

MINUTES

MONDAY, JULY 8, 2019 – 9:30 A.M.
FINANCE/INSURANCE COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
CONFERENCE ROOM #1003 – 1ST FLOOR COURTHOUSE BUILDING “A”
301 WASHINGTON ST., OCONTO WI 54153-1620
www.co.oconto.wi.us

(Draft minutes, not yet approved)

COMMITTEE PRESENT: Paul Bednarik, Doug McMahon, Greg Sekela, Al Sleeter, Gary Frank

COMMITTEE ABSENT: None

OTHERS PRESENT: Kevin Hamann, Administrative Coordinator; Tanya Peterson, County Treasurer; Lisa Sherman, Finance Director; Beth Ellingson, Corporation Counsel; Mike Reimer, Health & Human Services Director

TIME MEETING BEGAN: 9:00 a.m.

1. Approval of Agenda

A. **Change of Sequence** – None.

B. **Removal of Items** - None.

Motion by McMahon/Frank to approve agenda. The motion was voted on and carried.

2. Approval of Minutes of Previous Meeting held June 10, 2019

Motion by Sleeter/Sekela to approve the June 10, 2019 minutes. The motion was voted on and carried.

3. Communications - None

4. Land Sale Bids

A. Discuss/Approve Any Land Sale Bids Received

Peterson informed the Committee that a written offer for parcels 042-282805723F and 042-282805523G in the Town of Townsend was submitted for \$100,000. A verbal offer of \$120,000 was also made. Minimum bid was set at \$150,000. Committee discussed changing the land sale ordinance to not allow written offers on properties currently on the land sale via the Wisconsin Online Surplus Auction site. Motion by Sekela/Sleeter to reject the \$100,000 written bid. The motion was voted on and carried. Motion by Sekela/Frank to direct staff to draft ordinance change to not allow offers to be submitted unless through the online bidding process. The motion was voted on and carried.

There were two properties on the online site that did receive qualifying offers. Property at 15646 E. Crooked Lake Rd, Crivitz (Parcel #036-59233201430) had a minimum bid of \$35,000. Brooke Bredael bid \$35,500. Property at 14452 it Lane, Mountain (Parcel #029-040402711K1) had a minimum bid of \$20,000. William Seiltz bid \$20,000. Motion by Sekela/Frank to accept the bids of Brooke Bredael for \$35,500 and William Seiltz for \$20,000. Motion was voted on and carried.

B. Discuss Tax Deed on Pensaukee Subdivision – FTC Investments LLC

Peterson informed the Committee that the Town of Pensaukee requests to purchase seven properties) parcels 034-050601834 (B24 – B30) that are delinquent for 2014 that include town special charges. Discussed the value of these properties as it relates to County costs, which is approximate \$1,500. County willing to sell to the Towns at that price.

C. Place Minimum Bid Amount on Parcel #265-1419091650 (321 Congress Street, Oconto, WI)

Peterson informed the Committee this property was on reserve by the County for a possible parking lot. Public Property Committee is no longer interested in putting a parking lot at this site. Committee discussed what value to place as a minimum bid. Motion by Sleeter/Frank to set minimum bid at \$100. Motion was voted on and carried.

D. Eviction Process Update on Parcel #002-403401314D (Heimke Lane, Abrams, WI)

Peterson informed the Committee that the property was sold in May. The former occupants had to be evicted by the Sheriff's Office.

E. County Survey Done on Land Sale Parcel #042-282805723F and #042-282805823G

Peterson informed the Committee that due to a question of lot lines, the County Surveyor did a property survey and determine no encroachments exists.

F. Letter Received from Christopher Thomson Asking for Extension on 2014 Tax Year Payment Deadline

Peterson informed the Committee that she received a letter requesting a monthly payment plan and an extension to pay delinquent taxes. Committee declined to take action on the request.

- G. Letter Received from Kim Jersey Requesting to Waive Interest and Penalty on Property Located at 12140 Lakeside Dr, Suring, WI**
Peterson informed the Committee that she received a letter requesting to waive penalty and interest. Kim Jersey was present and addressed the Committee. Committee declined to take action on the request.
- 5. Meet with Administrative Coordinator**
- A. Review Insurance Claims Against County, if any**
Hamann reported two property claims and one liability.
- B. Update on State Budget**
Hamann reported on the budget signed by Governor Evers on July 3.
- C. Update on CDBG Close-Out Project**
Hamann briefed Committee on progress in completing the applications for the grant program. At the August meeting, Committee expected to review various policies and procedures that need to be approved in order to qualify for the grants.
- 6. Meet with Finance Director**
- A. County Sales Tax Report**
Sherman reported sales tax collections up 3.8% from last year. Committee review status of projects funded by the sales tax for 2019.
- B. Formation of Accounting Group**
Sherman reported on the formation of this group of employees that handle account issues for various departments. Plan is to meet quarterly.
- 7. Meet with Treasurer**
- A. Financial Report**
Peterson presented Treasurer's report for review. Committee discussed certificates of deposits that are due.
- 8. County Libraries**
- A. 2020 County Library Funding**
Reviewed calculations for funding of each of the six libraries in the County per the adopted County Library 2014-2019 plan. Increase of \$4,788 or a 1.1% increase from 2020. Discussed impact of proposed new funding formula has on each library.
- B. Joint Library Agreement – Lakes Country Library**
Towns of Lakewood, Doty, Riverview and Townsend have agreed to form a joint library agreement. The State Department of Public Instruction has approved the agreement. County Board approval needed as well. Motion by Frank/McMahon to recommend approval of the Lakes County joint library agreement. Motion was voted on and carried.
- C. Draft 2020-2024 County Library Plan**
Committee reviewed the draft plan. Very similar to current plan except for the change in the funding formula that allocates funding to each of the six libraries. Library Services Board needs to hold a public hearing on the plan before a final version can be approved. Public hearing set for September 4.
- 9. Update on Wisconsin County Utility Tax Association (WCUTA)**
Review correspondence from WCUTA regarding legislative efforts to increase payments to counties for public services to utilities.
- 10. Closed Session: The Committee may convene into closed session, pursuant to s. 19.85(1)(c), Wis. Stats. for the purpose of conducting performance evaluations of staff of the offices of County Treasurer and Finance.**
None held.
- 11. Return to Open Session: The Committee shall return to open session to conduct legal business, as allowed by Wisconsin Statute Sec. 19.85(2) - N/A.**
- 12. Approve Employee Evaluations**
Reviewed evaluations of the Deputy Treasurer and the Finance Director. Motion by Sleeter/Frank to approve evaluations. The motion was voted on and carried.
- 13. Authorization to Attend Meeting(s), If Any-**
None
- 14. Audit All Current Claims and Accounts Against the County and the Dog License Fund; Approve Payment of Same and Authorize the Issuance of County Orders Therefore**
- A. Report of Vendors Paid 6/01/19 – 6/30/19 – All Co. Depts. Except Human Services**
Reviewed.
- B. Report of Vendors Paid 6/01/19 – 6/30/19 – Human Services**
Reviewed.
- C. Report of Mo. Per Diem & Expense Reimbursement for Month of May (paid 6/20/19)**
Reviewed.
Motion by Sekela/McMahon to approve the bills. The motion was voted on and carried.

15. Announcements/General Information

None

16. Set Next Meeting Date

August 12, 2019 at 9:30 a.m.

17. Adjournment

Meeting was adjourned by the Chair at 11:40 a.m.

Kevin Hamann, Recorder

Posted 07/10/19