

LAND USE PERMIT - COMPLETE APPLICATION:

LAND USE PERMIT APPLICATION FILLED OUT DETAILING:

1. Under “**CONSTRUCTION DETAILS**” – Write the dimensions & type of construction, (EXAMPLE: 16’ X 20’ addition to house). Estimated cost of project section filled out as well. **If this is an accessory structure, you must include a floor plan or a building plan with the land use permit application.**
2. **SIGNED** – Land use permit application & *LAND USE PERMIT REQUIREMENTS FORM*. If the project is in the shoreland zone: SIGNED “*DEVELOPMENT IN A SHORELAND ZONE*” form & *Impervious Surface Calculation Sheet*. Additional information may be required for FLOODPLAIN OR WETLAND PERMITTING or NONCONFORMING STRUCTURES (contact Zoning staff for details).
3. **SANITARY REQUIREMENTS** – If an addition to the home is over 150 SQUARE FEET, a POWTS (septic system) evaluation form (filled out by a licensed Master Plumber/MPRS plumber) must be submitted with the land use permit application. If parcel is in a **SANITARY DISTRICT** – A signed sanitary district form must accompany the land use permit application. New home construction requires a sanitary permit be issued prior to the land use permit.
4. **SITE PLAN** – A complete site plan showing and existing & proposed structures or additions to structures, along with dimensions and setback distances to any lot line, septic system, road centerline, right-of-way, and waterway. Whenever possible you should use a current air photo and parcel map. You can get a current map and air photo at: <http://oc17maps.co.oconto.wi.us/SOLO/default.aspx>
5. **CORRECT FEE** – SEE OCONTO COUNTY FEE SCHEDULE.
6. **CONTACT INFORMATION** – Phone number and email written on the application in case we need additional information.