

MINUTES
MONDAY, APRIL 5, 2021 – 10:00 A.M.
EMERGENCY MANAGEMENT COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
LEC CONFERENCE ROOM – NORTH/SOUTH
301 WASHINGTON STREET, OCONTO WI 54153
www.co.oconto.wi.us
Draft minutes not approved by Committee

COMMITTEE PRESENT: Paul Bednarik, Dennis Kroll, Elmer Ragen, Bart Schindel; Greg Sekela

COMMITTEE ABSENT: David Parmentier

ALSO PRESENT: Jon Spice, Emergency Management Director; Kevin Hamann, County Administrator; Sharon Aubry, Administrative Assistant III AC/HR/EM; Tim Magnin, OF Fire Chief; Leonard Wahl, County Board Supervisor; Beth Ellingson, Corporation Counsel

Time Meeting Began: 10:00 a.m.

1. Approval of Agenda

A. Change of Sequence – None.

B. Removal of Items – None.

Motion by Schindel/Ragen to approve the amended agenda as presented. The motion was voted on and carried.

2. Approval of Previous Meeting Minutes

Motion by Ragen/Schindel to approve the minutes from the March 2, 2021 meeting as presented. The motion was voted on and carried.

3. Communication – None

4. County Facilities Mask Mandate

- Hamann reviewed the status of the State Mask Mandate and the recent State Supreme Court ruling. Hamann looking for input on how to proceed. Discussion followed. Hamann reports that current thought is to maintain the mask mandate on County facility until further guidance from the State Supreme.

5. Update on Radio system Improvement Project

A. Courthouse Tower

- Spice reports approved through the City of Oconto for the variance. Still waiting for the National Historic Preservation (NHPA) review results.
- Once approval from NHPA has been received, the next step is RFP preparation.
- Part of old jail has been remodeled to house the tower equipment

B. Dispatch Consoles

- Spice reports he is working with BayCom regarding dispatch updates. Backroom work is almost completed. There was a slight issue with a communication plug, but they are ordering a new one and will get it replaced. Four dispatch station updates are making good progress. Dispatch counsel upgrade should be completed by the end of April.

C. Bertram

- Sheriff Digital will have a new encryption key but the frequency will remain the same.
- North tower will become page out channel will be named Tac 1, South tower will be named Tac 2, clear will now be named Tac 3 the City of Oconto will be named Tac 4 and Highway will be named Tac 5.
- Sobieski Tower – the tower is owned by Bertram. The County will need to complete a structural analysis to ensure that it is capable of handling additional antennas and other equipment. The County would need to provide a shelter and generator at this site.
- Morgan tower – the tower is owned by Bertram. Bertram is willing to allow the County to co-locate on this tower with no monthly cost to the County. County would need to provide a shelter and generator at this site.
- Abrams tower – the current Abrams tower is not in a favorable location. Looking to possibly move to optimize coverage.
- Oconto Falls tower – the tower is owned by Nsight. The tower is in good location and the current lease rate is favorable. The current shelter and generator will work with the new system.
- Gillett tower – the County will pursue the possibility of putting a public safety tower at the current New View locations. Will need to check with the City of Gillett as to what ordinances if any, would need to be considered and if any variance needs to be applied for. Tower would be 180 ft. Bertram will collaborate with the County to make sure that requirements of the grant funds with broadband application are met. There is the possibility that a room in the current building could be used as a shelter and there is already a new generator on site.

