



LAND INFORMATION DEPARTMENT

Greg Cleereman
Director/Conservationist

Timothy Oestreich
Assistant Director

Tina Barnes
Property Lister

Paul Klose
Mar-Oco Landfill

AGENDA

MAR-OCO LANDFILL COMMITTEE

DATE: Friday – September 14th, 2018
TIME: 9:00 a.m.
PLACE: Mar-Oco Landfill Scale House –N7785 Shaffer Road

1. Call meeting to order
2. Approve agenda
3. Approve minutes of August 10th, 2018 meeting. Action, if any.
4. Public Hearing on proposed 2019 Mar-Oco Landfill Administration and Operation Budgets.
 - Open Hearing
 - Accept Public Comment
 - Close Public Hearing
5. Discuss/Consider proposed 2019 Mar-Oco Landfill Administration and Operation Budgets and resolutions to respective County Boards approving the 2019 Landfill Administration and Operations Budgets. Action, if any.
6. Public Comment - Any person desirous of addressing the Committee on any subject under the Committee's jurisdiction shall first obtain permission from the Committee Chairperson. All such addresses shall be limited to 5 minutes unless otherwise extended by the Committee Chairperson.
7. Correspondence. Action, if any. (Any correspondence unless specifically listed below will be for information only)
 -
8. Update landfill operations.
9. Review schedule of invoices and/or budget account transfers for August 2018.
10. Schedule next meeting
11. Tour of Landfill
12. Adjourn

Alfred Sauld
Robert Holley
Clancy Whiting

Al Schreiber
Darrel Pagel
Bob Pott

K. Pytleski, Oconto County Clerk
P. Bednarik, Oconto County Board Chair
Kathy Brandt, Marinette County Clerk

NOTE: Agenda items may not be considered and acted upon in the order listed. Supervisors present at this meeting may constitute an unintended quorum of other County Board Committees. Only Supervisors appointed to the Committee shall participate in action. Others may be present to listen and observe.

If you are an individual with a disability and need a special accommodation while attending this meeting, as required by the Americans with Disabilities Act, please notify the County Clerk, Marinette County Courthouse (715-732-7406) at least 24 hours prior to the meeting in order to make suitable arrangements. Thank you. (TDD #715-732-7760)



Mar-Oco Landfill Committee
August 10th, 2018
Minutes

1. The meeting was called to order by Chairperson Holley at 9:00 a.m. in the scale house of the Mar-Oco Landfill - N7785 Shaffer Road – Crivitz, WI 54114

Members present: Clancy Whiting Al Schreiber Robert Pott
 Darrel Pagel Robert Holley Alfred Sauld

Member absent/excused:

Others present: Paul Klose, Waste Facilities Manager
 Teri Taylor, Scale Attendant

2. AGENDA

Motion (Schreiber/Sauld) to approve the agenda. Motion carried. No negative votes.

3. MINUTES

Motion (Whiting/Pott) to approve the minutes of the July 13th, 2018 meeting. Motion carried. No negative votes.

4. PUBLIC COMMENT

No public comment

5. CORRESPONDENCE

No Correspondence

6. TIRE DISPOSAL SERVICE AGREEMENT

The Committee discussed the growing tire pile on Mar-Oco Landfill property. Klose and Jeff Fredrick have been in contact with Bee Line Tire Recycling, Bay Enviro Tire, Inc. and Liberty Tire Recycling in an effort to get the tires removed from the landfill property. Liberty Tire Recycling is the only vendor who proposed a service agreement.

Motion (Sauld/Pagel) to enter in to a 36 month service agreement with Liberty Tire Recycling for tire disposal pending agreement subject to Marinette County Corporation Counsel approval of the agreement. Motion carried, no negative votes.

7. TIRE DISPOSAL FEE

The Committee discussed the immediate increase of the tire disposal fee.

