

MINUTES
FRIDAY, SEPTEMBER 25, 2020 – 9:00 A.M.
FINANCE/INSURANCE COMMITTEE OF OCONTO COUNTY BOARD SUPERVISORS
CONFERENCE ROOM #1003 – 1st FLOOR COURTHOUSE BLDG “A”
301 WASHINGTON STREET, OCONTO, WI 54153-1699
www.co.oconto.wi.us

COMMITTEE PRESENT: Paul Bednarik, Doug McMahon, Greg Sekela, Gary Frank, Al Sleeter

COMMITTEE ABSENT: None

OTHERS PRESENT: Kevin Hamann, Administrative Coordinator; Lisa Sherman, Finance Director; Joy Hogan, Child Support Director; Ed Burke, District Attorney; Trish LeFebre, Clerk of Courts; Beth Ellingson, Corporation Counsel; Jon Spice, Emergency Management Director; Todd Skarban, Sheriff, Carol Kopp, Jail Administrator; Liz Zahn, Administrative Assistant; Frank Calvert, Airport Manager; Dennis Kroll, Law Enforcement/Judiciary Committee Chair, Wayne Sleeter, Technology Services Director (via phone); Ron Christenson, Veterans Service Officer; Ken Linzmeyer, Public Property Committee; Kevin Noack, Maintenance Engineer; Annette Behringer, Register of Deeds; Laurie Wusterbarth, Deputy Register of Deeds; Kim Pytleski, County Clerk.

TIME MEETING BEGAN: 9:00 a.m.

1. Approval of Agenda
 - A. Change of Sequence - None.
 - B. Removal of Items - None.
Motion by Sleeter second by McMahon to approve agenda. Motion carried unanimously.
2. Approval of Minutes of Previous Meeting.
3. Motion by Frank second by Sekela to approve the September 23, 2019 minutes. Motion carried unanimously.
3. Communications – Highway – email that additional bridge tax levy of \$46,143 needed due to additional bridge projects for 2021.
4. Review 2021 Budgets
 - Budget Process Overview
Reviewed overall requests.
 - City-County Airport
Request of \$52,500, a decrease of \$465 or -0.9%.
Motion by Frank, second by Sleeter to recommend 2021 Budget amount of \$52,500. Motion carried unanimously.
 - Medical Examiner
Request of \$120,000, no change.
Motion by Frank, second by Sleeter to recommend 2021 Budget amount of \$120,000. Motion carried unanimously.
 - Emergency Management
Request of \$73,303, a decrease of \$600 or -0.8%. Additionally, \$1,500,000 requested for radio system upgrades. This is in addition to the \$2,100,000 allocated in 2020 for this project.
Motion by McMahon, second by Sekela to recommend 2021 Budget of \$73,303. Motion carried unanimously
 - Law Enforcement – Sheriff
Request of \$7,085,154, an increase of \$378,952 or 5.7%.
Request for an additional deputy position costing \$93,410. Decrease in jail overtime by \$80,000. Revenues from housing inmates decreased \$158,000. Additional \$10,000 needed for insurance as inadvertently omitted from request. Additional \$28,606 needed with anticipated extra pay step for correctional officers being proposed.
Motion by Frank second by McMahon to recommend 2021 Budget of \$7,127,924. Motion carried unanimously

