

MINUTES
MONDAY, JANUARY 11, 2020 – 9:00 A.M.
FINANCE/INSURANCE COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
CONFERENCE ROOM #1003 – 1ST FLOOR COURTHOUSE BUILDING “A”
301 WASHINGTON ST., OCONTO WI 54153-1620
www.co.oconto.wi.us
(Draft minutes, not yet approved)

COMMITTEE PRESENT: Paul Bednarik, Al Sleeter, Doug McMahon, Greg Sekela, Gary Frank

COMMITTEE ABSENT:

OTHERS PRESENT: Kevin Hamann, County Administrator; Tanya Peterson, County Treasurer; Sharon Aubry, Administrative Assistant AC/HR/EM; Lisa Sherman, Finance Director; Ron Christensen, Veterans Services Officer; Kim Pytleski, County Clerk

TIME MEETING BEGAN: 9:01 a.m.

1. Approval of Agenda

A. Change of Sequence – None

B. Removal of Items - None

Motion by Frank/McMahon to approve agenda as amended. The motion was voted on and carried.

2. Approval of Minutes of Previous Meetings of December 14 2020

Motion by Sleeter/Sekela to approve minutes as presented for December 14, 2020 meeting. The motion was voted on and carried.

3. Communications

A. City of Oconto fishing Tournament Funding

Reviewed funding match from the City of Oconto. Informational only, no formal action taken.

4. Discuss/Approve Land Sale Bids, If Any

Peterson reports there are no land sales. Discussion followed regarding Bay property tax bill and Hwy 32 JEMBEM update. Note made to add Hwy 32-JEMBEM to the March 2021 agenda for an update following 2-9-21 court date. Informational only, no formal action taken.

5. Meet with Administrative Coordinator – Review Insurance Claim Against County, if any

Aubry reported one work comp claim with no lost time. Aubry also reported two liability claims were filed in November but not reported until December. Informational only, no formal action taken.

6. Report of Finance Director

A. County Sales Tax Report

Sherman reviewed the Sales Tax report with the Committee. Discussion followed. Informational only, no formal action taken.

B. Bank Reconciliation Report

Sherman reviewed report with the Committee. Account is in balance. Discussion followed. Informational only, no formal action taken.

C. Approve 3 year Auditing Services Contract with CliftonLarsonAllen (CLA)

Sherman provided a draft of a Resolution and reviewed it with the Committee. Sherman also reviewed the last 5 years of services and billing with the Committee. Discussion followed. Motion by Frank/Sleeter to approve a 5 year audit contract with CliftonLarsonAllen contingent on approval of County Board. The motion was voted on and carried.

7. Meet with Treasurer – Treasurers Report October

A. Treasurer Report

Peterson provided handed out and reviewed the report with the Committee. Informational only, no formal action taken.

8. Meet with Veterans Service Officer

A. Monthly Activity Report

Christensen provided a handout and reviewed it with the Committee. Discussion followed. Christensen requesting 2020 vacation carryover to 2021 for himself and DeCleene. Motion by Sleeter/McMahon to approve 2020 vacation carryover to 2021 for Christensen in the amount of 60 hours and DeCleene in the amount of 55.1 hours. The motion was voted on and carried.

B. Carry-Over of Veterans Emergency Relief Funds

Christensen is requesting to carry-over unused Veterans Emergency Relief Funds. Discussion followed. Motion by Frank/Sekela to approve carry-over of Veterans Emergency Relief Funds. The motion was voted on and carried.

C. Carry-Over of Wisconsin Department of Veterans Affairs Transportation Grant

Christensen is requesting to carry-over unused WI Dept. of Veterans Affairs Transportation Grant Funds. Discussion followed. Motion by Frank/Sekela to approve carry-over of WI Dept Veterans Affairs Transportation Grant Funds. The motion was voted on and carried.

D. Carry-over of Contractual Services – Scanning Project

Christensen reported status of scanning project and is requesting to carry-over unused Contractual Services – Scanning project funds. Discussion followed. Motion by Frank/Sekela to approve carry-over of Contractual Services – Scanning project Funds. The motion was voted on and carried.

9. 2020 Vacation Carry-Over Requests

Pytleski addressed the Committee requesting 2020 vacation carry-over for Goldschmidt and Archie. Discussion followed. Motion by Sleeter/McMahon to approve carry-over of 2020 vacation to 2021 for Goldschmidt in the amount of 51.5 hours and Archie in the amount of 75 hours. The motion was voted on and carried.

10. Approve Carry-Over Account #100-18-51711-59998 Register of Deeds

Wusterbarth reviewed her request for carry-over of account #100-18-51711-59998 with the Committee. Discussion followed. Motion by Sekela/Frank to approve carry-over of account #100-18-51711-59998. The motion was voted on and carried.

11. Wisconsin counties Utility Tax Association Letter to Governor

Hamann reviewed the letter with the Committee and requested that the Committee members sign the letter. Discussion followed. Committee requests paragraphs regarding property tax cap be removed. Aubry updated the letter as discussed and provided letter to the Committee for signature. Informational only, no formal action taken.

12. Authorization to Attend Meeting(s), If Any - None

13. Audit All Current Claims and Accounts Against the County and the Dog License Fund; Approve Payment of Same and Authorize the Issuance of County Orders Therefore

- A. Report of Vendors Paid 12/1/20 – 12/31/20 – All Co. Depts. Except Human Services - Reviewed.
- B. Report of Vendors Paid 12/1/20 – 12/31/20 – Human Services - Reviewed.
- C. Report of Mo. Per Diem & Expense Reimbursement for Month of November (paid 12/20/20) - Reviewed.

14. Announcements/General Information

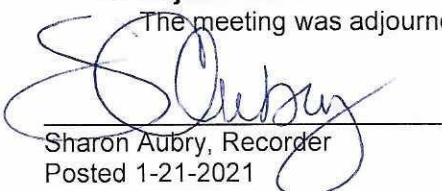
- Hamann provided copies of Behringer exit interview for the Committees review.
- Hamann, Ellingson & Pytleski are still working on library exemption issue. Will provide an update at next February's Committee meeting.
- HR Director Position being readvertised.
- Negotiations with Bertram may be on a future agenda for a status update.

15. Set Next Meeting Date

February 8, 2021 at 9:00 a.m.

16. Adjournment

The meeting was adjourned by the Chair at 10:09 am.


Sharon Aubry, Recorder
Posted 1-21-2021