

MINUTES
MONDAY, DECEMBER 14, 2020 – 9:00 A.M.
FINANCE/INSURANCE COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
CONFERENCE ROOM #1003 – 1ST FLOOR COURTHOUSE BUILDING “A”
301 WASHINGTON ST., OCONTO WI 54153-1620
www.co.oconto.wi.us
(Draft minutes, not yet approved)

COMMITTEE PRESENT: Paul Bednarik, Al Sleeter, Doug McMahon, Greg Sekela

COMMITTEE ABSENT: Gary Frank

OTHERS PRESENT: Kevin Hamann, Administrative Coordinator; Tanya Peterson, County Treasurer; Sharon Aubry, Administrative Assistant AC/HR/EM; Lisa Sherman, Finance Director; Ron Christensen, Veterans Services Officer; Kim Pytleski, County Clerk; Beth Ellingson, Corporation Counsel; Samantha Boucher, OCEDC; Paul Ehrfurth, OCEDC; Rose Stellmacher, County Board Supervisor; Monty Brink, Forestry/Parks Administrator; 2 members of the public

TIME MEETING BEGAN: 9:00 a.m.

1. Approval of Agenda

A. Change of Sequence – Move items 11, 12 & 13 to follow 3.

B. Removal of Items - None

Motion by McMahon/Sleeter to approve agenda as amended. The motion was voted on and carried.

2. Approval of Minutes of Previous Meetings of November 9, 2020

Motion by Sleeter/McMahon to approve minutes as presented for November 9, 2020. The motion was voted on and carried.

3. Communications - None

4. Discuss/Approve Land Sale Bids, If Any - None.

5. Request to Redeem Tax Delinquent Property at 18904 State Highway 32, Townsend

Ellingson received another request to redeem property at 18904 State Highway 32, Townsend. This property is still in litigation. Ellingson recommends no action. Corporation Counsel will handle a response to the request. Informational only, no formal action taken.

6. Meet with Administrative Coordinator – Review Insurance Claim Against County, if any

Hamann reported three work comp claims with no lost time. Hamann also reports AEGIS settlement on claim is now up to \$23,000.00. Informational only, no formal action taken.

7. Report of Finance Director

A. County Sales Tax Report

Sherman reviewed the Sales Tax report with the Committee. Discussion followed. Informational only, no formal action taken.

B. Bank Reconciliation Report

Sherman reviewed report with the Committee. Account is in balance. Discussion followed. Informational only, no formal action taken.

C. Recovery Funding Summary

Sherman provided a handout and reviewed it with the Committee. \$681,774.13 has been received. Sherman will continue to track COVID-19 expenses. Informational only, no formal action taken.

D. Commission on Aging

Hamann reviewed the Commission on Aging audit results with the Committee. Hamann/Bednarik & Sherman will be attending the 1/12/21 Commission on Aging meeting to report on the adverse audit opinion the County received due to the delays for information from the Commission on Aging. Commission on Aging will need to update by-laws and appointments to the Commission on Aging Board. A request to make corrections will be made. Discussion followed. Informational only, no formal action taken.

8. Meet with Treasurer – Treasurers Report October

A. Treasurer Report

Peterson provided handed out and reviewed the report with the Committee. Motion by Sleeter/McMahon to approve the Treasurers report as presented. The motion was voted on and carried.

B. Approve #034-42340373B1B (Town of Pensaukee – County Reserved land)

Peterson reported she was contacted by Joel Ehrfurth regarding purchasing parcel #034-42340373B1B. Land Conservation no longer has an interest in the property. Discussion followed. Motion by McMahon/Sekela to list parcel #034-42340373B1B for sale on Wisconsin Surplus for \$35,000.000. The motion was voted on and carried.

C. Vacation Carry Over Request

Peterson requesting Nikki Kaiser be allowed to carryover 3 days of vacation into 2021. Motion by Sleeter/Sekela to approve the carryover of 3 days into 2021 for Nikki Kaiser. The motion was voted on and carried.

D. Office Chair Request

Peterson reports an office chair needs to be replaced in her office. The purchase of the chair has already been approved by Public Property Committee contingent on approval from Finance/Insurance Committee. Motion by Sleeter/Sekela to approve the purchase of an office chair for the Treasurer's office. The motion was voted on and carried.

