

MINUTES

MONDAY, JUNE 10, 2019 – 9:30 A.M.
FINANCE/INSURANCE COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
CONFERENCE ROOM #1003 – 1ST FLOOR COURTHOUSE BUILDING “A”
301 WASHINGTON ST., OCONTO WI 54153-1620
www.co.oconto.wi.us

(Draft minutes, not yet approved)

COMMITTEE PRESENT: Paul Bednarik, Doug McMahon, Greg Sekela, Al Sleeter, Gary Frank

COMMITTEE ABSENT:

OTHERS PRESENT: Kevin Hamann, Administrative Coordinator; Tanya Peterson, County Treasurer; Lisa Sherman, Finance Director; Kim Pytleski, County Clerk; Beth Ellingson, Corporation Counsel; Ron Christensen, Veterans Service Officer; Sharon Aubry, Confidential Assistant; Mike Reimer, Health & Human Services Director

TIME MEETING BEGAN: 9:32 a.m.

1. Approval of Agenda

A. Change of Sequence – None.

B. Removal of Items - None.

Motion by Frank/McMahon to approve agenda. The motion was voted on and carried.

2. Approval of Minutes of Previous Meeting held May 13, 2019

Motion by Sleeter/McMahon to approve the May 13, 2019 minutes. The motion was voted on and carried.

3. Communications - None

4. Closed Session: The Committee may convene into closed session, pursuant to s. 19.85(1)(c), Wis. Stats. for the purpose of conducting performance evaluations of staff of the offices of County Clerk, County Treasurer, Finance, Register of Deeds, and Veterans Service

Motion by Sekela/Sleeter to enter into closed session at 9:36 a.m. The motion was voted on and carried.

5. Return to Open Session: The Committee shall return to open session to conduct legal business, as allowed by Wisconsin Statute Sec. 19.85(2)

Motion by Frank/McMahon to return to open session at 10:06 a.m. The motion was voted on and carried.

6. Approve Employee Evaluations

Motion by Sleeter/Sekela to approve Employee Evaluations as presented. The motion was voted on and carried.

7. Discuss/Approve Any Land Sale Bids, if any

Peterson distributed handout for 2019 County Land Sale Bids for review and discussion. No bids on any property this month. Following discussion, Ellingson confirmed that County has the right to decline any offers received if the Committee chooses to lower starting bid on current properties being offered. Hamann also notified the Committee the Congress street property the County owns has had some interest and questioned if the Committee would be interested in selling it. The Congress street property will be added to the July Agenda for further discussion.

Motion by Frank/Sleeter to lower starting bids on 5 remaining parcels by approximately 25%. The motion was voted on and carried.

8. Meet with Administrative Coordinator - Review Insurance Claims Against County, if any

Hamann reported zero property claims and two work comp claim, with a couple of lost time days.

9. Meet with Finance Director

Sherman presented County Sales Tax/Revenue-Allocation Report to committee for review and discussion.

10. Meet with Treasurer

A. Financial Report –

Peterson presented Treasurer's report for review. Committee discussed certificates coming due in July and requested that Peterson bring actual return rates on the certificates back to the July meeting for further discussion.

B. Request for Proceeds from Sale of Property at 17559 Meadow Parkway-

Peterson reviewed letter received from Terri Formella regarding homestead sales proceeds being returned to them when the property is sold.

C. Request to Purchase Road Right-of-way City of Oconto Parcel #265-33240932174-

Peterson informed the Committee that she had been contacted regarding the possible sale of County owned property #265-33240932174. Per Peterson she has checked with the City of Oconto and they do not want for right-a-way. Discussion regarding sale of parcel followed.

Motion by Frank/Sleeter to add parcel to online auction in July. Motion was voted on and carried 4-1 (Sekela)

11. Meet with Veteran Service Officer

A. Veterans Monthly Activity Report –

Christensen presented Activity report for review.

B. Request Refund of Interest Incurred on 2017 Tax Year due to Active Duty-

Christensen reviewed letter from Active Duty Serviceman requesting a waiver/refund of penalties and interest on late tax payment due to circumstances as a direct result of being on Active Duty. Ellingson indicated it would be in the best interest of the County to refund the penalties and interest as requested. Per Peterson total penalties and interest totals \$375.00. Motion by Sleeter/Sekela to refund full \$375.00 to Serviceman as requested. Motion was voted on and carried.

12. Approve 2019/2020 Contract with Milliman for GASB 74/75 Actuarial Valuation-

Sherman informed the Committed the study is recorded on the Audit and that it also does projections. This study is a requirement of GASB. Motion by Sleeter/McMahon to recommend to send resolution to County Board for approval.

Motion was voted no and carried.

13. Approve 2020 Budget Guidance

Hamann reviewed resolution. Frank suggested removal of paragraph 4 regarding State levy limits. Discussion followed. Motion by Frank/McMahon to submit resolution to County Board for approval with paragraph 4 removed.

14. Review of AB141 Relating to Property Tax Due Dates-

Hamann wanted the Committee to be aware of Assembly Bill.

15. Authorization to Attend Meeting(s), If Any-

Hamann invited Sleeter to attend 2nd day of new County Board member tour and requesting Committee approval for Sleeter to receive a per diem for the meeting. Motion by McMahon/Sekela to approve Per Diem for Sleeter to attend the 2nd day of the tour. Motion voted on and carried.

16. Audit All Current Claims and Accounts Against the County and the Dog License Fund; Approve Payment of Same and Authorize the Issuance of County Orders Therefore

A. Report of Vendors Paid 5/01/19 – 5/31/19 – All Co. Depts. Except Human Services Reviewed.

B. Report of Vendors Paid 5/01/19 – 5/31/19 – Human Services Reviewed.

C. Report of Mo. Per Diem & Expense Reimbursement for Month of April (paid 5/20/19) Reviewed.

Motion by Sleeter/Frank to approve the bills. The motion was voted on and carried.

17. Announcements/General Information-

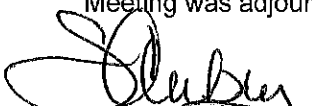
Hamann updated the Committee on Slum/Blight properties for CDBG Project Grant and the interest of the owners. Home inspection will be needed on all three to provide evidence all are qualified to be deemed slum/blight properties. There is an Oconto Falls firm that does such inspections. Discussion followed. Hamann updated the Committee on New View stating that estimate from Samuels for preliminary drawings would be approximately \$2500.00. Discussion followed that included inquiry by Committee on New View signage in the city of Gillett.

18. Set Next Meeting Date

July 8, 2019 at 9:30 a.m.

19. Adjournment

Meeting was adjourned by the Chair at 11:26 a.m.



Sharon Aubry, Recorder

Posted 06/12/19