

MINUTES
WEDNESDAY, NOVEMBER 8, 2023 – 10:00 AM
PUBLIC SAFETY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
LEC CONFERENCE ROOM – NORTH/SOUTH
301 WASHINGTON STREET, OCONTO WI 54153
www.co.oconto.wi.us
(Draft minutes, not approved by Committee)

COMMITTEE PRESENT: Dennis Kroll, Tracy Ondik, Al Schreiber, David Parmentier

COMMITTEE ABSENT: Don Bartels Jr.

OTHERS PRESENT: Todd Skarban, Sheriff; Erik Pritzl, County Administrator; Darren Laskowski, Chief Deputy; Beth Ellingson, Corporation Counsel; Rita Krause, Administrative Assistant; Jon Spice, Emergency Management Director; Petra Schwab, Brown County Medical Examiner's Office Director of Operations; Al Sleeter, County Board Chair; Dave Behrend, County Board Supervisor; Tim Magnin, Oconto Falls Fire Chief; Maria Lasecki, Brown County Child Support; Debbie Kanugh, Civil Process Specialist; One Citizen;

1. Call to Order

Chair Kroll called the meeting to order at 10:00 a.m.

2. Statement of Mission and Vision

Rita Krause recited the mission and vision statement.

3. Approval of Agenda

3.1. Change of Sequence – None.

3.2. Removal of Items – None.

Motion by Ondik/Parmentier to approve the agenda as presented. The motion was voted on and was carried.

4. Approval of Minutes of Previous Meeting

Motion by Schreiber/Parmentier to approve the October 11, 2023 minutes as presented. The motion was voted on and was carried.

5. Communications

- Sheriff Skarban read a thank you card received from the Suring American Legion Post for donations from OCSO staff.
- Sheriff Skarban read a thank you email from a Wisconsin DOT employee for great customer service work from Civil Process Specialist, Debbie Kanugh.

6. Reports (No Action to be Taken)

6.1. District Attorney Monthly Report

The report was reviewed. Discussion followed. Informational only. No action taken.

6.2. Medical Examiner Monthly Report

The report was reviewed. Discussion followed. Informational only. No action taken.

6.3. Jail Population Numbers and Updates

Jail Administrator Carol Kopp reviewed the report. A handout was provided. Discussion followed. Informational only. No action taken.

6.4. Monthly Calls for Service

Skarban reviewed the report. Discussion followed. Informational only. No action taken.

6.5. Emergency Management Director Report

Jon Spice, Emergency Management Director, provided a department update.

- PIO Class being held December 5.
- Meeting held with Pulaski School District Administration, Emergency Management, and Sheriff's Office regarding public safety and school expansion updates at Sunnyside Elementary School.
- Rescue task force trainings and more equipment by end of November 2023.
- Grant received through HER for \$5,000 for training for 2024.
- Radio communications system upgrade meeting. Towers all up. Rest of the Shelters should be received by end of the month.

Discussion followed. Informational only. No action taken.

6.6. Child Support Monthly Report

Erik Pritzl, County Administrator, introduced contracted Brown County Child Support Director for Oconto County Child Support Director position, Maria Lasecki. Lasecki provided a department update. A handout was provided. Discussion followed. Informational only. No action taken.

7. 2024 Civil Process Fee Schedule

Sheriff Skarban introduced Debbie Kanugh, Civil Process Specialist. Kanugh reviewed the current fee schedule and processes as well as two options of choices for 2024 fee schedules. Discussion followed. Motion by Parmentier/Schreiber to approve the Option 1 \$75 fee schedule as presented effective January 1, 2024. The motion was voted on and was carried.

8. 2024 Inmate Meal Contract

Kopp reviewed the contract and stated it included a 5% increase for food service in 2024. A handout was provided. Discussion followed. Motion by Ondik/Parmentier to approve the 2024 Inmate Meal contract as presented. The motion was voted on and was carried.

9. Hazard Mitigation Plan Update

Spice informed the committee that a Hazard Mitigation Plan was needed for a grant that goes through 2025. A carryover request will be brought to the committee in 2024 for approval for funds for this plan. Discussion followed. Information only. No action taken.

10. Announcements/General Information (No Action to be Taken)

- Skarban stated the OCSO was awarded a PSAP Grant for over \$200,000.
- Skarban stated the Sheriff's app is currently being built.
- Skarban stated a Spillman User Group was developed and launched.

11. Next Meeting Date

The next regular meeting of the Public Safety Committee is scheduled for the 13th day of December 2023, at 10:00 a.m. in the LEC Conference Room.

12. Adjournment

Chair Kroll declared the meeting adjourned at 11:04 a.m.

RK/Date Posted: 11/14/2023