Motion (Sauld/Pott) to increase the per ton tipping fee by \$100.00/ton for tire loads weighing greater than 50 lbs. bringing the tire disposal fee to \$300.00/ton and to increase the individual tire disposal fee by \$2.00/tire, bringing the tire disposal fee to \$4.00/tire for tires 16" or smaller and \$7.00/tire for tires larger than 16" & less than 50 lbs. effective immediately. Motion carried, no negative votes.

8. 2019 LANDFILL TIPPING (USER) FEES

Motion (Pagel/Whiting) to keep the tipping fees the same as 2018 for 2019. Motion carried. No negative votes.

9. 2019 LANDFILL ADMINISTRATION AND OPERATIONS BUDGET

Klose distributed copies of the draft budget (dated 8/1/2018) for Committee review. The Committee will hold a public hearing on the landfill budget at their September 14th, 2019 meeting in the scale house at Mar-Oco Landfill.

10. TIPPING FEE CONTAMINATED SOIL ZEITLER AGRI-CENTER PROPERTY

Motion (Sauld/Whiting) to approve the tipping fee at \$15 per ton for any contaminated soil/demolition that originates from the Zeitler Agri-Center property – Pound, WI that is suitable for use as daily cover. Motion carried. No negative votes.

Mar-Oco Landfill Committee
August 10th, 2018
Minutes
Page 2

11. LANDFILL OPERATIONS
Klose reported on day to day landfill operations. (See attached report)
12. INVOICES/BUDGET ACCOUNT TRANSFERS
The July 2018 (\$46,568.41) schedule of paid invoices was distributed for Committee review.
13. NEXT MEETING
Next meeting is scheduled for September 14th, 2018 at 9:00 a.m. at the Mar-Oco Landfill Scale house.
14. TOUR OF LANDFILL
Klose informed the Committee that they are welcome to tour the landfill and he would be at the active fill site of Mar-Oco to answer questions.
15. ADJOURN
Motion (Pagel/Schreiber) to adjourn. Motion carried. No negative votes. (Meeting adjourned at 9:54 a.m.)

Minutes Prepared by: Paul Klose, Waste Facilities Manager

LANDFILL OPERATIONS

(August 10th, 2018)

- Long Term Care** - the transaction has been completed which allowed the WDNR to release one of our long term care investments. The investment was supplemented and re-invested in a three year escrow agreement yielding a higher interest rate.
- Site Maintenance** -a heavy rainfall caused sediment deposition over the sand drainage blanket near the increment berm. A backhoe was used to remove the sediment and restore proper infiltration conditions.
- Scale** -the scale is scheduled to be tested and certified this month.
- Gas Extraction System** -The system is currently operating without issues.

