

MINUTES
TUESDAY, MARCH 2, 2021 – 9:30 A.M.
EMERGENCY MANAGEMENT COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
LEC CONFERENCE ROOM – NORTH/SOUTH
301 WASHINGTON STREET, OCONTO WI 54153
www.co.oconto.wi.us
Draft minutes not approved by Committee

COMMITTEE PRESENT: Paul Bednarik, Dennis Kroll, Elmer Ragen, David Parmentier, Bart Schindel

COMMITTEE ABSENT: Greg Sekela

ALSO PRESENT: Jon Spice, Emergency Management Director; Kevin Hamann, County Administrator; Sharon Aubry, Administrative Assistant III AC/HR/EM; Todd Skarban, Sheriff; Elizabeth Zahn, Administrative Assistant III Sheriff's Office

Time Meeting Began: 9:30 a.m.

1. Approval of Agenda

A. Change of Sequence – None.

B. Removal of Items – None.

Motion by Schindel/Ragen to approve the amended agenda as presented. The motion was voted on and carried.

2. Approval of Previous Meeting Minutes

Motion by Ragen/Parmentier to approve the minutes from the February 2, 2021 meeting as presented. The motion was voted on and carried.

3. Communication - None

4. Update on Radio system Improvement Project

- Spice reviewed the options that were currently being discussed with the Committee.
- Spice reports that PSC is providing additional coverage maps
- Hamann reports that the tower equipment room in the old jail should be completed shortly.
- Hamann reports that there is a 3-2-21 meeting at the City of Oconto to receive the variance request and a 3-9-21 meeting at the City of Oconto to address the variance request. Hamann will be attending both meetings.

Discussion followed. Informational only, no formal action taken.

5. MABAS Report

- Spice reports there are no current issues.
- Spice reports contact lists are being updated and will be shared with Dispatch and Public Health when they are completed.
- Spice attended ice training at the Nicolet Fire District in Riverview on 2/24/2021 and he provided ERG manuals to those in attendance.

Discussion followed. Informational only, no formal action taken.

6. Code Red Use

- Spice reports that Code Red has only been used for COVID Testing announcements in 2021.
- Spice reports that today is the last date for testing in Doty. Due to the low number of tests being performed, the need for the site is no longer supported.
- Spice thanked the Highway Department for their work on setting up and taking down the testing site and the Town of Doty for being so accommodating.

Discussion followed. Informational only, no formal action taken.

7. Off Site Plans Update

- Spice reports County Wide Strategic plan has been completed and has been submitted.
- Spice reports all Tier II plans have also been submitted.
- Spice thanked Sharon Aubry for assistance on completing this project.

Informational only, no formal action taken.

8. GIS Update

- Spice reports spills layer has been added and will add additional information as it becomes available/needed.
- Spice thanked Kevin Dolata for all of his assistance on this project.

Informational only, no formal action taken.

9. Update on HazMat Refresher Class

Spice reports the first class was held on 2-3-21 and was well received. There are 16 signed up for the second class on 3-11-21. Informational only, no formal action taken.

10. Emergency Disaster Declaration Extension – COVID-19

Hamann reviewed the resolution and declaration with the Committee. Motion by Ragen/Schindel to recommend to the County Board for approval the resolution to ratify the Emergency Disaster Declaration. The motion was voted on and carried.

11. Announcements/General Information (No action to be taken) – None

- Spice is scheduled to attend the Homeland Security Exercise and Evaluation program in Madison on 4-20-21 through 4-22-21.
- Spice met with Public Health on 2/10/21 and they are keeping the dialogue open and moving forward in a joint effort.
- Spice reports he met with the Sheriff regarding scheduling an active shooter training. This exercise will be on the April LEPC agenda as well. Hoping to schedule the training in October 2021.
- Spills – will be an item on the agendas going forward.
 - 2/6/21 - A propane truck overturned – Spill was avoided by quick response and actions of those responding.
 - 2/11/21n – WPS Hydraulic Spill – excavation will be required.
 - 2-24-21 – Coty from WEM is requesting receipt of payments to Bay Lakes. This has been requested. Kroll states he will contact Bay Lakes to inquire on status.
- Spice reports EPCRA Grant has been receipt and EMPG Grant should be received shortly.
- Spice requesting that Aubry be assigned a full day a week in Emergency Management and the time would be covered via grants.
- Skarban reports working with Spice has been going great and Spice is doing a great job. There is a good dialogue in place. Work environment in that area has never been better. Skarban also states Aubry is also doing a great job.

12. Closed Session: The Committee may convene into closed session, pursuant to Wisconsin Statute Sec. 19.85(1)(c), for the purpose of obtaining Committee input into performance evaluations of non-elected department heads. Motion by Ragen/Schindel to convene into closed session at 9:51 am. The motion was voted on and carried.

13. Return to Open Session: The Committee shall return to open session to conduct legal business, as allowed by Wisconsin Statute Sec. 19.85(2). Motion by Schindel/Ragen to return to open session at 10:09 am. The motion was voted on and carried. Kroll requested that Emergency Management Director compensation be placed on the April agenda.

14. Set Next Meeting Date – April 6, 2021 @ 9:30 am

15. Adjournment

Adjourned by Chair at 10:10 am

Sharon Aubry, recording secretary

Date Posted: 03/04/2020