

MINUTES
MONDAY, FEBRUARY 8, 2021 – 9:00 A.M.
FINANCE/INSURANCE COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
CONFERENCE ROOM #1003 – 1ST FLOOR COURTHOUSE BUILDING “A”
301 WASHINGTON ST., OCONTO WI 54153-1620
www.co.oconto.wi.us
(Draft minutes, not yet approved)

COMMITTEE PRESENT: Paul Bednarik, Al Sleeter, Doug McMahon, Greg Sekela, Gary Frank

COMMITTEE ABSENT:

OTHERS PRESENT: Kevin Hamann, County Administrator; Tanya Peterson, County Treasurer; Sharon Aubry, Administrative Assistant III AC/HR/EM; Lisa Sherman, Finance Director; Kim Pytleski, County Clerk; Beth Ellingson, Corporation Counsel; Mike Reimer, Health & Human Services Director; Ken Dolata, County Conservationist; Dennis Kroll, County Supervisor

TIME MEETING BEGAN: 9:00 a.m.

1. Approval of Agenda

A. Change of Sequence – #9 to follow #3

B. Removal of Items - None

Motion by McMahon/Frank to approve agenda as amended. The motion was voted on and carried.

2. Approval of Minutes of Previous Meetings of January 11, 2021

Motion by Sleeter/Sekela to approve minutes as presented for January 11, 2021 meeting. The motion was voted on and carried.

3. Communications - None

4. Discuss/Approve Land Sale Bids, If Any

Peterson reports Pensaukee parcel # 03442340373B1B was placed on the online land sale and received no bids. J. Ehrfurth who was previously interested in the parcel was contacted and is no longer interested due to lack of buildable land on the parcel. Discussion followed. Motion by Sleeter/McMahon to place the parcel #03442340373B1B back on WI Surplus land sale with a minimum bid of \$5,000.00. The motion was voted on 4/1 (Sekela).

5. Meet with Administrative Coordinator – Review Insurance Claim Against County, if any

Hamann reports one property/liability claim – Hwy truck/passenger vehicle – mutual fault. New View box truck was off site when a pallet was raised to far up on forklift and tore a large hole across the top of the truck. One Work Comp claim – Hwy slip/fall on ice getting out of plow and landed on the plow wing, breaking ribs.

6. Meet with County Clerk – Discuss Paperless Project

Pytleski is working with Technology Services on a paperless project. Training was held this week for agenda/minute takers. Discussion followed. Project will be paused until issues can be worked out. Informational only, no formal action taken.

7. Report of Finance Director

A. County Sales Tax Report

Sherman reviewed the Sales Tax report with the Committee. Discussion followed. Informational only, no formal action taken.

B. Bank Reconciliation Report

Sherman reviewed report with the Committee. Account is in balance. Discussion followed. Informational only, no formal action taken.

C. Review FLF Loans Receivable Balances

Sherman provided a follow up and reviewed the report with the Committee. Discussion followed. Informational only, no formal action taken.

8. Meet with Treasurer – Treasurers Report

A. Treasurer Report

Peterson provided handed out and reviewed the report with the Committee. Informational only, no formal action taken.

B. Discuss/Approve Wis. Stats. 75.521 InRem Ordinance

Peterson reviewed the ordinance with the Committee. A meeting was held with the Judges and there were very receptive of the idea of InRem. Peterson provided a handout of the proposed InRem timeline and reviewed it with the Committee. Discussion followed. The following changes will be made to the ordinance, #3Aii corrected to read “parcel will be placed back on auction site: rather than sold to the next highest bidder. Line 78 the word “twice” will be removed. Motion by Sekela/Frank to recommend for approval to County

Board the amended Wis. Stats. 75.521 InRem Ordinance as discussed. The motion was voted on and carried.

C. Discuss Real Estate Chargeback Parcel #022-46270354

Peterson reports a letter explaining the chargeback is being sent out. Town of Little River will pay the County the delinquent tax then request a chargeback from the State.

9. Land conservation – Conservation Planner Position Grant

Ken Dolata reports the RCP Grant for the Conservation Planner position expires 9-30-21. Dolata reviewed the position duties, costs of the position going forward and the continued need for the position. USDA NRCS is offering a noncompetitive agreement for three years at 50/50 cost share with the County. Discussion followed. Motion by Frank/Sleeter to recommend to County Board adoption the non-competitive three-year agreement at 50/50 cost share and to set aside \$114,823.00 from contingency to cover the County's share for the next three years. The motion was voted on and carried.

10. Emergency Radio Tower Agreements

Hamann provided a handout of Bertram proposal and reviewed it with the Committee. Radio work group has met with Bertram twice and received an updated proposal. Hamann provided status update on the project. Discussion followed. Informational only, no formal action taken.

11. Library Exemptions Calculations

Pytleski provided handouts and reviewed them with the Committee. Discussion followed. The information will also be provided to the Library Services Board. Informational only, no formal action taken.

12. Commission on Aging

A. Board Appointment Process

Hamann reports that he, Sherman & Bednarik met with the Commission on Aging. R. Carriveau is no longer there. S. Schneider is the new director. Pytleski is working with them on minutes and agendas as well as researching board appointments. By-laws will have to be updated in regards to board appointments.

B. Financial & Auditing Matters

Sherman is working with them to resolve financial issues. Discussion followed.

Discussion followed – Informational only, no formal action taken.

13. Acquisition of 145 Washington Street Property

Hamann updated the Committee on the process and status of acquiring the 145 Washington Street property. Property owner will be notified that the previous offer the County initiated has been rescinded.

14. Authorization to Attend Meeting(s), If Any

3/1/21 & 3/2/21 State Legislature meeting has been moved to Zoom. Bednarik will attend Zoom meeting from the Courthouse. Motion by Sekela/McMahon to approve Sleeter attend Radio Group meetings and receive a per diem. The motion was voted on and carried.

15. Audit All Current Claims and Accounts Against the County and the Dog License Fund; Approve Payment of Same and Authorize the Issuance of County Orders Therefore

A. Report of Vendors Paid 01/1/21 – 01/31/21 – All Co. Depts. Except Human Services - Reviewed.

B. Report of Vendors Paid 01/1/21 – 01/31/21 – Human Services - Reviewed.

C. Report of Mo. Per Diem & Expense Reimbursement for Month of December (paid 01/01/2021) - Reviewed.

16. Announcements/General Information

- Hamann reports Governor Evers did not address Utility Tax in his proposed 2021-2023 budget proposal. The present formula will be maintained.
- There had been a suggestion that the Veterans Service Office moved down to the 2nd floor. Christensen does not support this move.
- Census data will not be in to the State until after 7/31. The County will have a tentative plan in place in September or October.
- Samuels has provided a New View project update. Schedule to bid out project and construction start dates have been moved back a couple months.
- A historical Archeological assessment needs to be completed on the New View project site before construction begins.

17. Set Next Meeting Date

March 8, 2021 at 9:00 a.m.

18. Adjournment

The meeting was adjourned by the Chair at 11:09 am.