- Suring tower – The County is currently under lease with WRVM, with 4 years remaining. This is currently the main site for Oconto County. County currently owns the shelter at this location.
- Pound/Coleman – Bertram owns the tower and has committed to replacing or refurbishing the Pound/Coleman tower. The County will need to provide a shelter and generator at this site.
- Mountain tower – The Mountain tower would be owned and operated by the County. Consideration is being given to putting up a 330 ft. self –supporting tower. Currently in the process of reviewing ordinances. Bertram has agreed to collaborate with the County at this location so we would meet grant requirements. If this proceeds as planned, the County will need to provide a shelter and generator for this site.
- Lakewood – Bertram has committed to placing a tower on Rolling Hills Road. The County currently uses the Nsight tower, which is compromised. Bertram will own this site and we will co-located there. Currently waiting for a signed easement from one of the property owners. Once the easement is completed, Bertram will be moving forward on the project and anticipates completion by the end of 2021. The County would be responsible for a shelter and generator.
- American Rescue Plan – There is a possibility of consideration through the American Rescue Plan if the tower has broadband on it. This may help offset the costs. This item is being forwarded to the Finance/Insurance Committee for further discussion. Motion by Schindel/Ragen by to concur with the user group's recommendation as described by Spice. Motion was voted on and carried.

Discussion followed. Informational only, no formal action taken.

6. MABAS Report

A. Volunteers

- Next meeting will be held on April 28, 2021
- Several Department Heads have contacted Spice regarding County employees that are also volunteers and their ability to leave work to respond in the event of an emergency. It would need to be addressed on a case-by-case basis. Current County policy is that they are allowed to leave based on approval of their department head.

Discussion followed. Informational only, no formal action taken.

7. Code Red Use

- Not had to use since the last meeting.
- Hamann asks that the Code Red system be checked to see if the new 10-digit number change will require any necessary changes to the Code Red system. Discussion followed. Spice will be reviewing the Contact groups to see if anyone else needs to be updated.

Discussion followed. Informational only, no formal action taken.

8. Off Site Plans Update

- Spice reports County Wide Strategic Plan has been submitted.
- Saputo and Centurytel off site plans have been completed.
- Currently working with Cruisers on their off site plan once completed will be starting Belgiosio.

Informational only, no formal action taken.

9. Spills

- One spill – vehicle ran into back to pay-loader out on County A. All spilled liquids were contained on pavement. Highway Dept. came out to completed clean up and disposed of the contaminates.

Informational only, no formal action taken.

10. HazMat Refresher Class Summary

38 people attended between both dates. Very beneficial and well received. Cost of the class was covered via WEM grant. Grant paperwork has been submitted and accepted.

Informational only, no formal action taken.

11. Announcements/General Information (No action to be taken) – None

- 3-18-21 Spice attended a WIDNR class on wildland fires and structural protection class.
- Highway requested Spice come over and speak to Highway employees regarding meth labs and paraphernalia concerning what they should and should not be looking for/picking up.
- Spice reports WEM will be resuming in person meetings in Wausau every month beginning in May.
- Spice reports he will attending the Homeland Security Planning course on April 20-24 in Madison. Spice is required to attend this training.
- Aubry's wages are covered by grant monies contingent upon 8 hours of professional training each year. Spice is requesting that Aubry take the NIMS classes to complete this requirement.
- Spice reports he has received reimbursement for Multi Hazard Mitigation Plan. The check was in the amount of \$22,417.00, which covers 88.5% of total cost of the project. Project needs to be updated every 5 years.
- Spice reports the LEPC meeting is scheduled for 4/26 at 9 am.
- Hamann reports that Vanessa Hassenberg, office employee of the Highway Dept, spouse was killed in an industrial accident in the City of De Pere.

Sekela left 10:45 a.m.

- 12. Closed Session: The Committee may convene into closed session, pursuant to Wisconsin Statute Sec. 19.85(1)(c), for the purpose of obtaining Committee input into performance evaluations of non-elected department heads.** Motion by Bednarik/Schindel to convene into closed session at 10:46 am. The motion was voted on and carried.
- 13. Return to Open Session: The Committee shall return to open session to conduct legal business, as allowed by Wisconsin Statute Sec. 19.85(2).** Motion by Ragen/Schindel to return to open session at 11:12 am. The motion was voted on and carried. Item will be placed on next May's agenda.
- 14. Set Next Meeting Date – May 3, 2021 @ 10:00 am**
- 15. Adjournment**
Adjourned by Chair at 11:13 am

Sharon Aubry, recording secretary

Date Posted: 04/08/2021