2019 Mar-Oco Landfill Budget (8/7/2018 draft)

		2017	2018	2018	2018	2018	2018	2019	Percent
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	DEPT	DEPT	Change
Administration Budget									
Revenue									
53630000	48190 INTEREST - OTHER	\$ (19,429.63)	\$ (10,000.00)	\$ (10,000.00)	\$ (7,684.18)	\$ (10,000.00)	\$ (12,000.00)	\$ (12,000.00)	20%
	TOTAL REVENUE	\$ (19,429.63)	\$ (10,000.00)	\$ (10,000.00)	\$ (7,684.18)	\$ (10,000.00)	\$ (12,000.00)	\$ (12,000.00)	20%
Expenditures									
53630000	50111 SALARIES	\$ 22,264.81	\$ 30,264.00	\$ 30,264.00	\$ 16,295.85	\$ 30,264.00	\$ 31,884.00	\$ 31,884.00	5%
53630000	51133 LONGEVITY PAY	\$ 156.06	\$ 158.00	\$ 158.00	\$ 90.90	\$ 158.00	\$ 165.00	\$ 165.00	4%
53630000	51151 CO SHARE OF SOCIAL SECURITY	\$ 1,635.34	\$ 2,201.00	\$ 2,201.00	\$ 1,604.07	\$ 2,201.00	\$ 2,326.00	\$ 2,326.00	6%
53630000	51152 CO SHARE OF STATE RETIREMENT	\$ 1,523.46	\$ 2,038.00	\$ 2,038.00	\$ 1,175.85	\$ 2,038.00	\$ 2,099.00	\$ 2,099.00	3%
53630000	51154 HEALTH AND DENTAL INSURANCE	\$ 5,091.51	\$ 6,558.00	\$ 6,558.00	\$ 3,824.52	\$ 6,558.00	\$ 6,857.00	\$ 6,857.00	5%
53630000	51155 LIFE INSURANCE	\$ 55.08	\$ 87.00	\$ 87.00	\$ 36.87	\$ 87.00	\$ 65.00	\$ 65.00	-25%
53630000	51159 WORKMENS COMPENSATION	\$ 445.60	\$ 609.00	\$ 609.00	\$ 438.44	\$ 609.00	\$ 641.00	\$ 641.00	5%
53630000	52213 ACCOUNTING AND AUDITING	\$ 3,925.00	\$ 4,000.00	\$ 4,000.00	\$ 4,125.00	\$ 4,000.00	\$ 4,200.00	\$ 4,200.00	5%
53630000	52214 DATA PROCESSING	\$ 3,273.45	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,100.00	\$ 3,100.00	3%
53630000	52225 TELEPHONE	\$ 549.21	\$ 1,000.00	\$ 1,000.00	\$ 183.87	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0%
53630000	52410 OFFICE SUPPLIES	\$ 138.16	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ 100.00	100%
53630000	52411 POSTAGE	\$ 433.95	\$ 475.00	\$ 475.00	\$ 219.52	\$ 475.00	\$ 475.00	\$ 475.00	0%
53630000	52413 COURTHOUSE PRINTING	\$ 33.72	\$ 100.00	\$ 100.00	\$ 111.66	\$ 100.00	\$ 120.00	\$ 120.00	20%
53630000	52424 DUES/REGISTRATION & TUITION	\$ 350.00	\$ 200.00	\$ 200.00	\$ 420.80	\$ 200.00	\$ 2,000.00	\$ 2,000.00	900%
53630000	52426 ADV/BIDS/NOTICES	\$ 229.66	\$ 150.00	\$ 150.00	\$ -	\$ 150.00	\$ 150.00	\$ 150.00	0%
53630000	52435 MEALS AND LODGING	\$ 20.00	\$ 100.00	\$ 100.00	\$ 210.00	\$ 100.00	\$ 500.00	\$ 500.00	400%
53630000	52436 MEALS NON-QUALIFIED (W-2)	\$ -	\$ 50.00	\$ 50.00	\$ -	\$ 50.00	\$ 50.00	\$ 50.00	0%
53630000	52439 OTHER TRAVEL EXPENSE	\$ 2,435.16	\$ 2,000.00	\$ 2,000.00	\$ 1,594.83	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	50%
53630000	52495 SOFTWARE	\$ 1,475.00	\$ 2,000.00	\$ 2,000.00	\$ 1,475.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	0%
53630000	52511 INSURANCE PREMIUMS	\$ 6,805.00	\$ 6,500.00	\$ 6,500.00	\$ -	\$ 6,500.00	\$ 6,900.00	\$ 6,900.00	6%
53630000	52848 PROVIDED ADMINISTRATION	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 1,200.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	0%
	TOTAL EXPENSE	\$ 53,240.17	\$ 63,890.00	\$ 63,890.00	\$ 33,007.18	\$ 63,890.00	\$ 70,032.00	\$ 70,032.00	10%

