

**AGENDA**  
**MONDAY, APRIL 24, 2023 – 12:00 P.M.**  
**CRIMINAL JUSTICE COORDINATION COUNCIL OF OCONTO COUNTY**  
**JURY ASSEMBLY ROOM #1166 – 1<sup>ST</sup> FLOOR COURTHOUSE BLDG “C”**  
**301 WASHINGTON STREET, OCONTO, WI 54153-1699**  
**[www.co.oconto.wi.us](http://www.co.oconto.wi.us)**

This is an open meeting of the Oconto County Criminal Justice Coordinating Council. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County’s website calendar: [www.co.oconto.wi.us](http://www.co.oconto.wi.us)

1. Call to Order
2. Approval of Agenda
3. Approval of Previous Meeting Minutes 01-13-2023 (Enc.)
4. Communications
5. CJCC workgroup update
6. Pretrial Diversion Discussion
7. Oconto County Criminal Justice Coordinating Committee (CJCC) Bylaws
8. Review updated CJCC Committee Membership List
9. Identify Future Agenda Items
10. Announcements/General Information (No action to be taken)
11. Next Meeting Date
12. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk’s office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Courthouse Building “A” Located Corner of Washington St. & Arbutus Ave.  
(Ramp Access from Washington Street Parking Lot Entrance)

c: Committee(FTP); County Administrator, Finance Director, Corporation Counsel, Supervisor Gary Frank, Tom Schappa, District Court Administrator, Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

kp/Date Posted: 04/12/2023

**MINUTES**  
**FRIDAY, JANUARY 13, 2023 – 1:00 P.M.**  
**CRIMINAL JUSTICE COORDINATION COUNCIL OF OCONTO COUNTY**  
**JURY ASSEMBLY ROOM #1166 – 1<sup>ST</sup> FLOOR COURTHOUSE BLDG “C”**  
**301 WASHINGTON STREET, OCONTO, WI 54153-1699**  
**www.co.oconto.wi.us**

**COMMITTEE PRESENT:** Todd Skarban, Sheriff; Betty Bickel, Health & Human Services Director designee; Emily Miller, Oconto School District Superintendent; Marissa Poverski, WI Department of Corrections (DOC); Bradley Schraven, Public Defender’s Office; Shauna Grossman, Department of Health Services (DHS); Kassie Dufek, City of Oconto Police Chief designee; Hon. Jay Conley, Judge

**COMMITTEE ABSENT:** Hon. Michael T. Judge, Judge; Hannah Schuchart, District Attorney

**OTHERS PRESENT:** Erik Pritzl, County Administrator; Kim Pytleski, County Clerk; Carol Kopp, Jail Administrator; Tom Schappa, District Court Administrator

**13. Call to Order**

Schraven called the meeting to order at 1:00 p.m.

**14. Approval of Agenda**

14.1. Change of Sequence – None.

14.2. Removal of Items – None.

There being no changes, Schraven declared the agenda approved.

**15. Approval of Previous Meeting Minutes 12/19/2022**

Item #6.1 Population Report of the 12/19/2022 minutes is corrected to read “Kopp reported the jail population averages ~~480~~ **100** daily; including inmates from Brown County. The housing of inmates for large sanction violations vs a probation hold is working well.” Motion by Miller/Poverski to approve the 12/19/2022 minutes as amended. The motion was voted on and carried.

**16. Communications – None.**

**17. Oconto County Criminal Justice Coordinating Committee (CJCC) Bylaws**

Schraven recommended the following changes to the CJCC bylaw.

- Section 4, Item E: Vacancies in Office: change to read “appointed by Erik Pritzl, County Administrator, and confirmed by County Board.”.
- Section 4, Item H: Role of Members: change to read “meet a minimum of four (4) times per year”. The Committee plans to meet quarterly.
- Section 5, Item D: Staff: change to read “clerical staff for CJCC thru County Clerk’s Office limited to preparation and distribution of agendas and minutes.”.

Motion by Skarban/Sleeter to approve the suggested changes to the bylaws. The motion was voted on and carried.

**18. Review and Update CJCC Committee Membership List**

Committee reviewed the current CJCC Membership list and discussed the appointment process, member terms, and the possible appointment of Chris Hanke, Community Services Manager, to serve as the Mental Health Citizen Representative. Pritzl requested the entire citizen representative membership list be confirmed by the County Board due to the recent changes. The following list will be sent to the County Board for confirmation.

Permanent Representatives

Hon. Jay N. Conley, Presiding Judge designee

Hannah Schuchart, District Attorney

Todd Skarban, Sheriff, or Carol Kopp, Sheriff designee

Alan Sleeter, County Board Chair

Marissa Poverski, WI Department of Corrections (DOC)

Scott Shackelford, Health & Human Services (HHS) Director, or Betty Bickel, HHS Director designee

Bradley Schraven, State Public Defender’s Office

Citizen Representatives

Mike Rehberg, City of Oconto Police Chief or Kassie Dufek, Chief designee

*Vacant*, Mental Health Professional

Shauna Grossman, State of Wisconsin Department of Health & Family Services

Emily Miller, Local School Superintendent

Erik Pritzl, County Administrator (non-voting member)

**19. Identify Future Agenda Items**

There will be a CJCC workgroup following Court Security. The next meeting will be April 14, 2023 at 1:00 p.m., but going forward the time will change to 12:30 p.m. Workgroup attendees will be Judge Conley, Sheriff Skarban, DA Schuchart, DOC Rep Poverski, and Public Defender Rep. Schraven. Items for discussion should be sent to Schraven.

**20. Announcements/General Information (No action to be taken)**

Marissa Poverski, WI DOC Rep, will not be in attendance at the April 24, 2023 meeting.

**21. Next Meeting Date**

The next meeting will be April 24, 2023 at 12:00 p.m. in the County Board Room.

**22. Adjournment**

Chair declared meeting adjourned at 1:24 p.m.

kp/Date Posted: 03/03/2023