

**MINUTES**  
**FRIDAY, JANUARY 13, 2023 – 1:00 P.M.**  
**CRIMINAL JUSTICE COORDINATION COUNCIL OF OCONTO COUNTY**  
**JURY ASSEMBLY ROOM #1166 – 1<sup>ST</sup> FLOOR COURTHOUSE BLDG “C”**  
**301 WASHINGTON STREET, OCONTO, WI 54153-1699**  
**www.co.oconto.wi.us**

**COMMITTEE PRESENT:** Todd Skarban, Sheriff; Betty Bickel, Health & Human Services Director designee; Emily Miller, Oconto School District Superintendent; Marissa Poverski, WI Department of Corrections; Bradley Schraven, Public Defender's Office; Shauna Grossman, DHS; Kassie Dufek, City of Oconto Police Chief designee; Hon. Jay Conley, Judge

**COMMITTEE ABSENT:** Hon. Michael T. Judge, Judge; Hannah Schuchart, District Attorney

**OTHERS PRESENT:** Erik Pritzl, County Administrator; Kim Pytleski, County Clerk; Carol Kopp, Jail Administrator; Tom Schappa, District Court Administrator Email: Thomas.schappa@wicourts.gov

**1. Call to Order**

Schraven called the meeting was called to order at 1:00 p.m.

**2. Approval of Agenda**

2.1. Change of Sequence – None.

2.2. Removal of Items – None.

There being no changes, Schraven declared the agenda approved.

**3. Approval of Previous Meeting Minutes 12/19/2022**

Correction to item #6 100 vs 180. Cut and paste language.

Motion by Miller/Marissa to approve the 12/19/2022 minutes as amended. The motion was voted on and carried.

**4. Communications – None.**

**5. Oconto County Criminal Justice Coordinating Committee (CJCC) Bylaws**

Fixes

- Sec. 4E :Vacancies in office, change to read appointed by Erik Pritzl, County Administrator, and confirmed by County Board.

- Sec. 4H Role of Members: change from 6 times, to 4 times per year minimum. meets quarterly

- Sec 5D Staff: change to clerical staff for CJCC thru County Clerk's Office limited to preparation and distribution of agendas and minutes.

Motion by Skarban/Sleeter to approve the suggested changes to the bylaws. The motion was voted on and carried.

**6. Review and Update CJCC Committee Membership List**

11 members:

Erik Pritzl, County Administrator – not voting member!!!

4. Al Sleeter, County Board Chair

C5. Shawa Grossman, DHS, #5 of Citizen Rep

7.Bran

5. Mar DOC

C6. Emily School

6.Scott, HHS

C1. Mike, Police, Mike's designee Kassie

2. Hanna DA

3. Todd Sheriff, Carol designee☺

1. Judge Conley, Judge designee – Judge Judge

C2. Chris Hanke Mental Health #2 on list of Citizen Rep. may be appointed in time for our next meeting so list as a vacant member role today. Put in general terms.

Citizen Reps are 2 year terms listed by name and sent to cb for approval.

**7. Identify Future Agenda Items**

Workgroup following Court Security 1pm next time, but 12:30 going forward??

Judge, Sheriff, Marissa, Hanna, Bradley on subcommittee

April 14<sup>th</sup> at 1:00 – no quorum necessary for a subcommittee. Conley not attending.

Agenda items from Bradley –

General discussion of pretrial diversion. Add a report of the workgroup to the main committee meeting.

**8. Announcements/General Information (No action to be taken)**

- Lunch is a good idea. ;)

**9. Next Meeting Date**

Meet quarterly: April 24<sup>th</sup> noon time is the normal meeting in County Board Room.

Marissa not in attendance.

**10. Adjournment**

Chair declared adjourned at 1:24 p.m.

kp/Date Posted: 01/16/2023