Operations Budget

	2017	2018		2018	2018	2018	2019	
	ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	DEPT		
Revenue								
53631000 46431 LANDFILL USER FEES	\$ (748,800.14)	\$ (813,500.00)	\$ (813,500.00)	\$ (335,211.15)	\$ (813,500.00)	\$ (775,200.00)	\$	-5%
53631000 47341 LANDFILL USER FEES-INTERGOVERN	\$ (199,123.76)	\$ (269,500.00)	\$ (269,500.00)	\$ (88,343.99)	\$ (269,500.00)	\$ (193,800.00)	\$	-28%
TOTAL REVENUE	\$ (947,923.90)	\$ (1,083,000.00)	\$ (1,083,000.00)	\$ (423,555.14)	\$ (1,083,000.00)	\$ (969,000.00)	\$	-11%
Expenditures								
53631000 50111 SALARIES	\$ 102,938.47	\$ 85,311.00	\$ 85,311.00	\$ 51,193.97	\$ 85,311.00	\$ 88,403.00	\$	4%
53631000 50112 SALARIES WITHOUT RETIREMENT	\$ 3,102.04	\$ 4,500.00	\$ 4,500.00	\$ 1,011.61	\$ 4,500.00	\$ 4,500.00	\$	0%
53631000 50114 SALARIES - OVERTIME	\$ 3,745.37	\$ 4,500.00	\$ 4,500.00	\$ 1,213.53	\$ 4,500.00	\$ 4,500.00	\$	0%
53631000 51133 LONGEVITY PAY	\$ 86.25	\$ 23.00	\$ 23.00	\$ -	\$ 23.00	\$ 24.00	\$	4%
53631000 51151 CO SHARE OF SOCIAL SECURITY	\$ 7,759.61	\$ 6,826.00	\$ 6,826.00	\$ 3,810.81	\$ 6,826.00	\$ 6,865.00	\$	1%
53631000 51152 CO SHARE OF STATE RETIREMENT	\$ 5,857.94	\$ 6,019.00	\$ 6,019.00	\$ 3,509.23	\$ 6,019.00	\$ 6,088.00	\$	1%
53631000 51153 RETIREE - OPEB	\$ 1,120.36	\$ 15,659.00	\$ 15,659.00	\$ 10,460.42	\$ 15,659.00	\$ 16,495.00	\$	5%
53631000 51154 HEALTH AND DENTAL INSURANCE	\$ 30,650.45	\$ 25,034.00	\$ 25,034.00	\$ 19,451.93	\$ 25,034.00	\$ 42,741.00	\$	71%
53631000 51155 LIFE INSURANCE	\$ 1.80	\$ 4.00	\$ 4.00	\$ 56.60	\$ 4.00	\$ 105.00	\$	2525%
53631000 51159 WORKMENS COMPENSATION	\$ 2,197.39	\$ 1,886.00	\$ 1,886.00	\$ 1,068.40	\$ 1,886.00	\$ 1,949.00	\$	3%
53631000 52225 TELEPHONE	\$ 1,906.42	\$ 2,200.00	\$ 2,200.00	\$ 1,117.87	\$ 2,200.00	\$ 2,200.00	\$	0%
53631000 52229 UTILITIES	\$ 9,323.72	\$ 8,000.00	\$ 8,000.00	\$ 2,437.57	\$ 8,000.00	\$ 10,000.00	\$	25%
53631000 52291 PURCHASE OF SERVICE	\$ 412,787.81	\$ 435,000.00	\$ 435,000.00	\$ 183,806.08	\$ 435,000.00	\$ 435,000.00	\$	0%
53631000 52410 OFFICE SUPPLIES	\$ 565.96	\$ 550.00	\$ 550.00	\$ 383.10	\$ 550.00	\$ 550.00	\$	0%
53631000 52424 DUES/REGISTRATION & TUITION	\$ 350.00	\$ 300.00	\$ 300.00	\$ 248.33	\$ 300.00	\$ 300.00	\$	0%
53631000 52446 CLOTHING AND UNIFORMS	\$ 185.99	\$ 200.00	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$	0%
53631000 52458 GAS/OIL/FLUIDS ETC	\$ 26,532.87	\$ 35,000.00	\$ 35,000.00	\$ 16,486.30	\$ 35,000.00	\$ 35,000.00	\$	0%
53631000 52467 BUILDING MAINTENANCE	\$ 447.38	\$ 1,000.00	\$ 1,000.00	\$ 103.42	\$ 1,000.00	\$ 1,000.00	\$	0%
53631000 52468 EQUIPMENT MAINTENANCE	\$ 17,649.65	\$ 20,000.00	\$ 20,000.00	\$ 11,979.76	\$ 20,000.00	\$ 20,000.00	\$	0%
53631000 52469 GROUNDS MAINTENANCE	\$ 1,410.64	\$ 10,000.00	\$ 10,000.00	\$ 741.44	\$ 10,000.00	\$ 10,000.00	\$	0%
53631000 52499 OTHER EXPENSE	\$ 638.00	\$ 7,700.00	\$ 7,700.00	\$ 7,710.00	\$ 7,700.00	\$ 8,400.00	\$	9%
53631000 52541 DEPRECIATION	\$ 221,472.00	\$ 277,000.00	\$ 277,000.00	\$ -	\$ 277,000.00	\$ 161,000.00	\$	-42%
53631000 52542 CLOSURE/POST CLOSURE COSTS	\$ 168,940.00	\$ 228,000.00	\$ 228,000.00	\$ -	\$ 228,000.00	\$ 169,000.00	\$	-26%
53631000 52980 EQUIP & MATERIALS ACQUISITION	\$ 514.99	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$	0%
TOTAL EXPENSE OPERATIONS	\$ 1,020,185.11	\$ 1,179,712.00	\$ 1,179,712.00	\$ 316,790.37	\$ 1,179,712.00	\$ 1,029,320.00	\$	-13%
TOTAL REVENUE ADMINISTRATION AND OPERATION	\$ (967,353.53)	\$ (1,093,000.00)	\$ (1,093,000.00)	\$ (431,239.32)	\$ (1,093,000.00)	\$ (981,000.00)	\$	-10%
TOTAL EXPENDITURES ADMINISTRATION AND OPERATION	\$ 1,073,425.28	\$ 1,243,602.00	\$ 1,243,602.00	\$ 349,797.55	\$ 1,243,602.00	\$ 1,099,352.00	\$	-12%
TOTAL FUND BALANCE APPLIED	\$ 106,071.75	\$ 150,602.00	\$ 150,602.00	\$ -	\$ 150,602.00	\$ 118,352.00	\$	-21%

