

**WEDNESDAY, SEPTEMBER 8, 2021 – 9:00 A.M.**  
**PUBLIC PROPERTY COMMITTEE OF**  
**OCONTO COUNTY BOARD OF SUPERVISORS**  
**CONFERENCE ROOM #2119– 2<sup>ND</sup> FLOOR BUILDING “C”**  
**301 WASHINGTON STREET, OCONTO, WI 54153-1699**

*(Draft minutes, not approved by Committee)*

COMMITTEE PRESENT: Ken Linzmeyer, Bart Schindel, John Matravers, Doug McMahon, Tracy Ondik

COMMITTEE ABSENT: None

OTHERS PRESENT: Scott Krueger, Maintenance Engineer; Kathy Goldschmidt, Deputy County Clerk; Maryann Jarvey, Cheyanne Woodworth, Representatives of J&J Cleaning Services, LLC; Kevin Hamann, County Administrator; Paul Bednarik, County Board Chair

Meeting was called to order at 9:00 a.m.

1. Approval of Agenda
  - A. Change of Sequence - None
  - B. Removal of Items - NoneMotion by Linzmeyer/Ondik to approve the agenda as presented. The motion was voted on and carried.
2. Approval of Minutes of Previous Meeting 8/4/2021  
Motion by Ondik/Matravers to approve the August 4, 2021 minutes as presented. The motion was voted on and carried.
3. Communications  
One Building Use Application was received from the Oconto County Economic Development Corporation to use the LEC North and South conference rooms on September 14, October 12, November 9, and December 14, 2021, treated as information.
4. Contract Cleaning Update  
Scott Krueger, Maintenance Engineer, reminded cleaning crew employees are responsible to keep work area clean and to not move personal items to dust. No complaints were received, doing a great job.
5. Approve County Board Remodeling Bids  
Two bids were received as follows:

1. IEI General Contractors, Inc., 1725 Midway Rd., De Pere WI 54115	\$138,919.00
2. Zeise Construction, 901 Vanderbraak St., Green Bay, WI 54302	\$189,000.00

Motion by Ondik/Linzmeyer to recommend to County Board bid from IEI General Contractors Inc, in the amount of \$138,919.00 contingent upon review of architect. The motion was call and carried.  
Motion by Matravers/Schindel to accept the bid from Camera Corner Connecting Point (CCCP) in the amount of \$62,532.45 for equipment and labor and forward resolution to county board for approval. The motion was called and carried.  
Krueger to obtain quote from KI for furniture.
6. On-Call Log  
There were three call-ins for the month of August:
  - August 2, 2021 – Inmate pulled sprinkler head.
  - August 5, 2021 – Inmate pulled sprinkler head.
  - August 6, 2021 – Inmate pulled sprinkler head.Inmates will be billed for damage.
7. Approval of Department Requests for Office Furniture/Equipment, if any – None
8. Beyer Home Property
  - A. Approval of 20 Year Renewal of Beyer Home Operating Agreement with Oconto County Historical Society  
Current agreement will expire the end of 2022, Historical Society request agreement be renewed before County Administrator retires. Committee approved another 20 year agreement specifying

who is responsible for major and minor expenses. Kevin Hamann, County Administrator will make changes, review with Corporation Counsel and submit resolution to the County Board for approval.

B. Chimney & Porch Update

\* Steve Stock and Pete Stark are currently seeking bids to replace rail and spindles on Beyer Home Museum porch.

\* Chimney Mechanix is hoping to start chimney project this summer yet.

\* Krueger stated Maintenance Department will seal holes in red garage made by woodpeckers before winter.

9. Update on Utilization of Old Jail Space

Hamann still waiting on a few departments, will have final inventory for next Public Property meeting.

10. Approval of Revisions to Public Facilities Policy

Hamann reviewed changes to the Public Facility Policy. Discussion was held on difference between Therapy dog verses Service or Canine Dog. Hamann will review with Corporation Counsel and place on the next Public Property agenda for approval.

11. Review Prior Months Vendor Payments

Committee reviewed and discussed vendor payments.

12. Announcements/General Information (No action to be taken)

\* Krueger submitted an additional capital budget request in the amount of \$66,000.00 in 2022 to pave the parking lot between Building A and the LEC and Washington Street to the corner of the courthouse.

\* Quote was received in the amount of \$9,310.00 to pave the garden in 2021.

\* Committee requested Krueger add "Walk through at the Beyer Home Museum" to the next Public Property agenda to review any capital improvement projects needed in 2022-2024. Chronological list of most important projects should be submitted to Hamann.

13. Set Next Meeting Date

Next regular meeting is scheduled for October 6, 2021 at 9:00 a.m.

14. Adjournment

Meeting was adjourned at 10:11 a.m.

Kathy Goldschmidt, Deputy County Clerk, Recorder

Posted: 9/9/2021