

MINUTES
MONDAY, SEPTEMBER 14, 2020 – 9:00 A.M.
FINANCE/INSURANCE COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
CONFERENCE ROOM #1003 – 1ST FLOOR COURTHOUSE BUILDING “A”
301 WASHINGTON ST., OCONTO WI 54153-1620
www.co.oconto.wi.us
(Draft minutes, not yet approved)

COMMITTEE PRESENT: Paul Bednarik, Greg Sekela, Al Sleeter, Doug McMahon

COMMITTEE ABSENT: Gary Frank

OTHERS PRESENT: Kevin Hamann, Administrative Coordinator; Tanya Peterson, County Treasurer; Beth Ellingson, Corporation Counsel; Sharon Aubry, Administrative Assistant AC/HR; Lisa Sherman, Finance Director; Ron Christensen, Veterans Services Officer; Betty Bickel, Health & Human Services Business Manager; Mike Reimer, Health & Human Services Director; Dave Maccoux, CliftonLarsonAllen LLP

TIME MEETING BEGAN: 9:00 a.m.

1. Approval of Agenda

A. Change of Sequence - None

B. Removal of Items - None

Motion by Sleeter/McMahon to approve agenda as presented. The motion was voted on and carried.

2. Approval of Minutes of Previous Meetings of August 10, 2020

Motion by McMahon/Sekela to approve minutes as presented for August 10, 2020. The motion was voted on and carried.

3. Communications - None

4. Discuss/Approve Land Sale Bids, if Any

Peterson reports all parcels have been sold and paid for. Informational only, no formal action taken

5. Meet with Administrative Coordinator – Review Insurance Claim Against County, if any

Hamann reported one work comp claim. Informational only, no formal action taken

6. Report of Finance Director

A. 2019 Audit Presentation – David Maccoux, Principal, CLA (CliftonLarsonAllen LLP)

Dave Maccoux of CliftonLarsonAllen LLP provided copies of preliminary audit report and reviewed it with the Committee. Discussion followed. Maccoux states still missing information from the Commission on Aging, which has resulted in an adverse opinion on the Oconto County audit. Informational only, no formal action taken.

B. County Sales Tax Report

Sherman reviewed the Sales Tax report with the Committee. Discussion followed. Informational only, no formal action taken.

C. Bank Reconciliation Report

Sherman reviewed report with the Committee. Account is in balance. Discussion followed. Informational only, no formal action taken.

D. Preliminary 2021 Budget Request

Sherman provided a handout and reviewed it with the Committee. Discussion followed. Informational only, no formal action taken.

E. Routes to Recovery

Sherman provided handout and reviewed it with the Committee. Discussion followed. Tracking software needs further discussion with Technology Services and Law Enforcement. Requests from other municipalities may be considered after November 6, 2020 deadline. Informational only, no formal action taken.

7. Meet with Treasurer – Treasurers Report March and April

A. Treasurer Report

Peterson handed out and reviewed the Treasurers report with the Committee. Discussion followed. Motion by McMahon/Sleeter to approve the Treasurer's report as presented. The motion was voted on and carried. Peterson to research Laona Bank CD for possible 14 month CD at 1%. Also, see if they are interested in BMO CD which comes due in October. Peterson received three letters requesting waiver of property tax interest & penalties. Informational only, no formal action taken. Peterson reports she was contacted by someone that is in the possession of a Highway bond from 5/1/1936. This is being researched further.

8. Meet with Veterans Service Officer

A. Monthly Activity Report

Christensen provided a handout and reviewed it with the Committee. Discussion followed. Informational only, no formal action taken.

B. WDVA Transportation Grant Application

Christensen reports Wisconsin Department of Veterans Affairs has not yet issued any guidance. Informational only, no formal action taken.

9. Update on Acquisition of Property Near Courthouse

Hamann reports he has received a response in writing from the property owners and they are interested in selling. An appraisal of the property has been ordered. Informational only, no formal action taken.

10. Discuss/Approve Joint Library Agreement

Hamann reviewed the Joint Library Agreement and resolution with the Committee. Discussion followed. Motion by McMahon/Sleeter to recommend for approval to the County Board the resolution to approve the Suring Area Library Joint Agreement. The motion was voted on and carried.

11. Review of Commission on Aging Inc. Relationship with Oconto County

Hamann reports he has requested a current copy of the by-laws as well as a current list of Committee members. He received an undated/unsigned copy of a set of by-laws and a copy of the Committee members from the website with members crossed off and handwritten in. Hamann will research further and report to the Committee. Sherman reports auditors continue to have a difficult time getting needed information, which is having a negative impact on the County Financial audit. The Committee is requesting that Ruth as well as the Commission on Aging Committee Chair attend the budget hearing. Further discussions going forward will be needed on the role of Oconto County and the Commission on Aging. Informational only, no formal action taken.

12. Closed Session: The Committee may convene into closed session, pursuant to Wisconsin Statute Sec. 19.85(1)(g) for the purpose of discussing updates and strategy for pending County litigation.

Motion by McMahon/Sleeter to enter into closed session at 9:12 am. The motion was voted on and carried.

13. Return to Open Session: The Committee shall return to open session to conduct legal business, as allowed by Wisconsin Statute Sec. 19.85(2)

Motion by Sekela/McMahon to return to open session at 9:20 am. The motion was voted on and carried.

14. Authorization to Attend Meeting(s), If Any - None

15. Audit All Current Claims and Accounts Against the County and the Dog License Fund; Approve Payment of Same and Authorize the Issuance of County Orders Therefore

A. Report of Vendors Paid 8/1/20 – 8/31/20 – All Co. Depts. Except Human Services - Reviewed.

B. Report of Vendors Paid 8/1/20 – 8/31/20 – Human Services - Reviewed.

C. Report of Mo. Per Diem & Expense Reimbursement for Month of July (paid 8/20/20) - Reviewed.

16. Announcements/General Information

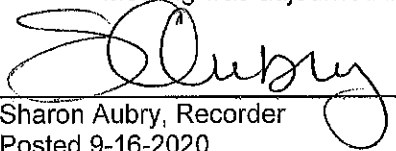
- Executive Committee meeting schedule for 9:30 am on 9/29/2020 to review County Administrators position.
- Oconto County will not be implementing the Social Security Payroll Tax deferral.

17. Set Next Meeting Date

October 12, 2020 at 9:00 a.m.

18. Adjournment

Meeting was adjourned by the Chair at 11:46 a.m.



Sharon Aubry, Recorder
Posted 9-16-2020