

**MINUTES**  
**TUESDAY, OCTOBER 3, 2023 – 8:30 AM**  
**LAND & WATER RESOURCES COMMITTEE**  
**OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041**  
**OCONTO WI 54153**  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)  
*(Draft minutes, not approved by Committee)*

COMMITTEE PRESENT: Tim Cole, Wayne Kaczrowski, Patrick Scanlan, and Keith Schneider

ABSENT: Chris Augustine

- OTHERS PRESENT: Ken Dolata, Land & Water Conservationist; Dave Poffinbarger, GIS/LIO/LIS Administrator; Patrick Virtues, Planning, Zoning and Solid Waste Administrator; Monty Brink, Forest, Parks & Recreation Administrator; Michelle Seefeldt, Administrative Assistant; Erik Pritzl, County Administrator; Dave Behrend, Supervisor District 8; Steve Heimerman, OCLAWA; Drew Koenigs, Assistant Parks Administrator; Sarah Ferdon, FoodWise Nutrition Coordinator for Oconto and Marinette Counties; Sarah Schindel, FoodWise Nutrition Educator for Oconto and Marinette Counties; Katie Daul, Human Development & Relationships Educator for Oconto County and others present.

**1. Call to Order**

Chair Cole called the meeting to order at 8:30 AM.

**2. Approval of Agenda**

**2.1. Change of Sequence** – Move item 10.4 at 10:00 AM.

**2.2. Removal of Items** – None

Motion by Scanlan/Schneider to approve the agenda as revised. Motion voted on and carried.

**3. Approval of Minutes of Previous Meeting**

Motion by Scanlan/Schneider to approve the minutes of September 5, 2023. Motion voted on and carried.

**4. Previous Month’s Vendor Payments**

Committee reviewed the previous month’s vendor payments. Information only.

**5. Communications**

Erik Pritzl mentioned the Mission\*Vision\*Values statement will be added to agendas in October. Discussions should always align with Mission\*Vision\*Values statement. Discussion held.

**6. Extension**

**6.1. Department Report**

Sarah Ferdon, FoodWise Nutrition Coordinator for Oconto and Marinette Counties; Sarah Schindel, FoodWise Nutrition Educator for Oconto and Marinette Counties on the FoodWise program and the attached report.

- The Community Garden was a huge success. There were over 4,000 lbs of produce donated to the Kingdom Come Food Pantry since June.
- Lumberjack RC&D may be a funding source to assist with upgrades to the Community Garden. Discussion held.

**7. LIS/Land Records Department**

**7.1. Department Report**

The department report was enclosed. This was information only and no action taken.

**8. Land & Water Conservation Department**

**8.1. Department of Ag, Trade & Consumer Protection Notification of Expiring Farmland Preservation Plan Certification.**

Ken Dolata and Pat Virtues reported that the Farmland Preservation Plan certificate expires on December 31, 2024. Discussion held on recertification of the plan, if an ordinance should be adopted to allow properties to enroll in the preservation plan and the benefits associated with enrolling into the program. Census data is needed before the plan can be updated. This is information only at this time and no action taken.

**8.2. Department Report**

Ken Dolata reported on the July, August and September payments and contracts. Discussion held. See the attached report. This was information only and no action taken.

- Ken reported on crop damage. A South Chase tree farm reported crop damage from a bear.

**8.2.1. Oconto County Lakes & Waterways Association**

Steve Heimerman commented on the following:

- Follow up on the wake boat damage to the shoreline and tentative action. This issue will be discussed at the 7 Towns Meeting. Would like to see an ordinance setting restrictions on wake boats.
- Follow up on parliamentary procedures and training. Ken Dolata and Kim Pytleski will be holding a training session October 3, 2023 at 5:00pm with the White Potato Lake District.

- Lumberjack RC&D meeting is October 25, 2023. Discussion held on who will attend and grant funding deadlines. Scanlan and Cole will attend.
- The Town of Mountain is entering into a 50 year agreement with the US Forest Service to maintain Green Lake Park in Mountain. Steve is working with the Town to apply for grant funds to assist with maintaining the property.

**9. Planning & Zoning/Solid Waste Department**

**9.1. Discussion on renewing Recycling Contracts – Liberty Tire & Logistics Recycling Inc.**

Pat Virtues reported on the one year agreements with Liberty Tire & Logistics Recycling, Inc. He will be contacting Liberty Tire & Logistics Recycling INC for 2024 quotes to present to the Committee.

**9.2. Department Report**

The department report was enclosed and discussed. This was information only and no action taken.

