

**MINUTES**  
**THURSDAY, AUGUST 13, 2020 – 9:00 A.M.**  
**EMERGENCY MANAGEMENT COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**LEC CONFERENCE ROOM – NORTH/SOUTH**  
**301 WASHINGTON STREET, OCONTO WI 54153**  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)  
*Draft minutes not approved by Committee*

COMMITTEE PRESENT: Paul Bednarik, Dennis Kroll, Elmer Ragen, David Parmentier, Bart Schindel

COMMITTEE ABSENT: Greg Sekela

ALSO PRESENT: Tim Magnin, Former Emergency Management Director; Kevin Hamann, Administrative Coordinator; Todd Skarban, Sheriff

Time Meeting Began: 9:00 a.m.

1. **Approval of Agenda**
  - A. **Change of Sequence** – None.
  - B. **Removal of Items** – None.Motion by Schindel/Parmentier to approve the amended agenda as presented. The motion was voted on and carried.
2. **Approval of Previous Meeting Minutes**

Motion by Parmentier/Schindel to approve the minutes from the July 8, 2020 meeting as presented. The motion was voted on and carried.
3. **Communication** – None.
4. **Closed Session: The Committee may convene into closed session, pursuant to Wisconsin Statute Sec. 19.85(1)(c) for the purpose of conducting interviews for the Emergency Management Director position.**

Motion by Ragen/Parmentier to enter into closed session at 9:07 am. The motion was voted on and carried.
5. **Return to Open Session: The Committee shall return to open session to conduct legal business, as allowed by Wisconsin Statute Sec. 19.85(2).** Motion by Parmentier/Ragen to return to open session. The motion was voted on and carried.
6. **Recommend Hiring of Emergency Management Director**

Discussed which of the three candidates to offer the position to as well as the salary and fringe benefits to offer. Motion by Ragen/Schindel to provide a contingent offer to Jon Spice at Grade K, Step 1 with normal fringe benefit package given credit for past County service. The motion was voted on and carried.
7. **Discuss Contracted Services MOU with City of Oconto Falls for Emergency Management Services**

Administrative Coordinator informed Committee he approved an agreement with the City of Oconto Falls to contract Tim Magnin's services at \$48.05 per hour.
8. **Recommend Hiring Radio System Improvement Project Consultant**

Reviewed proposal from PSC to provide services. Also discussed just allowing Baycom to implement project or going out for proposals to see if any other firm would provide services. Directed Administrative Coordinator to contact PSC to negotiate a more reasonable agreement.
9. **Recommend 2021 Emergency management Budget**

Reviewed proposed budget. Same as 2020 except for salary & fringe benefits for new person. Savings from this will be put into professional services line item to continue to contract with the City of Oconto Falls. Motion by Schindel/Parmentier to approve the 2021 budget as presented. The motion was voted on and carried.
10. **Announcements/General Information (No action to be taken)** - None
11. **Set Next Meeting Date – September 10, 2020 @ 9:30 am**
12. **Adjournment**

Adjourned by Chair at 12:23 pm

  
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Kevin Hamann, recording secretary

Date Posted: 8/18/2020