- Courts (Clerk of Courts/Circuit Court/Law Library/Register in Probate)
Request of \$473,091, a decrease of \$27,735 or -5.5%. Decrease due to reduction in health insurance costs and elimination of law library.
Motion by Sekela second by Frank to recommend 2021 Budget of \$473,091. Motion carried unanimously
- Child Support
Request of \$97,842, a decrease of \$2,489 or -2.5. Decrease due to increase in state aid.
Motion by Sleeter, second by McMahon to recommend 2021 Budget of \$97,842. Motion carried unanimously
- Corporation Counsel
Request of \$191,484, an increase of \$1,816 or 1.0%.
Motion by Frank, second by Sekela to recommend 2021 Budget of \$191,484. Motion carried unanimously
- District Attorney/Victim Witness
Request of \$277,136, an increase of \$10,791 or 4.1%. Increase due to reduction in state aids and charges for services.
Motion by Sleeter, second by McMahon to recommend 2021 Budget of \$277,136. Motion carried unanimously.
- Courthouse Maintenance
Request of \$1,134,224 an increase of \$3,727 or 0.3%. Additional request for \$25,000 due to change in cleaning contractor.
Motion by McMahon, second by Frank to recommend 2021 Budget of \$1,159,224. Motion carried unanimously.
- Veterans Service Officer
Request of \$161,710, an increase of \$1,587 or 0.1%.
Motion by Sekela, second by Sleeter to recommend 2021 Budget of \$161,710. Motion carried unanimously
- Technology Services
Request of \$846,125, an increase of \$12,356 or 1.5%. Increase due to \$12,578 for the jail controls maintenance agreement.
Motion by Sekela, second by Frank to recommend 2021 Budget of \$846,125. Motion carried unanimously
- Register of Deeds
Request of -\$38,233, a decrease of \$5,671 or -17.4%. Decrease due to additional user fees being collected.
Motion by McMahon, second by Frank to recommend 2021 Budget of -\$38,233. Motion carried unanimously.
- County Treasurer/Delinquent Taxes
Request of \$71,659, an increase of \$64,027 or 739% for County Treasurer and request of - \$400,000 for delinquent taxes, and increase of \$100,000 or 20.0%. Increase in County Treasurer due to loss of \$80,000 in tax deed sales as no sales in 2021 due to COVID restrictions in 2020. Increase for delinquent taxes due to lower interest rates on investments. Committee reinstated delinquent tax revenue to \$500,000.
Motion by Sleeter, second by McMahon to recommend 2021 Budget of \$64,027 for County Treasurer and -\$500,000 for delinquent tax revenues. Motion carried unanimously.
- County Clerk/Elections
Request of \$210,116, an increase of \$3,475 or 1.7% for County Clerk and request of \$72,502, a decrease of \$70,901 or -49.4% for Elections. Elections decrease of \$50,900 due to fewer elections in 2021.

Motion by Sleeter, second by Sekela to recommend 2021 County Clerk Budget of \$210,116 and Elections Budget of \$72,502. Motion carried unanimously.

- **County Board**
Request of \$220,849, an increase of \$192 or 0.1%
Motion by Sekela, second by Frank to recommend 2021 Budget of \$220,849. Motion carried unanimously
- **Administrative Coordinator**
Request of \$167,477, a decrease of \$148,865 or -46.9%. Decrease due to creation of new HR Department with their own budget.
Motion by McMahon, second by Frank to recommend 2021 Budget of \$167,477. Motion carried unanimously.
- **Human Resources**
Request of \$159,829, an increase of \$159,829. Increase due to new department created that was originally in the Administration budget.
Motion by Sleeter, second by Sekela to recommend 2021 Budget of \$159,829. Motion carried unanimously.
- **Safety/Risk Management**
Request of \$443,485, no change.
Motion by Frank, second by McMahon to recommend 2021 Budget of \$443,485. Motion carried unanimously
- **Bay Lakes Regional Planning Commission**
Request of \$25,414, an increase of \$886 or 3.6%. Increase tied to equalized value increase.
Motion by Sekela, seconded by Sleeter to recommend 2021 Budget of \$25,414. Motion carried unanimously
- **Finance**
Request of \$279,284, an increase of \$16,203 or 6.2%. Increase due to OPEB report in 2021.
Motion by Frank, seconded by Sleeter to recommend 2021 Budget of \$279,284. Motion carried unanimously
- **Capital Budget**
Review 5-year plan. 2021 Budget is \$4,530,000. Revised plan along with resolution to adopt will be at the next Finance Committee meeting.
- **Overall Budget/Contingency/Tax Rate/Levy**


General Fund contingency requested at \$500,000, increase of \$250,000 from 2020.

General Fund applied to balance budget is \$2,002,757.

Overall Tax Levy is \$20,804,119 with a tax rate of \$4.912, down \$0.103 from last year.
Motion by Sleeter, seconded by McMahon to recommend 2021 Budget as revised during the budget hearings. Motion carried unanimously.

The proposed final budget figures, including tax rate, general tax levy, library tax levy, county bridge aid levy and a county debt levy will be finalized at the October 12, 2020 Finance/Insurance Committee meeting. It will then be submitted to the October 29, 2020 County Board for final approval.

5. Adjournment by chair at 3:06 p.m.


Keyln Hamann, Recorder
Posted 09/28/20