



Oconto County Sheriff's Office Citizen Complaint Form

For employees of the Oconto County Sheriff's Office

As a citizen, if you believe you have been mistreated or have not received adequate service, you have a moral and legal right to express dissatisfaction with your Sheriff's Office. This will not only make you a responsible citizen, but your input will help to improve our agency. No member of the Oconto County Sheriff's Office will attempt to interfere or influence your right to complain about the service this agency provides to you. Your complaint will be thoroughly and impartially investigated. Before completing this form, please refer to the attached citizen guide brochure that explains the process and defines possible findings.

Date: _____

Complainant Information

Name:	_____	_____	_____
	(Last)	(First)	(Middle)
Address:	_____		
Home Phone:	_____	Date of Birth:	_____
Cell Phone:	_____	Email:	_____
Work Phone:	_____	Work Hours:	_____

Employee Involved

Name, Badge #, Rank (if known), or description:	_____

Incident Information

Date:	_____	Time:	_____	Location:	_____
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Witness Information

(Additional witness names can be added to the back of the form)

Name:	_____	_____	_____
	(Last)	(First)	(Middle)
Address:	_____		
Home Phone:	_____	Cell Phone:	_____
Name:	_____	_____	_____
	(Last)	(First)	(Middle)
Address:	_____		
Home Phone:	_____	Cell Phone:	_____

Oconto County Sheriff's Office – Professional Standards

This completed/signed complaint form can be submitted to the following address:

Oconto County Sheriff's Office
Attn: Lieutenant
301 Washington Street
Oconto, WI 54153

Complaint Procedure

Your complaint may be resolved informally or formally.

An informal complaint will normally be handled and resolved immediately with the employee's supervisor speaking with the employee and expressing your concerns to him/her. If you choose for your complaint to be handled informally, you are encouraged to contact the Oconto County Sheriff's Office and request to speak with the appropriate supervisor.

A formal complaint will require that you submit this form, ensuring your name and signature are provided. An investigation will then take place. Under most circumstances, investigation of a complaint will be completed within thirty (30) days at which time the complainant will be provided a written disposition from the Sheriff.