1 RESOLUTION NO. _____
2
3
4

5 APPROVAL OF 2019 MAR-OCO LANDFILL ADMINISTRATION
6 AND OPERATIONAL BUDGETS
7

8 WHEREAS, the Mar-Oco Landfill budgets do not require either County to appropriate tax levy funds
9 in 2019; and
10

11 WHEREAS, the Mar-Oco Landfill's continued operation is vital to maintaining a competitive solid
12 waste market in Oconto and Marinette Counties; and
13

14 WHEREAS, the Mar-Oco Landfill Committee provided public notice of a public hearing on the
15 proposed Mar-Oco Landfill budgets in the Peshtigo Times on August 22 & 29, 2018 and the Oconto
16 Reporter on August 29 & September 5, 2018; and
17

18 WHEREAS, the Mar-Oco Landfill Committee held a public hearing on the proposed budgets on
19 September 14th, 2018 to solicit public input and received none; and
20

21 WHEREAS, the Mar-Oco Landfill Committee has reviewed and approved the attached 2019
22 budgets,
23

24 NOW, THEREFORE, BE IT RESOLVED by the Marinette County Board that the 2019
25 Administrative and Operational budgets for the Mar-Oco landfill be approved as submitted and
26 attached hereto.
27
28
29
30

31 Approved this 18th day of September, 2018 by a majority vote of a quorum of the Marinette
32 County Board.
33
34
35
36
37

