

**MINUTES**  
**MONDAY, APRIL 10, 2023 – 2:00 P.M.**  
**OCONTO COUNTY LIBRARY SERVICES BOARD**  
**GILLETT PUBLIC LIBRARY**  
**200 E MAIN STREET**  
**GILLETT, WI 54124**  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)

*(Draft minutes, not yet approved)*

**BOARD MEMBERS PRESENT:** LoAnn Elbe, Suring Library; Susan Mogged, Oconto Falls Library; Judy Patenaude, Lena Public Library; Debra Schroeder, Farnsworth Public Library; Alan Sleeter, Oconto County Board of Supervisors Chair

**COMMITTEE ABSENT:** Vicki Gooding, at Large; Emily Miller, Oconto School District

**OTHERS PRESENT:** Erik Pritzl, County Administrator; Amy Peterson, Farnsworth Public Library; Jean Grosse, Suring Library Council; April de la Ruelle, Lena Public Library; Rachel Pascoe, Oconto Falls Library; Shannon Stoner, Gillett Public; Library; Kathryn Esserman, Lakes Country Library; Pat Scanlan, Oconto County Supervisor

**TIME MEETING BEGAN:** The meeting was called to order at 2:01 p.m. by Sleeter

**1. ROLL CALL AND INTRODUCTIONS - None**

**2. APPROVAL OF THE AGENDA**

**A. CHANGE OF SEQUENCE – None**

**B. REMOVAL OF ITEMS – None.**

Motion by Elbe/Schroeder to approve the agenda as presented. The motion was voted on and carried.

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING HELD JANUARY 16, 2023**

Discussion noted that Esserman and Stoner were listed as board members present and they are not board members. Motion by Elbe/Schroeder to approve the minutes of the previous meeting held January 16, 2023 as corrected. The motion was voted on and carried.

**4. OPEN FORUM**

No open items.

**5. COMMUNICATIONS - None**

**6. COUNTY LIBRARY REPORTS**

Verbal reports were given by: Lakes Country (Esserman), Oconto Falls (Pascoe), Gillett (Stoner) and Lena (Patenaude) and Oconto (Peterson) Libraries.

**7. County Administrator Report**

**7.1. Library Funding Workgroup Discussion**

Report presented by Pritzl. Reviewed workgroup discussions that were held from February-March. The main topics the group discussed were required funding levels for libraries in statute and the differences between consolidated and non-consolidated library systems. Information was gathered from the Nicolet Federated Library System and the Department of Public Instruction related to these areas. Treated as information only as the planning and decision making will be up to the Library Planning Committee if established. Information gathered will be made available to the planning committee.

**7.2. Library Planning Committee for 2025-2029**

Discussion on potential members for the Library Planning Committee. Pritzl reviewed draft membership that included Library Services Board representation and County Board Supervisors. Recommendation from discussion was that each literary should be represented on the Library Planning Committee. Resolution will be taken up to the County Board regarding the Library Planning Committee at the April meeting.

**8. Discuss 2024 marketing Campaign**

Reviewed the advertising that has been used in the Discovery Guide in prior years. Discussion was to remove the hours on the advertisement. Additional discussion was on distributing remaining marketing funds to each library evenly. Motion by Mogged/Elbe to distribute remaining marketing funds eely to all libraries. The motion was voted on and carried.

**9. NEW BUSINESS TO CONSIDER FOR NEXT MEETING**

- Add report from Library Planning Committee to the next meeting agenda.

**10. SELECT DATE/LOCATION OF NEXT MEETING**

07/12/2023 at 2:00 pm @ Gillett Community Center, 204 E Main Street in Gillett.

**11. ADJOURNMENT**

Meeting adjourned at 3:37 pm by Sleeter.