

**AMENDED AGENDA**  
WEDNESDAY, FEBRUARY 8, 2023, 9:00 AM  
OCONTO COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD  
LEC CONFERENCE ROOM – North & South  
220 ARBUTUS AVENUE, OCONTO, WI 54153  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)

This is an open meeting of the Oconto County Health and Human Services Board. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting by forwarding the complete agenda to the newspapers and to all news media who have requested the same, as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website: [www.co.oconto.wi.us](http://www.co.oconto.wi.us)

1. Call Meeting to Order
2. Approval of Agenda
  - 2.1. Changes in Sequence
  - 2.2. Removal of Items
3. Approval of Minutes of Previous Meetings (Enc.)
4. Communications
5. Fraud Presentation – Economic Support Division
6. Child Care Expansion Discussion
7. Approval of 2023 Contracts; Genuine Hearts LLC, Aurora Residential, Pamela Page APNP, Dr. Neha Thapa, Christian Servants Home Care, and Hycrest Kennels 2 of Pound (Enc.)
8. Approval of Budget Adjustments
9. Approval of Amended 2023 Fee Schedule (Enc.)
- 10. Approval Switching Financial Institutions for Representative Payee Accounts**
11. Review of Prior Months Vendor Payments
12. Board of Health Report
13. Manager Division Reports
14. Approval of Attendance at Non-County Meeting(s)
15. Announcements/General Information (no action to be taken)
16. Set Next Meeting Date(s)
17. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins, so appropriate accommodations can be made.

Persons who are members of another governmental body but who are not members of this committee may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

cc: Committee (FTP); County Administrator, Finance Director, Corporation Counsel, Human Resource Director, HHS Division Managers, Tom Bitters, Stephanie Holman, Barton Schindel, Deanna Tachick, Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

wsd/Date Posted: 02-03-2023

**MINUTES**  
**WEDNESDAY, JANUARY 4, 2023**  
**OCONTO COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**  
**301 WASHINGTON STREET, COURTHOUSE BUILDING "A" COUNTY BOARD ROOM #3041**

**(Draft minutes until approved by Board)**

**BOARD PRESENT:** Tom Bitters, Barton Schindel, Jolene Barkhaus, Judith Buhrandt, Carole Heise, Stephanie Holman, Kathy Gohr, Karl Ballestad

**BOARD ABSENT:** Carolyn Barke

**OTHERS PRESENT:** Al Sleeter, County Board Chair; Erik Pritzl, County Administrator; Scott Shackelford, Director; Betty Bickel, Deputy Director/Operations Manager; Will Kline, Vocational Service Manager; Debra Konitzer, Public Health Manager; Chris Hanke, Community Services Manager; Heather Ondik, Economic Support Manager; Carrie Kleinschmidt, Family Services Manager; Erin Helman, Family Services Supervisor; Kyla Soper, Family Services Supervisor; Beth Ellingson, Corporation Counsel; David Behrend, County Board Supervisor; Tatum Lardinois, Case Worker; Wendy Dey, Confidential Secretary

**1. Call Meeting to Order**

The meeting was called to order at 9:01 a.m. by Chair Bitters.

**2. Approval of Agenda**

2.1 Change in Sequence – None

2.2 Removal of Items – None

Motion by Gohr/Barkhaus to approve the agenda as written. The motion was voted on and carried.

**3. Approval of Minutes of Previous Meeting**

- Motion by Barkhaus/Holman to approve the December 7, 2022 meetings minutes as presented. The motion was voted on and carried.

**4. Communications**

- Carrie Kleinschmidt, Family Services Manager, introduced case worker, Tatum Lardinois.

**5. Resolution Installation of Gas Line and Radian Heating in Warehouse at New View Industries**

Following an explanation by Will Kline, Vocational Services Manager, motion by Schindel/Buhrandt to approve Resolution Installation of Gas Line and Radiant Heating in Warehouse at New View Industries. The motion was voted on and carried.

**6. Resolution American Rescue Plan Coronavirus Fiscal Recovery Funding for Child Care Expansion in Oconto County**

Motion by Gohr/Holman to suspend the Rules and move item #6 after item #12. The motion was voted on and carried.

**7. Discussion Neogov Human Resources Hiring Software**

Debra Konitzer, Public Health Manager, led a discussion regarding the Neogov Human Resources Hiring Software. The software will support efficient recruitment and onboarding of disease investigation staff in response to an outbreak. COVID related funding will be utilized for this software.

**8. Approval of 2023 Contracts; REM Wisconsin II Inc., Community Resource Specialist Staffing Agency, Bellin Psychiatric Center, Stay at Home Care LLC, Bridge the Gap, Exceptional Equestrians, Wakoda Trails LLC, FW Consulting DHFS LLC, SV North, In Focus Counseling LLC, Marinette County DHHS, Dr. Thapa, and Brotoloc Health Care Systems Inc.**

Chris Hanke, Community Services Manager and Will Kline, Vocational Services Manager presented 2023 contracts. Following discussion, motion by Schindel/Buhrandt to approve the 2023 contracts as presented. The motion was voted on and carried.

**9. Approval of Budget Adjustments**

Following discussion, motion by Barkhaus/Schindel to approve the Budget Adjustments. The motion was voted on and carried.

**10. Review of Prior Months Vendor Payments**

The Board reviewed vendor payments for December 2022.

**11. Board of Health Report**

- Debra Konitzer, Public Health Officer/Public Health Manager reported on Respiratory Illnesses in Oconto County. Influenza cases continue to rise. To date, there have been two pediatric deaths in Wisconsin. According to Wisconsin Department of Health