



Application Form

The Crime Prevention Board increases public awareness of and provides financial assistance to crime prevention programs in Oconto County, Wisconsin. Financial support is given to existing programs and for the implementation of new crime prevention programs that break the crime triangle.

For a crime to occur, these three elements are necessary:



- 1, DESIRE to commit the crime,
2. ABILITY to commit the crime, and
3. OPPORTUNITY to commit the crime.

The program or project must aim to reduce or eliminate at least one of these three elements. Qualified applicants include non-profit organizations, government agencies, schools, and school districts operating in Oconto County. Grants will not be awarded to individuals. Grant funds should not be used to supplant funds from the organization's operating budget. **Applications are reviewed upon receipt.**

For more information or to receive informal feedback on potential project ideas, please contact the Oconto County Administrator at (920) 834-6800.

Grant Application

Name of Organization: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Agency Phone: _____ Agency Fax: _____ Email _____

Name/Title of Chief Administrator: _____ Phone: _____

Name/Title of Contact for This Application: _____ Phone: _____

Amount Requested: \$ _____ Brief Description of Request: _____

Please submit 1 copy of the following with this cover sheet:

1. Narrative and Budget, 2 pages maximum
2. Complete list of the organization's officers and directors.
3. Copy of organization's IRS tax exemption determination letter (except schools and government agencies).
4. The organization's most recent audited financial statement; if an audit is not available, submit the actual income and expense statement from the past fiscal year.

Submitted by:

Signature

Title

Printed Name

Date

NARRATIVE AND BUDGET

Please structure your application according to the sections below. Limit your response to a maximum of **two (2) typed pages, including the project budget**. Do not attach collateral material (i.e., videotapes, brochures, etc.).

- 1. ORGANIZATIONAL OVERVIEW:** Provide a brief overview of your organization, including its general mission.
- 2. STATEMENT OF NEED/OPPORTUNITY:** Explain the need or opportunity that is causing you to take the action proposed in this application. Whenever possible, substantiate your assertions with data. What community issue or need is addressed by this proposal?
- 3. OBJECTIVES:** In terms of preventing crime, articulate what you hope to achieve with this grant. This should not be a review of the proposed activities of your organization, but rather a discussion on how implementing this proposal will improve crime prevention in our area.
- 4. PROGRAM/ACTIVITIES:** Highlight the proposed actions of your organization that are designed to address the need/opportunity articulated above, including a timetable for implementation. Discuss how these activities will promote crime prevention in the Oconto County area. Remember the crime triangle: desire, ability, and opportunity.
- 5. EVALUATION:** Explain how you will measure your progress toward achieving the objectives articulated above.
- 6. PROJECT BUDGET:** Provide a budget for your proposed activities, indicating what segments you are asking the Board to support. You do **not** need to itemize each expenditure. Broad budget categories will suffice. Include a listing of other funding sources and a status report of any other grant or funding requests that relate to this proposal.
- 7. FUTURE FUNDING:** Share your plans for funding these activities beyond the duration of this grant request, if activities are designed to be ongoing.

PROHIBITIONS:

Grants are not available to retire debt, offset fundraising expenses, or promote a particular religious belief. However, the non-religious activities of a religious organization may still qualify. In addition, grants are not available for capital or annual fundraising campaigns. Please contact Kevin Hamann, County Administrator, for more information.

Please direct all inquiries and applications to:



Crime Prevention Board of Oconto County
c/o Oconto County Courthouse
301 Washington Street
Oconto, WI 54153
(920) 834-6811
erik.pritzl@co.oconto.wi.us