38
39 _____
40 MARK ANDERSON, Chairperson
41

42 _____
43 KATHERINE K. BRANDT, County Clerk

Submitted by: Mar-Oco Landfill Committee

RESOLUTION # _____ - 2018

TO: THE HONORABLE CHAIRPERSON AND MEMBERS OF OCONTO COUNTY BOARD

RE: APPROVAL OF 2019 MAR-OCO LANDFILL ADMINISTRATION AND OPERATIONAL BUDGETS

WHEREAS, the Mar-Oco Landfill budgets do not require either County to appropriate tax levy funds in 2019; and

WHEREAS, the Mar-Oco Landfill's continued operation is vital to maintaining a competitive solid waste market in Oconto and Marinette Counties; and

WHEREAS, the Mar-Oco Landfill Committee provided public notice of a public hearing on the proposed Mar-Oco Landfill budgets in the Peshtigo Times on August 22 & 29, 2018 and the Oconto Reporter on August 29 & September 5, 2018; and

WHEREAS, the Mar-Oco Landfill Committee held a public hearing on the proposed budgets on September 14th, 2018 to solicit public input and received none; and

WHEREAS, the Mar-Oco Landfill Committee has reviewed and approved the attached 2019 budgets,

NOW, THEREFORE, BE IT RESOLVED by the Oconto County Board that the 2019 Administrative and Operational budgets for the Mar-Oco Landfill be approved as submitted and attached hereto.

Submitted this 20th day of September, 2018

By: Oconto County Members of Mar-Oco Landfill Committee

Al Schreiber
Darrel Pagel
Robert Pott

Reviewed by Corporation Counsel:

Vote:

Ayes: _____ Nays: _____ Absent: _____

Initials of Date
Corp. Counsel Reviewed

SCHEDULE OF INVOICES ~ August 2018

VENDOR	VENDOR NAME	ORG	ACCOUNT DESC	AMOUNT	FULL DESC	INVOICE DATE
762	CELLCOM	53630000	TELEPHONE	26.27	CELLCOM BILL DATE 7/5/18	08/06/2018
96	UNITED MAILING SERVI	53630000	POSTAGE	24.45	JULY 2018 MAILING - CUSTOMER ID MARINET001	08/06/2018
4893	CENTURYLINK	53631000	TELEPHONE	158.10	ACCT 301549117	08/03/2018
738	WI PUBLIC SERVICE	53631000	UTILITIES	271.05	MAR OCO LANDFILL WPS MULTIPLE ACCTS	08/16/2018
670	FULL SERVICE ORGANIC	53631000	PURCHASE OF SERVICE	10,465.25	JULY 2018 LECHATE HAULING	08/06/2018
1011	OCONTO UTILITY	53631000	PURCHASE OF SERVICE	1,411.89	ACCT 010-2262-00 SLUDGE HANDLING	08/16/2018
1011	OCONTO UTILITY	53631000	PURCHASE OF SERVICE	967.85	ACCT 010-2262-00 06/01/18-06/30/18 Sludge	07/23/2018
452	MILLERS ACTION OFFIC	53631000	OFFICE SUPPLIES	239.99	New Chair for Scalehouse	08/22/2018
8886	AMAZON - PCARD VENDO	53631000	OFFICE SUPPLIES	133.87	AMAZON - Toner for MAR-OCO	07/26/2018
151	J & R AUTO PARTS	53631000	GAS/OIL/FLUIDS ETC	79.80	Grease and Oil for Compactor	08/08/2018
151	J & R AUTO PARTS	53631000	EQUIPMENT MAINTENANCE	83.86	AUTOMOTIVE PARTS ~ Grease	07/26/2018
1592	FABICK RENTS	53631000	EQUIPMENT MAINTENANCE	164.63	INVOICE # C101879 CAT BELT AND STEP REPAIR	08/06/2018
2813	HERON INSTRUMENTS	53631000	EQUIP & MATERIALS ACQUISITION	912.55	INV 21084 INDICATOR PROBE	08/20/2018
				14,939.56	TOTAL	