

**MINUTES**  
**MONDAY, DECEMBER 19, 2022 – 12:00 P.M.**  
**CRIMINAL JUSTICE COORDINATION COUNCIL OF OCONTO COUNTY**  
**CONFERENCE ROOM 3041 – 3<sup>RD</sup> FLOOR COURTHOUSE BLDG “A”**  
**301 WASHINGTON STREET, OCONTO, WI 54153-1699**  
**www.co.oconto.wi.us**

**COMMITTEE PRESENT:** Todd Skarban, Sheriff; Scott Shackelford, Health & Human Services Director; Emily Miller, Oconto School District Superintendent; Marissa Poverski, WI Department of Corrections; Bradley Schraven, Public Defender’s Office; Hannah Schuchart, District Attorney; Shauna Grossman, DHS

**COMMITTEE ABSENT:** Mike Rehberg, City of Oconto Police Chief; Hon. Michael T. Judge, Judge; Hon. Jay Conley, Judge

**OTHERS PRESENT:** Erik Pritzl, County Administrator; Kim Pytleski, County Clerk,; Carol Kopp, Jail Administrator

**1. Call to Order**

The meeting was called to order at 12:00 p.m.

**2. Approval of Agenda**

2.1. Change of Sequence – None.

2.2. Removal of Items – None.

**3. Approval of Previous Meeting Minutes 04/25/2022**

Approval of the minutes from the 04/25/2022 meeting were approved by acclamation.

**4. Communications**

Schraven reviewed the three communications below with the council.

4.1. What is a Criminal Justice Coordinating Committee (CJCC)

4.2. Guidelines for Developing a Criminal Justice Coordinating Committee (CJCC)

4.3. Oconto County Criminal Justice Coordinating Committee (CJCC) Bylaws

**5. Review and Update CJCC Committee Membership List**

The CJCC membership allows up to thirteen members. The current membership list needs to be updated to include a mental health professional and it was suggested to list a municipal law enforcement designee for when Chief Rehberg is unable to attend.

**6. Adult Jail Facility**

**6.1. Population Report**

Kopp reported the jail population averages 180 daily; including inmates from Brown County. The housing of inmates for large sanction violations vs a probation hold is working well.

**6.2. Jail Programming Update**

Kopp reported the Changing Courses program is now available to female inmates, the jail is working closely with the County Veterans Service Office, and the GED program continues to be a successful program. Discussion followed.

**6.3. Inmate Diversion Plans – No report**

**7. Juvenile Detention Facility Update**

Shackelford discussed the lack of a juvenile detention facility in Oconto and the lack of beds in nearby facilities and the declining use of these facilities as the family first keeps group home needs down. The secure detention ordinance will be on the 12/22/2022 County Board agenda.

**8. Pretrial Diversion Subcommittee Meeting Update**

Schraven gave an update from the previous meeting and the council discussed holding these meetings quarterly following court security meetings.

**9. Identify Future Agenda Items**

- Bylaws need to be reviewed and amended.

**10. Announcements/General Information (No action to be taken)**

- Kopp stated that the Jail Administration team and Chris Hanke, HHS Community Services Manager, were working on an inmate release plan.
- Grossman shared background as it pertains to her position on CJCC.
- Schuchart out of attendance at 12:55 p.m.

**11. Next Meeting Date**

Date of next meeting: January 13, 2023 at 1:00 p.m.

**12. Adjournment**

The meeting was declared adjourned at 1:02 p.m.

Kim Pytleski, Recorder  
Posted 01/11/2023