- Fuel surcharge handout was discussed
- Working with TS to develop an online complaint submittal process. Discussion held.

**10. Forest, Parks & Recreation Department 10.1.**

**10.1. Award Chute Pond Bathroom Building**

After two rounds of advertising for bids, only one was received for the bathroom, delivery and crane rental. The bid was received after the deadline but this was due to Fed Ex delivery delay and not on the vendor. The Forest & Parks Department is working with Corporation Counsel on accepting this bid.

**Huffcutt Bid**

\$45,625 4 unit concrete bathroom  
 \$ 4,100 Transportation  
\$ 6,500 Crane rental  
**\$56,225 Total**

The project budget is \$61,372 this bid is under, however, the project includes new well construction, which is already under contract at a price up to \$16,505. Discussion on additional funding to include grant, sales tax allocated to the project and excess revenue. Moved by Scanlan, seconded by Kaczrowski to approve Huffcutt's bid of \$56,225 and to take to County Board for approval. The additional funds will be taken from the Forest & Parks revenue. Motion voted on and carried.

**10.2. Chute Pond Campground Barter/Exchange Agreement**

Monty Brink stated that Annette & Terry Earley are helping out at Chute Pond as camp hosts on the weekends now that the LTE's are gone. The barter agreement between the Earley's and the County allows the Earley's a campsite with electricity in exchange for services at Chute Pond Campground. Discussion held. Motion by Kaczrowski/Schneider to support the barter agreement with Annette & Terry Earley at Chute Pond Campground. Motion voted on and carried.

**10.3. Chute Pond Rent Fun**

Monty Brink reported that prior Chute Pond Campground caretaker had boats/paddle boats/kayaks available for rent. After some research with other Counties; Drew Koenigs, Assistant Parks Administrator, obtained information from Rent Fun on placing kayak's at Chute Pond. Kayaks will be available to rent by scanning a QR code or by going directly to the Rent Fun website. Users will select and pay for the kayak with no Chute Pond employee involvement. The contract would be for 5 years and would renew automatically every 5 years with no additional fees. Discussion held on cost, liability, and maintenance. The Committee is in favor of moving forward with this project with assistance from Corporation Counsel in reviewing the contract prior to it being presented to the Committee.

**10.4. SEH Campground Presentation**

Heather Stabo gave a presentation on the preliminary development of the campground on Torsci Lane. Discussion and Q&A's on layout, drainage, parking and ingress/egress. The Forest & Parks Department will start applying for grants and permits to move forward with the campground development.

**10.5. Snowmobile Land Use Permit – Lakewood Hatchery**

Monty Brink gave a brief history on the Lakewood Hatchery property and the snowmobile trail. There is a culvert, which connects two retention ponds, along the trail that needs to be replaced. This agreement will be for one year and will renew as long as the County replaces the culvert. The design and specifications will be determined by Oconto County Land Conservation and will be approved by the DNR. Discussion held. The culvert will be replaced and paid for through the snowmobile trail maintenance grant. Motion by Scanlan/Kaczrowski to enter into an agreement with the DNR to construct, operate and maintain a snowmobile trail over and across the Lakewood Hatchery Property and to take to County Board and placed on the Consent Agenda. Motion voted on and carried.

**10.6. Department Report**

Department report was enclosed and reviewed. This was information only and no action taken.

- Update on the Nicolet State Trail near the Joachim property. There was an accident on the trail. Admin and Corporation Counsel are involved.

- Mr. & Mrs. Daus have shown an interest in selling property to the County. Discussion held. The Committee is interested in pursuing the purchase and directed the Forest & Parks Administrator to obtain information and to report at the next committee meeting.
- The National Wild Turkey Federation Super Fund oak release grant was awarded in the amount of \$8,400

**10.6.1. Recreational Officer**

Comment made incomplete numbers because of Deputy Dryja's information not available. No additional comments on the enclosed report. This was information only and no action taken.

**10.6.2. Wisconsin Department of Natural Resources (WDNR)**

No additional comments on the enclosed report. This was information only and no action taken.

**1. Announcements/General Information (No action to be taken)**

Comment made on the Water Hookups come to Alaskan Village article attached to the agenda.

**2. Next Meeting Date**

Fall Tour date will be on October 11, 2023. Discussion held on a fall tour schedule. The next meeting date will be October 31, 2023.

**3. Adjournment**

Chair Cole declared the meeting adjourned at 11:17 AM.

MS/Date Posted – 10/04/2023