

**MINUTES**  
**THURSDAY, MARCH 9, 2023 – 9:00 A.M.**  
**HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041**  
**OCONTO WI 54153**  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)

*(Draft minutes not approved by committee)*

COMMITTEE PRESENT: Elmer Ragen, David Behrend, David Christianson, Robert Wolf, Joel Lavarda

ABSENT: None

OTHERS PRESENT: Brandon Hytinen, Vanessa Hasenberg, Al Sleeter, Erik Pritzl, Beth Ellingson

1. Call to Order

Chair Christianson called the meeting to order at 9 am.

2. Approval of Agenda

2.1 Change of Sequence – None.

2.2 Removal of Items – None.

Motion by Lavarda/Ragen to approve the agenda. The motion was voted and carried.

3. Approval of Minutes of Previous Meeting(s)

Motion by Behrend/Wolf to approve the February 9, 2023 minutes. The motion was voted and carried.

4. Review Prior Months Vendor Payments

Vendor payments were discussed.

5. Communications

-Notice of Public Hearing – No impact to Highway Dept.

-Email received from Town of Pensaukee resident regarding current plowing methods. Issues were addressed with the plow driver.

6. Approve Building Encroachment Easement

Information received from Zoning Dept regarding recent land division at CTH-A and Meyer Hill Road. A portion of building is currently in Oconto County right-of-way.

Motion by Behrend/Lavarda to recommend to County Board that Oconto County enter into easement agreement with property. The motion was voted and carried.

7. Equipment Update

- Patrol Superintendents and Shop Foreman attended build meeting at Monroe Truck regarding the last quad axle that was scheduled to be delivered in 2022.

-Sign truck delivered to Packer City International and scheduled to start assembly at Monroe Truck the end of April.

-Meeting with Trail King on lowboy trailer. All specifications were verified, including extending bed, and thicker lumber and reinforcements on top to allow for hauling various equipment.

Motion by Lavarda/Behrend to recommend to County Board for approval the change order of \$7233 for lowboy trailer from Trail King. The motion was voted and carried.

8. Approval to Order Two Tri-Axles 2024

Motion by Behrend/Wolf to recommend to County Board allocating funds in 2024 budget and giving ordering approval for two tri-axle cab/chassis from Packer City. The motion was voted and carried.

Discussion followed on funding sources.

9. Staffing Update

Interviewed four individuals for mechanic position. An offer was made to one individual with answer expected tomorrow.

Interviewing five individuals next week for patrol superintendent position that will be vacant starting mid-April. Hytinen discussed the desire to bring on replacement sooner to allow for training. WisDOT

will allow shadowing for up to 4 weeks with 45% funding. Discussion followed on funding available for the remaining 55%.

Motion by Behrend/Lavarda to start replacement patrol superintendent in beginning of April to allow for training by the current patrol superintendent. The motion was voted and carried.

10. Roadwork Update

- Work continues on USH 41 bridge over Little Suamico River, just south of CTH-S.
- Contract negotiations are taking place with consultant for CTH-C project.
- Hytinen discussed 5-year improvement plan and changes being made to it.
- Bid opening on March 21, 2023, for road oil, AC oil, and pulverizing and milling asphalt mix.

11. Announcements/General Information/Guests (No action to be taken)

- Hytinen met with chairs from the Town of How and Town of Brazeau regarding consultant selection for bridge projects in each town. Both projects will be funded 100% by the federal government.
- Hytinen is currently preparing annual report for 2022.
- Pritzl shared photo of damage to Oconto shop overhead door. Discussion followed on how to prevent incident from happening again. Waiting for bid from Boldt to replace in kind. Committee recommends asking for other repair options that may be less expensive.

12. Next Meeting Date

Next meeting scheduled for Tuesday, April 11, 2023, at 9 am in the County Board room. Date change due to holiday.

13. Adjournment

Chair Christianson declared meeting adjourned at 10:25 am.

Vanessa Hasenberg

Recorder

Date Posted: March 9, 2023