDS OPNS-MOU						
	70-53273 - BLDG & GRNDS OPNS-SURI						
	70-53274 - BLDG & GRNDS OPNS-SAMP						
	70-53301 - COUNTY ROAD MAINTENANC						
	70-53304 - COUNTY PAVING & SEALCO						
	70-53305 - COUNTY GRAVEL & SHOULD						
	70-53312 - STP - OTHERS						
	70-53320 - INS ACCID						
	70-53321 - STATE MAINTENANCE						
	70-53322 - STATE WINTER						
	70-53323 - STATE MISC						
	70-53331 - LOCAL GOVT-ROAD MAINT						
	70-53340 - LOCAL DEPARTMENTS SERV						

Road Oils - 3,368.82
Repair parts - 30,976.19
Fuel - 8,020.39
Diesel - 23,481.78