9. Meet with Veterans Service Officer

A. Monthly Activity Report

Christensen provided a handout and reviewed it with the Committee. Discussion followed. Informational only, no formal action taken.

B. Application for Wisconsin Department of Veterans Affairs, County Veterans Service Grant

Christensen reports the application has been prepared and is awaiting signature from County Board Chair. Informational only, no formal action taken.

10. Technology Services – Request for Contingency Budget Funds for Generator at New View

Hamann reports W. Sleeter is requesting funds from contingency for a generator at New View at a cost of approximately \$25,950.00. Discussion followed. County policy requires adhering to bidding policy for purchases over \$20,000.00. This request will be withdrawn from Thursdays County Board agenda and W. Sleeter will be informed normal bidding policy needs to be followed. No formal action taken.

11. Oconto Economic Development & Tourism – Request for Funding to Sponsor Fishing Tournaments

Ehrfurth/Boucher/Stellmacher addressed the Committee regarding a request to have the County contribute \$25,000.00 to support fishing tournaments in the Oconto area to try to retain possible economic benefits that come with the tournaments. Discussion followed. Motion by Sleeter/McMahon to recommend \$15,000.00 be taken out of contingency and appropriated to match the City of Oconto's support for fishing tournaments in our area. The motion was voted on and carried.

12. Forestry & Parks – Weso Dam Repairs

Brink reports that the process to remove the Weso Dam has been started. The permit to remove the Dam and grant application have been completed. There has since been an update and the Dam is now being repaired instead of removed. The DNR has issued a repair permit. Grants are matching at 50%. Discussion followed. Two members of the public addressed the Committee in support of the repair of the dam. Informational only, no formal action taken.

13. Forestry & Parks – Carryover Account for Dam Expenses

Brink reports \$10,000.00 is budgeted each year for Dam expenses. He is requesting a carry-over account be created to help offset costs during high expense years from low expense years. Discussion followed. Sleeter/Sekela to create a non-lapsing carryover account for Dam expenses. The motion was voted on and carried.

14. Library Exemption Review

Hamann reviewed the current library statuses, how exemptions work and the effect they have on the Tax levies. Pytleski provided a handout of the library exemption calculations and reviewed it with the Committee. Discussion followed. Corporation Counsel will research further and the item will be brought back to the January Committee meeting.

15. Financial Report on the 2019 Northern Oconto County Storm FEMA Reimbursements

Hamann reviewed the report with the Committee. Informational only, no formal action taken.

16. Update on Wisconsin Utility Tax Association

Hamann reviewed the resolution with the Committee. Each County Chair is asked to send a letter to Governor Evers to include COLA in calculations. Once a sample letter is received, the County will proceed. This item will be on the January Committee agenda. Informational only, no formal action taken.

17. Acquisition of Property at 145 Washington Street

Hamann has been in contact with the owners and believes they would accept \$75,000.00 offer. Due to COVID-19, they are not in a position to vacate the property. Discussion followed. Motion by Sleeter/Sekela to direct Corporation Counsel to draft and offer to purchase letter for \$75,000.00 with a deadline of 6/30/2021. The motion was voted on and carried.

18. Authorization to Attend Meeting(s), If Any - None

19. Audit All Current Claims and Accounts Against the County and the Dog License Fund; Approve Payment of Same and Authorize the Issuance of County Orders Therefore

A. Report of Vendors Paid 11/1/20 – 11/30/20 – All Co. Depts. Except Human Services - Reviewed.

B. Report of Vendors Paid 11/1/20 – 11/30/20 – Human Services - Reviewed.

C. Report of Mo. Per Diem & Expense Reimbursement for Month of October (paid 11/20/20) - Reviewed.

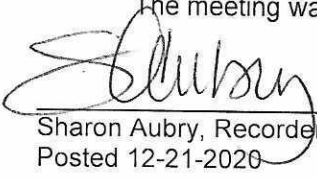
20. Announcements/General Information - None

21. Set Next Meeting Date

January 11, 2021 at 9:00 a.m.

22. Adjournment

The meeting was adjourned by the Chair at 11:50 am.



Sharon Aubry, Recorder
Posted 12-21-2020