

AGENDA  
WEDNESDAY, APRIL 5, 2023, 9:00 AM  
OCONTO COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD  
301 WASHINGTON STREET, COURTHOUSE BUILDING "A" COUNTY BOARD ROOM #3041  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)

This is an open meeting of the Oconto County Health and Human Services Board. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting by forwarding the complete agenda to the newspapers and to all news media who have requested the same, as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website: [www.co.oconto.wi.us](http://www.co.oconto.wi.us)

1. Call Meeting to Order
2. Approval of Agenda
  - 2.1. Changes in Sequence
  - 2.2. Removal of Items
3. Approval of Minutes of Previous Meetings (Enc.)
4. Communications
5. WCA Health & Human Services Steering Committee Update-County Administrator
6. 2022 Annual Report Presentation (Enc.)
7. Approval of 2022 Contract Amendments (Enc.)
8. Approval of Budget Adjustments, remove if none
9. Review of Prior Months Vendor Payments
10. Board of Health Report
11. Approval of Attendance at Non-County Meeting(s)
12. Announcements/General Information (no action to be taken)
13. Set Next Meeting Date(s)
14. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins, so appropriate accommodations can be made.

Persons who are members of another governmental body but who are not members of this committee may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

cc: Committee (FTP); County Administrator, Finance Director, Corporation Counsel, Human Resource Director, HHS Division Managers, Tom Bitters, Stephanie Holman, Barton Schindel, Deanna Tachick, Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

wsd/Date Posted: 03-30-2023

**MINUTES**  
**WEDNESDAY, MARCH 8, 2023**  
**OCONTO COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**  
**301 WASHINGTON STREET, COURTHOUSE BUILDING "A" COUNTY BOARD ROOM #3041**

**(Draft minutes until approved by Board)**

BOARD PRESENT: Tom Bitters, Barton Schindel, Jolene Barkhaus, Judith Buhrandt, Carole Heise, Stephanie Holman, Kathy Gohr, Carolyn Barke, Karl Ballestad

BOARD ABSENT: None

OTHERS PRESENT: Al Sleeter, County Board Chair; Erik Pritzl, County Administrator; Betty Bickel, Deputy Director/Operations Manager; Will Kline, Vocational Service Manager; Debra Konitzer, Public Health Manager; Chris Hanke, Community Services Manager; Carrie Kleinschmidt, Family Services Manager; Erin Helman, Family Services Supervisor; Elora Blum, Public Health Strategist; Beth Ellingson, Corporation Counsel; David Behrend, County Board Supervisor; Wendy Dey, Confidential Secretary

**1. Call Meeting to Order**

The meeting was called to order at 9:00 a.m. by Chair Bitters.

**2. Approval of Agenda**

2.1 Change in Sequence – None

2.2 Removal of Items – None

Motion by Gohr/Holman to approve the agenda as written. The motion was voted on and carried.

**3. Approval of Minutes of Previous Meeting**

Motion by Heise/Holman to approve the February 8, 2023 meeting minutes as presented. The motion was voted on and carried.

**4. Communications - None**

**5. Resolution Purchase of Passenger Van for New View Industries**

Following an explanation by Will Kline, Vocational Services Manager, motion by Schindel/Buhrandt to approve the Resolution to Purchase a Passenger Van for New View Industries. The motion was voted on and carried.

**6. Discussion Purchase of Manufacturing Equipment – Stacker Forklift**

Kline led a discussion regarding the purchase of a stacker forklift which will be used at New View Industries. The new forklift will be used in the assembly area. It can be used as a stackable table, and is electric, which eliminates fumes.

**7. Childcare Expansion Update**

Debra Konitzer, Public Health Manager, updated the Board regarding follow up questions they had last month. The certified child care provider, Play Days, is located in Gillett. They are interested in possibly becoming a licensed day care center, and have completed the Healthy Loving Environment Program. The agreement is being finalized now and a resolution will be brought back next month for approval. Discussion followed.

**8. Healthy Oconto County Key Informant Interview**

Konitzer reviewed the purpose of the Healthy Oconto County Key Informant Interview as part of the Community Health Assessment. The Board shared their responses to the interview questions. Discussion followed.

**9. Approval of 2023 Contracts; Rise and Shine Adult Family Home, Brown County Sheriff's Department, Sheboygan County Sheriff's Department, Fond du Lac County Sheriff's Department, Ingrid Lawrence, Children's Service Society of Wisconsin, Foundations Health and Wholeness Inc., Hopeful Haven Inc., Positive Alternatives Inc., Family Services of Northeast Wisconsin, Northwest Passage LTD, and Rawhide**

Chris Hanke, Community Services Manager, and Debra Konitzer, Public Health Manager, presented 2023 contracts for approval. Following discussion, motion by Gohr/Holman to approve the 2023 contracts as presented. The motion was voted on and carried.

**10. Approval of Budget Adjustments**

Following discussion, motion by Barkhaus/Holman to approve the Budget Adjustments. The motion was voted on and carried.

**11. Review of Prior Months Vendor Payments**

The Board reviewed vendor payments for February 2023.

**12. Manager Division Reports**

- Community Services Division: Chris Hanke, Community Services Manager, reported on substance abuse in the the Outpatient Clinic. In 2021, 2022, and thus far in 2023, alcohol was reported to be the most used substance, methamphetamines is a very close