

MINUTES
WEDNESDAY, AUGUST 14, 2019, 9:00 A.M.
OCONTO COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD
501 PARK AVENUE, COURTHOUSE – BUILDING C, 3RD FLOOR, ROOM 3076, OCONTO, WI 54153
(Draft minutes until approved by Board)

BOARD PRESENT: Diane Nichols, Alan Sleeter, Carolyn Barke, David Behrend, Don Girardi, Judith Buhrandt, Karl Ballestad, Kathy Gohr, Loretta Shellman

BOARD ABSENT: None

OTHERS PRESENT: Michael Reimer, Director; Jody Armagost, Deputy Director/Family Services Manager; Chris Hanke, Community Services Manager; Betty Bickel, Business Manager; Penny Helmle, Economic Support Manager; Debbie Konitzer, Public Health Manager; Amy Brehmer, Confidential Secretary

1. Call Meeting to Order
The meeting was called to order at 9:00 a.m. by Chair Nichols.

2. Approval of Agenda
- A. Changes in Sequence
None
 - B. Removal of Items
None

Motion by Behrend, second by Gohr, to approve the agenda. The motion was voted on and carried.

3. Approve Minutes of Previous Meetings on July 10, 2019
Motion by Barke, second by Girardi, to approve the July 10, 2019, Board meeting and Open Forum minutes. The motion was voted on and carried.

4. Communications

- Reimer confirmed that all Members received the Green Book distributed through WCA.

5. Board of Health Report
Konitzer provided an update on the West Nile virus. There have been some positive bird cases reported in Dane, Milwaukee, and Jefferson County. On average there are about 19 case per year in the State.

Vaping was discussed. It is reported that people are having respiratory distress caused from vaping, as of August 8, 2019 there have been 12 confirmed cases and 13 cases are being investigated.

6. Storm Damage Response
Reimer discussed our Emergency Response for the Storm that took place on July 19th, 2019. An Emergency Operations Center was opened. In addition, a Multi-Agency Resource Center (MARC) established and was set up with the help of the Red Cross. This offered citizens a place to come together in one location to get information and learn about the resources available to them. This was held for 2 days in Mountain and approximately 500 people attended the event. The County also set up an information number (211) for residents to call with questions, and kept the FAQ (frequently asked questions) link on the County's website updated daily.

The Health and Human Services Department put in 219.5 hours and traveled 2,679 miles between July 20th and August 1st in the recovery effort.

Reimer commended Debbie Konitzer for leading the Emergency Response.

7. Commission on Aging Discussion
Reimer discussed a letter that the County received from Attorney Eslien regarding the Commission on Aging contract with the Oconto Falls Senior Center. Ballestad gave an overview on the issue.
8. Enterprise Vehicle Report
Konitzer reported on the fleet vehicle usage of the county leased vehicles, which has been saving the agency approximately \$500 per month. We save \$0.16 per mile when the county vehicles are used versus the employees using their own vehicles.
9. Approval to Attend Non-County Meeting(s)
WCHSA is offering a 1 day conference for all board members in October, this will be located in Stevens Point.
10. Approval of Equipment Purchases, if any
None
11. Approval of Client/Operational Contracts, if any
Hanke requested a 2019 contract revision for CBRF Care and Supervision.
Motion by Behrend, second by Sleeter, to approve the amendment of the original 2019 contract. The motion was voted on and carried.
12. Approval of Prior Months Vendor Payments
Following discussion,
Motion by Buhrandt, second by Ballestad, to approve vendor payments made the previous month. The motion was voted on and carried.
13. Manager Division Reports
 - A. Administration & Support – Bickel reported that the front clerical remodel plans are starting to come together. The two new Accountants are working well together.
 - B. Economic Support Division – Helmle reported that the Energy Assistance Program starts in October. Carrie Grom, the new Energy Assistance/Child Care Specialist and Paula Place, the Economic Support Intake Worker are attending training in Marinette this week for the Energy Assistance Program. We received \$10,000 for Energy Assistance crisis money because of the recent natural disaster in our area. Today in Indiana, the Bay Lake Consortium is receiving an award for the best in error rate in the Midwest and the State with a 2.9% error rate.
 - C. Family Services Division – Armagost reported that Carrie Grom, current Economic Support Specialist, has accepted the position of Energy Assistance/Child Care Specialist. They have started looking through applications for the open Economic Support Specialist position. They have started working on the new nurturing parenting program, which has been going well.
 - D. Community Services Division – Hanke reported that they had their second elder at risk I-Team meeting, Corporation Counsel presented to financial services representatives on when they can release records to us when we send a records requests. Financial abuse is a prevalent issue that we are seeing with our vulnerable populations. Hanke commended Christa McDonald and Brittany Warrichaiet for all of the hard work that they are putting into this program. Our Crisis workers had a total 55 EM1's (Emergency Detentions) in 2018, as of today, we have had 59 EM1's (Emergency Detentions) in 2019.

Vocational Services Division – Armagost reported that New View Industries purchased the box truck last month. The new dock system that was installed last month is working well.

They are working on reapplying for the federal subminimum wage license. The children's service program that New View offered this summer is going well.

14. Announcements/General Information (no action to be taken)
None
15. Set Next Meeting Date(s)
The Health and Human Services Board will meet on the following date:
 - Wednesday, September 11, 2019, at 9:00 a.m., in Oconto.
16. Adjournment
Motion by Sleeter, second by Barke, to adjourn. The motion was voted on and carried.
The meeting was adjourned at 10:45 a.m. by Chair Nichols.

Amy Brehmer, Confidential Secretary
Date Posted: August 22, 2019