

**MINUTES**  
**TUESDAY, DECEMBER 17, 2019 – 9:00 A.M.**  
**EXTENSION EDUCATION COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**301 WASHINGTON ST, COURTHOUSE, LEC NORTH ROOM 1389A**

This is an open meeting of a Standing Committee of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website calendar: [www.co.oconto.wi.us](http://www.co.oconto.wi.us)

The meeting was called to order at 9:00 a.m.

COMMITTEE PRESENT: Don Girardi, Buzz Kamke, Dick Doeren

COMMITTEE ABSENT: Richard Nelson, Elizabeth Paape

OTHERS PRESENT: Dale Mohr, Community Development Educator; Sarah Ferdon, FoodWise Educator; Aimee Elkins, 4-H Program Coordinator; Jill Cholewa, Human Development & Relationships Educator; Amy Brehmer, Support Staff; Kevin Hamann, Administrative Coordinator; Chris Engebretsen, Fair Board President; Cliff Gerbers, Fair Board Treasurer; Member of public.

**1. Approval of Agenda**

- a. Change of Sequence
- b. Removal of Items

Motion by Doeren/Kamke to approve the agenda. Motion was voted on and carried.

**2. Approval of Minutes of Previous Meeting (Enc.)**

Motion by Kamke/Doeren to approve the minutes from the 10/15/19 meeting. Motion was voted on and carried.

**3. Communications**

None

**4. Update on Oconto County Agriculture Extension Educator Position.**

Dale Mohr informed the committee that we are waiting for the Marinette Extension contract to be signed before we post the position. We are hoping that contract will be signed yet this year.

**5. Consider approving Extension/OCEDC Oconto map project. Action, if any.**

Sam Boucher and Paul Ehrfurth with OCEDC presented on the map project. OCEDC is willing to cover the cost of the design, printing, and shipping of the maps. Extension cost would be \$4,334 for 20,000 maps. Following discussion, motion by Doeren/Kamke to approve the purchase of 20,000 maps at the cost of \$4,334. Motion was voted on and carried.

**6. Discuss/consider approving the purchase of four office chairs for Extension staff. (Public Property Committee approval on 12/4)**

Motion by Kamke/Doeren to approve the purchase of four office chairs for Extension staff. Motion was voted on and carried.

**7. Approval of transferring \$7,442.66 from Extension Agriculture Program Carry-Over Funds Account (100-25-55621-59998) to UW-Madison Extension as a contribution for the support of Wisconsin Animal Well-Being Conference to be held in 2020.**

Dale Mohr presented an overview on the letter from Nancy Crevier regarding gifting \$7,442.66 of state funds to UW-Madison Extension to be used for a Wisconsin Animal Well-Being Conference to be held in 2020. Following discussion, motion by Doeren/Kamke to transfer \$7,442.66 from the Extension Agriculture Program Carry-Over Funds Account (100-25-55621-59998) to UW-Madison Extension as a contribution for the support of Wisconsin Animal Well-Being Conference to be held in 2020. Motion was voted on and carried.

**8. Reports**

- A. Annual Fair Board Report  
Cliff Gerbers and Chris Engebretsen presented the written Fair Board Report. –see attached documents.
- B. Human Development and Relationships Activity Report  
Jill Cholewa presented the written Human Development and Relationships Activity Report. –see attached documents.
- C. Community, Natural Resources and Economic Development Report  
Dale Mohr presented the written Community, Natural Resources and Economic Development Activity Report. –see attached documents.
- D. 4-H Program Report  
Aimee Elkins presented the written 4-H Program report. –see attached documents.
- E. FoodWise Program Report  
Sarah Ferdon presented the written FoodWise Program Report. –see attached document.
- F. Area Extension Director – Nancy Crevier (Written Report)  
A brief statement was made by Dale Mohr.

**9. Develop meeting schedule for 2020**

Motion by Doeren/Kamke to accept the 2020 meeting schedule. Motion was voted on and carried. –see attached document.

**10. Review Prior Months Vendor Payments**

The committee reviewed November's vendor payments.

**11. Announcements/General Information (No action to be taken)**

Dale Mohr introduced Amy Brehmer, the new Extension Program Assistant.

**12. Set Next Meeting Date – January 21, 2020 at 9:00 a.m.**

**13. Adjournment**

The meeting was adjourned by Chair Don Girardi at 10:33 a.m.

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Amy Brehmer, Recording Secretary  
Posted: 12/19/19