

MINUTES
(WEDNESDAY) MARCH 15, 2023 – 8:30 A.M.
PROPERTY & TECHNOLOGY COMMITTEE OF
OCONTO COUNTY BOARD OF SUPERVISORS
301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041
OCONTO WI 54153
www.co.oconto.wi.us
(Draft minutes, not approved by Committee)

COMMITTEE PRESENT: Richard Pillsbury, Brandon Dhuey, Al Sleeter, County Board Chair

COMMITTEE ABSENT: Doug McMahon, Guy Gooding, John Wittkopf

OTHERS PRESENT: Scott Krueger, Maintenance Engineer; Erik Pritzl, County Administrator; Beth Ellingson, Corporation Counsel; Kathy Goldschmidt, Deputy County Clerk

1. Call to Order

County Board Chair Sleeter called the meeting to order at 8:30 a.m.

2. Approval of Agenda

2.1. Change of Sequence – None.

2.2. Removal of Items

Motion by Pillsbury/Dhuey to remove #7.1 Approve Technology Services 2022 Annual Report.

Motion by Dhuey/Pillsbury to approve the agenda as amended. The motion was voted on and carried.

3. Approval of Minutes of Previous Meeting

Motion by Dhuey/Pillsbury to approve the Property & Technology minutes of February 15, 2023. The motion was voted on and carried.

4. Communications

- Two Building Use Applications were submitted.
 - New Cap to use conference room #2119 on February 28, 2023 from 12:00 p.m. – 2:30 P.M.
 - Law Office of Aaron M. Krzewinski to use conference rooms #2119 and #2120 from 9:00 a.m. – 4:00 p.m. on April 11, 2023.

Treated as information.

5. Maintenance Engineer Report

5.1. Approve Maintenance Department 2022 Annual Report

Committee reviewed and discussed the Maintenance Department 2022 Annual Report and recommend forwarding to county board.

5.2. Update on Building B Roof Replacement

Roof replacement is complete and within budget.

5.3. Approve Building C South & West Lobby Entrance Door Bids

Two quotes were received to replace the South & West Lobby Entrance Doors in Building C as follows:

- H.J. Martin and Son, Green Bay, WI in the amount of \$37,267.00.
- LaForce Inc., Green Bay, WI in the amount of \$39,007.00.

Motion by Pillsbury/Dhuey to approve quote from H.J. Martin and Son, Green Bay, WI in the amount of \$37,267.00 and forward to county board for approval. The motion was voted on and carried.

5.4. Buildings A, B, & C Landscaping

Corey & Co. Landscaping Services submitted a quote of \$15,672.00 to design and install landscaping along the front of the building facing Washington Street and a quote of \$3,472.00 to design and install landscaping in 3 round raised landscaping beds in the main front yard. Krueger will move forward with the project.

6. On-Call Log

There were no call-ins for the month of February. Maintenance Engineer informed committee of a few issues with led lighting circuitry boards burning out and not having replacements on hand.

7. Technology Service Director Report

7.1. Approve Technology Services 2022 Annual Report – Removed.

7.2. Badge Printer Status

Erik Pritzl, County Administrator, updated the committee that the Emergency Management Director and the Technology Services Director are working on a demo card to see if the new ID badges will be compatible with the county's current system, tested and is compatible. The county will need to pay all costs up front and then will be able to apply for partial reimbursement through the Computer Hazemat Equipment grant.

7.3. Cellcom Update

Technology Services has been working with employees to update the SIM cards in county-issued cellphones.

7.4. Emergency Service IP Network (ESINET) Agreement

Oconto County signed an agreement with Emergency Service IP Network for consulting, planning and technical

assistance for NG-911. This planning process needs to be completed to be eligible to apply for grants, no cost to the county at this time. Treated as information.

7.5. Broadband, Equity, Access, and Deployment (BEAD) Local Planning Grant Program

New North will be assisting Oconto County with assessing the broadband system throughout the county and to identify any gaps under the program. A letter of intent was signed so Oconto County can access funding, with an additional 10% for regional collaboration. Final funding is determined after the number of counties and regions is identified.

7.6. Voice Over Internet Protocol (VOIP) Project Update

County will be completing number porting with Lumen on March 23, 2024 to finalize VOIP project.

7.7. Office 365 Project

Pritzl informed committee the county will be working with Heartland on the Office 365 Project. There are two license structures: front line and information employees. To ensure cost effectiveness, each county position will be evaluated for the proper licensing structure.

7.8. Technology Services Department Update

Two applications were received for the Client Tech 1 position; applications received have a higher knowledge than the entry-level position requires. The county will repost the position. Once the Client Tech 1 position is filled recruit will begin for the Systems Analyst position.

8. Announcements/General Information (No action to be taken)

Pritzl is working with Mr. Plaster and the Historical Society on finalizing the sub-lease agreement for the Veterans Memorial.

10. Next Meeting Date

Next meeting date is set for April 12, 2023 at 8:30 a.m.

11. Adjournment

Chair Sleeter declared meeting adjourned at 9:29 a.m.

Kathy Goldschmidt, Recorder

Posted: March 20, 2023