

MINUTES
MONDAY, AUGUST 10, 2020 – 9:00 A.M.
FINANCE/INSURANCE COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
CONFERENCE ROOM #1003 – 1ST FLOOR COURTHOUSE BUILDING “A”
301 WASHINGTON ST., OCONTO WI 54153-1620
www.co.oconto.wi.us
(Draft minutes, not yet approved)

COMMITTEE PRESENT: Paul Bednarik, Greg Sekela, Al Sleeter, Gary Frank, Doug McMahon

COMMITTEE ABSENT: None

OTHERS PRESENT: Kevin Hamann, Administrative Coordinator; Tanya Peterson, County Treasurer; Beth Ellingson, Corporation Counsel; Sharon Aubry, Confidential Assistant; Lisa Sherman, Finance Director; Monty Brink, Forestry, Parks & Recreation Administrator

TIME MEETING BEGAN: 9:00 a.m.

1. Approval of Agenda

A. Change of Sequence

Motion by Frank/Sleeter to move 8, 13 & 14 to follow 3. The motion was voted on and carried.

B. Removal of Items

Motion by Frank/Sekela to remove 6A Audit presentation. The motion was voted on and carried.

2. Approval of Minutes of Previous Meetings of July 13, 2020

Motion by Sleeter/Sekela to approve minutes as revised for July 13, 2020. The motion was voted on and carried.

3. Communications - None

4. Discuss/Approve Land Sale Bids, If Any

Peterson reports person with high bid on County Y parcel 022-46270354 did not pay in full by deadline and requested more time. Per procedures in place relisted online. Bid of \$40,500.00 was received. Discussion followed. Peterson reports bid of \$39,000.00 received on Tar Dam road parcel 036-2323021121C. Discussion followed. Motion by Frank/Sleeter to accept bid of \$40,500.00 for parcel #022-46270354 and to accept bid of \$39,000.00 on parcel #036-2323021121C. The motion was voted on and carried.

5. Meet with Administrative Coordinator – Review Insurance Claim Against County, if any

Hamann reported zero property claims, zero liability claims and one work comp claim. Informational only, no formal action taken

6. Report of Finance Director

A. 2019 Audit Presentation – David Maccoux, Principal, CLA (CliftonLarsonAllen LLP)

Removed from agenda see 1B.

B. County Sales Tax Report

Sherman reviewed the Sales Tax report with the Committee. Discussion followed. Informational only, no formal action taken.

C. Bank Reconciliation Report

Sherman reviewed report with the Committee. Account is in balance. Discussion followed. Informational only, no formal action taken.

D. Review Loans Receivable Balances

Sherman reviewed report with the Committee. Sherman will provide the report annually. Discussion followed. Informational only, no formal action taken.

7. Meet with Treasurer – Treasurers Report March and April

A. Treasurer Report

Peterson handed out and reviewed the Treasurers report with the Committee. Discussion followed. Motion by McMahon/Sekela to approve the Treasurer's report as presented. The motion was voted on and carried.

Chair Bednarik left the meeting at 9:43 am.

B. Treasurer's 2021 Budget

Peterson handed out and reviewed the 2021 budget report with the Committee. Discussion followed. Motion by Frank/McMahon to recommend forwarding the Treasurer's 2021 Budget report to the Finance Budget hearings. The motion was voted on and carried.

C. Discuss/Approve InRem Tax Foreclosure Process

Peterson reports there is a meeting on 9/15/2020 to review process with the Judges. Peterson will report on the outcome of the meeting at the October Finance/Insurance Committee meeting. Peterson reports there are 117 – 2015 delinquent parcels and 284 – 2016 delinquent parcels. Discussion followed. Informational only, no formal action taken.

D. Discuss/Approve Tax Foreclosure Administration Fee

Peterson reports that the administration fee will be changed from \$200.00 to \$400.00 per parcel with the move to InRem. The language to do so will be included in the resolution in October. Discussion followed. Informational only, no formal action taken.

E. Discuss/Approve Changes to Chapter 5 Ordinance

Peterson reports changes to Chapter 5 Ordinance will also be on the October agenda. Informational only, no formal action taken.

8. Review of Commission on Aging, Inc. Relationship with Oconto County

Hamann reports that per the Auditors, they are having a hard time getting information from the Commission on Aging for audit purposes. This lack of cooperation from the Commission on Aging is resulting in an adverse opinion on the County audit. Discussion followed. Further discussions will be needed. Informational only, no formal action taken.

9. Approval of 2021 budget Hearing Schedule

Hamann reviewed the schedule with the Committee, noting that this year the hearings will be held over two full days. Motion by Sekela/McMahon to approved the revised budget-hearing schedule as presented. The motion was voted on and carried.

10. Preliminary 2020 Equalized Value & Net New Construction

Hamann reviewed the report with the Committee. Discussion followed. Informational only, no formal action taken.

11. Review Preliminary 2021-2025 Capital Improvement Plan

Hamann reviewed the revised plan with the Committee. Discussion followed. Informational only, no formal action taken.

12. Update on Active Tax Incremental Districts

Hamann reviewed the report with the committee. Discussion followed. Informational only, no formal action taken.

13. Update on Acquisition of Property Near Courthouse

Hamann reported that he has verbally contacted the current owners of the property and that they are still interested in selling. Hamann informed them that the County would need a letter of interest in writing from the current property owners. Letter of interest has not yet been received. Hamann has been in contact with vendor that the Highway Department uses for appraisal & acquisition paperwork. Discussion followed. Informational only, no formal action taken.

14. Funding for Weso Dam Repairs

Brink addressed the Committee and reviewed the history of the Dam. Beaver have dammed the overflow causing a washout of the auxiliary spillway. Becher Hoppe Associates estimate of \$9680.00 for engineering costs. Approximately \$47,835.00 for construction costs if contracted out and possibly half of that if the County does the construction. Discussion followed. Committee requests that Brink contact the DNR to see if they will allow abandonment of the dam and bring response back to next Finance meeting. Motion by Sleeter/Sekela to recommend \$10,000.00 be transferred from Contingency Budget to Forestry and Parkes for engineering costs. The motion was voted on and carried.

15. Authorization to Attend Meeting(s), If Any - None

16. Audit All Current Claims and Accounts Against the County and the Dog License Fund; Approve Payment of Same and Authorize the Issuance of County Orders Therefore

- A. Report of Vendors Paid 7/1/20 – 7/31/20 – All Co. Depts. Except Human Services - Reviewed.
- B. Report of Vendors Paid 7/1/20 – 7/31/20 – Human Services - Reviewed.
- C. Report of Mo. Per Diem & Expense Reimbursement for Month of June (paid 7/19/20) - Reviewed.

17. Announcements/General Information

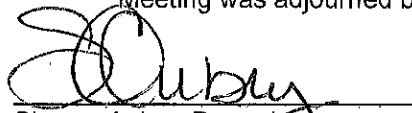
- Two more County employees and one County Board Supervisor have tested positive for COVID-19.

18. Set Next Meeting Date

September 14, 2020 at 9:00 a.m.

19. Adjournment

Meeting was adjourned by the Vice Chair at 10:35 a.m.


Sharon Aubry, Recorder
Posted 8-13-2020