

MINUTES
(Wednesday) JUNE 28, 2023 – 8:00 A.M.
HIGHWAY SAFETY SUB-COMMITTEE
UPPER CONFERENCE ROOM AT THE HIGHWAY DEPARTMENT
202 VANDYKE STREET, OCONTO, WI 54153

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(Draft minutes –until approved by committee)

PRESENT: Vanessa Hasenberg, Brandon Hytinen, Erik Pritzl, Bill Elias, Todd Marohl, Randy Nasgovitz, Bruce Swenty, Brandon Madson, Jason Maye

TIME MEETING BEGAN: 8:00 A.M.

1. Call to Order
Hytinen called the meeting to order at 8:00 A.M.
2. Approval of Agenda
 - A. Change of Sequence – None.
 - B. Remove Items – NoneMotion by Elias/Swenty, to approve the agenda. The motion was voted and carried.
3. Approval of Minutes of Previous Meeting
Motion by Elias/Swenty, to approve the minutes of the March 15, 2023 minutes as printed. The motion was voted and carried.
4. Communications
 - Concern received regarding signage used on Gohr Road in the Town of Chase during road closure. Discussion followed on using proper signage depending on project.
 - Pritzl discussed Air Quality Alert Notice.
5. Review Vehicle Accident and Claims Report
 - February 27, 2023: Plow truck damaged garage door and wall of Oconto shop due to driving out with box still in the air. – Repairs are complete and costs will be turned into insurance company for reimbursement, less \$10,000 deductible.
 - February 24, 2023: Wing of plow truck hit parked vehicle in Town of Little Suamico. No claim received to date.
 - Call received on peastone hitting windshield. No claim received to date.
6. Review any Work Comp Claims
Pritzl reported three claims since last meeting.
 - Employee hit thumb with hammer. No lost time, did not seek medical treatment.
 - Employee strained back while putting tracks on skid steer. No lost time, did not seek medical treatment.
 - Employee strained back while clearing debris. No lost time, did not seek medical treatment.
7. Review Observation Cards
 - March 12, 2023 – Suring Shop: No pre-trip inspection done for truck #172. Reminded to do inspections to prevent injury and damage to equipment.
 - March 15, 2023 – Suring Shop: Observed employee driving county pick up at high speed. Reminder to drive at safe speeds near the shop and on the road.
 - March 22, 2023 – Plow 782 tips easy when not hooked up to truck and did tip over when hooking up to it. Recommended to use jack stand and Nasgovitz requested one for Mountain shop. Kurt Niemann talked to Monroe Truck about this issue.
 - March 23, 2023 – Oconto Shop: Improper rigging of hoist chain hook when installing bucket on 203 loader. Reminded to use hook correctly and use lifting straps.
 - April 4, 2023 – No pre-trip inspection done on truck from previous use and garbage left on floor in truck. Reminded to keep equipment clean and do inspections to prevent injury and damage to equipment.
8. Review Safety Check Lists
Elias went through inspection from concrete repair on STH-41 on June 12, 2023. No safety issues were observed. Reminder to replace reflective gear when necessary. Oconto County and State Patrol police presence helped greatly in controlling speeds and getting motorists to move over in work

zone. Recommended to have the police presence in advance of work zone instead of parking within it.

9. Follow Up on Safety Issues or Concerns from Last Meeting
 - Rope ratchet straps ordered to hold up truck hoods for all equipment that did not currently have one.
 - Tourniquets ordered and are ready to be put in equipment. They should be stored in a uniform location in each truck, in the glove box.
 - Niemann looking into relay to stop the additional lights from flashing whenever turn signal is used.
 - Niemann looking into reverse light placement to make them easier to view.
 - Niemann looking into sensors for overhead doors to prevent trucks from exiting shop with box up.
 - Elias verified with MSHA it is not mandatory to have 2 people at crushing site.
 - Northern officer has limited time to patrol during road projects due to other responsibilities.
 - New propane tanks ordered and Swenty removed ones that needed to be replaced.
10. Review any New Safety Issues or Concerns
 - Hytinen discussed incident where wrong fluid was put in dump truck. Employee did not notify shop and truck broke down upon use. Final outcome of damage not yet determined. Addressed incident with employee and reminder to let supervisor know in these situations to prevent additional damage.
 - Madson gave reminder to notify dispatch on road/ramp closures to ensure local emergency response is aware. Pritzl recommended including Darren Laskowski on all emails.
 - Madson requesting quick guide with lane closure instructions to improve process during emergency situations. Recommend putting contact information for WisDOT traffic engineer in emergency trailer for any questions and verification.
 - Nasgovitz concern with fire extinguishers in equipment being too small. Discussion on limited space in equipment to use anything bigger.
 - Nasgovitz questioned policy on mask use during grinding operation. Committee recommends mask wearing when employee is in position to be impacted by dust.
 - Nasgovitz concerns with driving speed during grinding operation and asks flaggers to stop traffic completely and allow vehicles to enter work zone slowly. More effective in slowing traffic than using slow paddle.
 - Pritzl explained WisDNR issues air quality alerts and is looking for further guidance on what this means for employees of the county. N95 mask compliance is voluntary but recommended as a way to reduce exposure.
 - Nasgovitz concern with tailgate lift and latch buttons. Madson recommended moving the tailgate latch button to the front and lift button to rear of tower. Elias to discuss with Niemann.
11. Announcements/General Information/Guests (No action to be taken)
 - Quad-axle being built at Monroe Truck Equipment.
 - Sign truck will be delivered soon.
 - Three tri-axles are scheduled to be delivered to Monroe Truck Equipment in August.
 - F550 cab/chassis scheduled for delivery on Monday. Box will be added at a later date.
 - Hytinen thanked County Board for their support when approving use of future budget funds for equipment purchases.
 - Oconto shop overhead door fixed.
 - Lowboy trailer completion timeframe is end of August.
 - Elias thanked everyone for working safely and reminded committee of the importance of safety observation cards.
12. Next meeting set for Wednesday, September 27, 2023 at 8:00 am in upper conference room at the Highway Department office in Oconto.
Recommended to attend: Jason Maye, Ron Waschbisch, Chris Pryes, Chuck Tauscher and Greg VanEperen.
13. Adjournment
Hytinen declared meeting adjourned at 9:22 am.