

MINUTES
MONDAY, OCTOBER 12, 2020 – 9:00 A.M.
FINANCE/INSURANCE COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
CONFERENCE ROOM #1003 – 1ST FLOOR COURTHOUSE BUILDING "A"
301 WASHINGTON ST., OCONTO WI 54153-1620
www.co.oconto.wi.us
(Draft minutes, not yet approved)

COMMITTEE PRESENT: Paul Bednarik, Greg Sekela, Al Sleeter, Doug McMahon, Gary Frank

COMMITTEE ABSENT:

OTHERS PRESENT: Kevin Hamann, Administrative Coordinator; Tanya Peterson, County Treasurer; Sharon Aubry, Administrative Assistant AC/HR; Lisa Sherman, Finance Director; Ron Christensen, Veterans Services Officer; Kim Pytleski, County Clerk; Bao Hee, Member of the Public

TIME MEETING BEGAN: 9:00 a.m.

1. Approval of Agenda

A. Change of Sequence - None

B. Removal of Items - None

Motion by Frank/McMahon to approve second amended agenda as presented. The motion was voted on and carried.

2. Approval of Minutes of Previous Meetings of September 14 & September 25, 2020

Motion by Frank/Sekela to approve minutes as presented for September 14 & September 25, 2020. The motion was voted on and carried.

3. Communications

A. Late Fees & Interest on Real Estate Tax Bill

1. Boa Hee addressed the Committee regarding her request for waiver of the late fee for Superior Ave Oconto property. Discussion followed. No formal action taken.

2. Peterson reports she received a request from Suzanne Crumb requesting re-consideration regarding waiver of feeds due to spouses death. Discussion followed. No formal action taken.

4. Discuss/Approve Land Sale Bids, If Any

Peterson reports there are currently no land sales. Peterson reports she received an email from Joel Ehrfurth regarding possible sale of Town of Pensaukee parcel # 034-42340373B1B. Discussion followed. This request will be forwarded to Land Conservation. No formal action taken.

5. Meet with Administrative Coordinator – Review Insurance Claim Against County, if any

Hamann reported three-work comp claim and zero liability claims. Informational only, no formal action taken

6. Report of Finance Director

A. County Sales Tax Report

Sherman reviewed the Sales Tax report with the Committee. Discussion followed. Informational only, no formal action taken.

B. Bank Reconciliation Report

Sherman reviewed report with the Committee. Account is in balance. Discussion followed. Informational only, no formal action taken.

C. Approval of 2021-2025 Capital Improvement Plan

Hamann reviewed the Capital Improvement Plan and resolution with the Committee. Discussion followed. Motion by Sleeter/McMahon to forward the Capital Improvement Plan and resolution to the County Board for approval. The motion was voted on and carried.

D. Approval of 2021 Budget

Hamann reviewed the handout and resolution with the Committee. Discussion followed. Motion by Frank/Sekela to forward the resolution to the County Board for approval. The motion was voted on and carried.

7. Meet with County Clerk – Request Vacation Carry Over

Pytleski requested that her staff might need to carry over additional vacation time if circumstances do not allow them to take it as planned. Pytleski states she would have a better idea if the carry-over request would be needed for the December 2020 meeting. Informational only, no formal action taken.

8. Meet with Treasurer – Treasurers Report March and April

A. Treasurer Report

Peterson handed out and reviewed the Treasurers report with the Committee. Discussion followed. Peterson will be working on possible options for CD coming due shortly. Informational only, no formal action taken.

B. Land Sale – Balcom Lake Property

Peterson reports having received an email from Brink regarding hunting on Town of Oconto Falls parcel # 032-080802234B. Discussion followed. Parcel will remain as is. Informational only, no formal action taken.

9. Meet with Veterans Service Officer

A. Monthly Activity Report

Christensen provided a handout and reviewed it with the Committee. Discussion followed. Informational only, no formal action taken.

B. WDVA Transportation Grant Application

Christensen reviewed the grant application and reports grant application just in need of signature of chair so it can be submitted. Informational only, no formal action taken.

10. Request for Additional Funding for Accrued Holiday Banked Time

Hamann provided handout, draft resolution, and reviewed it with the Committee. Discussion followed. Motion by Frank/Sleeter to recommend to the County Board for approval the resolution for additional funding for the accrued holiday banked time for \$232,000.00 from the General Fund. The motion was voted on and carried.

11. Report on County Involvement with Oconto Commission on Aging

Hamann reviewed the packet that had been previously mailed to the Committee regarding the Commission on Aging. Hamann reports that updated by-laws, administration and finance book keeping are needed. Discussion followed. Hamann will request to be on the agenda for the next Commission on Aging committee meeting. Informational only, no formal action taken.

12. Authorization to Attend Meeting(s), If Any - None

13. Audit All Current Claims and Accounts Against the County and the Dog License Fund; Approve Payment of Same and Authorize the Issuance of County Orders Therefore

A. Report of Vendors Paid 9/1/20 – 9/30/20 – All Co. Depts. Except Human Services - Reviewed.

B. Report of Vendors Paid 9/1/20 – 9/30/20 – Human Services - Reviewed.

C. Report of Mo. Per Diem & Expense Reimbursement for Month of August (paid 9/21/20) - Reviewed.

14. Announcements/General Information

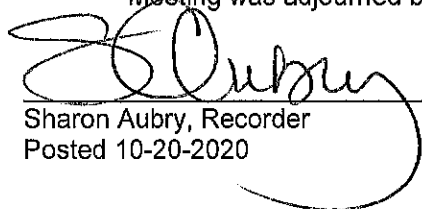
- Sherman provided Roads to Recovery handout and reviewed the County's status. Discussion followed.
- Bednarik - for those on the Executive Committee he has received a couple requests to attend meeting via Zoom. At this time that will not take place. Discussion followed.

15. Set Next Meeting Date

November 9, 2020 at 9:00 a.m.

16. Adjournment

Meeting was adjourned by the Chair at 10:51 a.m.



Sharon Aubry, Recorder
Posted 10-20-2020