

TOWN OF RIVERVIEW

Board Meeting Minutes for November 14, 2023

To be Approved December 12, 2023

The regular monthly board meeting was held at the Town Hall/ Fire Station located at 15471 State **Highway 32, Mountain, WI. It was called to order immediately following the Special Meeting of the Electors at 6:15 pm by Town Chairman Jim Zittlow. Also** present were Supervisors David VanZeeland and Dave Szepanski, Treasurer Debra Niesen, Clerk Beth Hartman and 14 citizens.

Zittlow noted the meeting notices were posted as per the Open Meeting Law. The agenda was posted on the Riverview Website (tn.riverview.wi.gov) and at the Town Hall Bulletin board, Mountain Post Office and at the Tar Dam recycle area by Hartman and the Crooked Lake Community Building by Zittlow by November 8th.

Minutes: **A motion to accept the October 10th Regular Board Meeting minutes was made by VanZeeland, 2nd by Szepanski. Motion carried.**

Financial Report: Niesen reviewed the financials noting an ending balance of \$2,132,562.63. Deb noted that the \$1.5million loan was received from the Commission of Public Lands, \$67,000 for the final payment of Transportation Aid and \$3000 in construction deposits. The Board accepted the report.

Payment of the bills: All bills were reviewed. VanZeeland made a motion to pay all bills as presented, Szepanski 2nd, Motion carried.

Communication: Brian Reif donated \$1000 to RVFD. A thank-you note, and receipt were sent to him. A thank-you was received from RVFD for the donation and help with the Corn Roast. The Elenor Davis Trust Land Division was approved by the County. There was a Short-Term Rental Ordinance Implementation Meeting in Breed on Nov 8, 2023

Reports:

- a. **Planning Commission – Szepanski covered the request of a Variance and Conditional Land Use request from Michael Rehberg. This will be the site of a mini golf course. Rehberg's are purchasing TK Country Convenience Store. The Planning Commission recommended the board grant side and rear setbacks of 5'variance and the conditional use permit. VanZeeland made a motion to approve both the variance and the conditional use requests, Szepanski 2nd. Motion carried. Approvals were signed to be mailed. (but were later picked up)**
- b. **Library – There will be a meeting on Wednesday meeting in Oconto, which**

- will present the library options. They have 2 walls up and making progress.
- c. Roads – Patching is almost done, and all brush has been brought from the Crooked Lake site to the Riverview site.
 - d. Driveways – 1 new driveway permit.
 - e. Fire Departments – Rob noted there were 3 calls in October – 2 vehicle accidents and 1 Mutual aid with Lakewood at Super Valu. Tires for the Ladder truck will be worked on in December for a January billing cycle. Rob also noted that CLFD responded to 1 vehicle accident and the SV Fire call.
 - f. Cemetery – Ordinance 6-2002 revision was submitted for approval. The revision included: 1) Regulations #8 changing “after May1st” to” the 2nd Saturday in May” allowing a little more time for spring cleanup. 2) Interments # 3 adding “At the time of burial, a temporary marker, of Sexton’s approval, shall be placed. Within one (1) year a permanent marker shall be permanently placed”. Szepanski read the proposed changes and made a motion to accept the changes, VanZeeland 2nd, motion carried.
 - g. Brush site – is now closed. Zittlow noted that the brush piles are ready for a spring chipping. He has submitted the expenses for the brush site and the LaFave brushing to Laura Hayes for the CWPP (Community Wildland Protective Plan) grant and is expecting \$11,000. Zittlow also noted that next year he anticipates renting a Brushing tractor from United Rental. We could rent it for 30 days for around \$10,000, which will make more sense than buying, maintaining, and storing our own.
 - h. Lake District – VanZeeland talked about the Wake Enhancement Ordinance. It has been sent to the DNR, has been posted and will be on the December agenda for approval. There was a meeting on October 21st. VanZeeland noted Onterra is mapping Gilkey, Crooked and Bass lakes. They will be reviewing and creating the Lake Management Plan. The need and application of Chemical treatments for Milfoil may be recommended in the summer of 2025. There was a CPWW leaf and needle pick up on the East side of Crooked Lake in mid-October. Citizens are good about filling out the paperwork for the Fire Wise grant, but no one has been willing to step forward to be the coordinator. The Lakes District will continue looking for someone to be the coordinator for this project. There will also be a review of the bylaws.
 - i. Seven Town was held at Doty. Regular reports were given. Darren Kuhn, DNR Boating Law Administrator, spoke on the Wake Enhancement issue.

Other Business:

- a. Building Plans – Groundbreaking will be December 5th at 9:00am. Zittlow is working with Bayland on a regular basis. This week window samples and

colors were being discussed. The foundation will be set in December with the wall and building going up through the winter and the floors to be laid in spring.

- b. Hartman sent a letter to BCPL requesting the early payment of \$189,000 be made to the Bureau on March 15, 2024. This was granted and was added to our 2024 budget under general obligation debt as directed by the State.
- c. Wake Enhancement continues to be discussed and Doty has created ordinances allowing Enhanced Wake on Bass Lake. One Maiden Lake property owner has been in contact with VanZeeland about this potential ordinance. Enforcement will come from Oconto County Sheriff's Office and the lake residents can help by taking pictures.
- d. Seasonal Weight Limit Ordinance Rev 4 added paragraph 3 allowing the chairperson to place weight restrictions on roads at their discretion. Motion made by VanZeeland to accept this revision, 2nd by Szepanski, motion carried. Heyrman has a weight limit sign so the loggers will not use it as a short cut.
- e. The Alternate Claims Procedure Ordinance was presented. The board decided to remove the “not to exceed” and add the procedure to create a voucher, submit bill and voucher to Chairman and Treasurer for approval prior to ACH submission. This will only be done for approved businesses or special situations. Hartman will update the ordinance as noted. VanZeeland made a motion to accept the new ordinance with the above noted changes. Szepanski 2nd. Motion carried.
- f. Short Term Rentals were discussed in great length. With citizen input, the board decided to wait a year and see how the Short-Term Rental Commission works before joining.
- g. VanZeeland made a motion to accept the 2024 Budget, 2nd by Szepanski, motion carried.
- h. Five Star contacted Hartman on Monday noting that they will be starting the Broadband project very soon. They have finally gotten the Forest Service necessary approvals. Citizens are already being contacted. Hartman will get more “sales information” from Five Star and post it on the Website.

Meeting adjourned 7:25

Respectfully submitted,

Beth Hartman – Clerk
November 18, 2023