

**MONDAY, DECEMBER 17, 2018 – 9:00 AM**  
**PERSONNEL & WAGES COMMITTEE OF**  
**OCONTO COUNTY BOARD OF SUPERVISORS**  
**CONFERENCE ROOM #1003 – 1st FLOOR COURTHOUSE BLDG. “A”**  
**301 WASHINGTON STREET, OCONTO, WI 54153-1699**  
**[www.co.oconto.wi.us](http://www.co.oconto.wi.us)**

**AMENDED AGENDA**

This is an open meeting of a Standing Committee of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website calendar: [www.co.oconto.wi.us](http://www.co.oconto.wi.us)

1. Approval of Agenda
  - A. Change of Sequence
  - B. Removal of Items
2. Approval of Minutes of Previous Meeting (Enc.)
3. Communications
4. Monthly Employee Update Report (Enc.)
5. Approval of Hiring Authorizations & Revised/New Position Descriptions
  - A. Highway
    - i. **Paving – Request For Step Change (Enc.)**
    - ii. **Highway Operator Position**
  - B. Sheriff - Fill Positions Due to Vacancies
    - i. Investigator
    - ii. Lieutenant
    - iii. Chief Deputy
    - iv. Administrative Assistant
    - v. Records Specialist
    - vi. Sheriff Deputy – K9
  - C. Health & Human Services – Fill Business Manager Position Due to Vacancy
6. Discuss Requested Sick Leave Accrual Changes for New View Employees (Enc.)
7. Discuss Revised Sick Leave Payout Process
8. Review 2019 General Employee Pay Rates (Enc.)
9. Discuss Revised 2020 General Employees Compensation Plan
10. Approve Resolution for Proposed Changes to Administration Manual (Enc.)
11. Approve Resolution for Proposed Changes to Employee Handbook (Enc.)
12. Review Monthly CPI-U Percentage Chart (Enc.)
13. Review 2018 Employee Assistance Program Utilization Report (Enc.)
14. Recommend 2019-2020 Employee Assistance Program with ERC (Enc.)
15. Review County Cell Phone Program and List of Employees with Cell Phones (Enc.)
16. Monthly Health Insurance Claim Data (Enc.)
17. Employee Data Chart – Employee Tenure (Enc.)
18. Review Administrative Coordinator 2018 Budget Report (Enc.)
19. Informational Items Only
20. Set Next Meeting Date – January 21, 2019
21. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Courthouse Building "A" Located Corner of Washington St. & Arbutus Ave.  
(Ramp Access from Washington Street Parking Lot Entrance)

cc: Committee; County Website; County Board Chairperson; Bulletin Board (Post); Media; Corporation Counsel, County Clerk; Finance Director; Administrative Coordinator; Human Resources Committee, Sheriff, Highway Commissioner, HHS Director.

KH/cah

Date Posted: December 12, 2018