

**MINUTES**  
**Thursday, January 2, 2020**  
**HIGHWAY COMMITTEE OF**  
**OCONTO COUNTY BOARD OF SUPERVISORS**  
**COMMISSIONER'S OFFICE AT THE HIGHWAY DEPARTMENT**  
**202 VAN DYKE STREET, OCONTO, WI 54153**  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)

*(Draft minutes –until approved by committee)*

COMMITTEE PRESENT: Ragen, Sleeter, Bartels Jr., Christianson, and Stranz.

ABSENT: None

OTHERS PRESENT: Pat Scanlan, Vanessa Peters, One member of the public

TIME MEETING BEGAN: 9:00 A.M.

1. Approval of Agenda
  - A. Change of Sequence – None
  - B. Remove Items – NoneMotion by Bartels Jr, second by Stranz, to approve the agenda. The motion was voted and carried.
2. Approval of Minutes of Previous Meeting  
Motion by Sleeter, second by Christianson, to approve the minutes of the December 5, 2019 meeting. The motion was voted and carried.
3. Review Prior Months Vendor Payments  
Committee reviewed monthly vendor payments.
4. Communications
  - a. Scanlan shared Notice of Public Hearings with one location of interest on CTH J in the Town of Little River. A non-expiring Conditional Use Permit has been issued by the Board of Adjustments. Site to be checked in spring for erosion issues.
  - b. Christmas cards received from Omni, Kale, JT, Oil Equipment, MSA, and Meigs.
  - c. Email read from Dan Fetterly with information on the approval of funding for transportation in 2020.
  - d. Corp Counsel Ellingson requested list of current ATV/UTV segments be reviewed. Discussion followed and changes were made. Scanlan will update Ellingson.
  - e. Email read from Greg Sekela from Forest and Parks Committee on his concerns with trails and county liability. Scanlan recommends group meeting with other departments before creating final resolution.
5. Review/Approve WISDOT RMA 2020  
Motion by Stranz, second by Bartels Jr. to approve the RMA for 2020. The motion was voted and carried. The dollar amount is same as 2019: \$1,724,400.00 and was signed by committee.
6. Review/Approve WISDOT DMA 2020  
Motion by Sleeter, second by Christianson to approve the DMA for 2020. The motion was voted and carried. The dollar amount is \$10,000.00 and was signed by committee.
7. Discuss/Approve MOU Fire Suppression Services  
Motion by Stranz, second by Christianson to approve Memo of Understanding with Department of Natural Resources. The motion was voted and carried. They are asking for commitment of support if needed. Expenses would be reimbursable. Scanlan signed MOU.
8. Approve Employee Status Forms  
Motion by Sleeter, second by Bartels Jr to approve the status forms of new hire Christopher Pryes and the K-5 increase for Amy Zerbe. The motion was voted and carried.
9. Review/Approve 6 Month Employee Evaluations  
Scanlan shared the views of employees Kyle Schubert and Jeremy Jarosinski. Motion by Bartels Jr, second by Stranz to approve evaluations. The motion was voted and carried.
10. Update Safer Bridge Projects

CTH BB Bridge is scheduled to start on January 21, 2020 by Pfeiffer. Preconstruction meeting to be held at WisDOT at 8:30 am January 10, 2020. Grosse Road Bridge deck is poured, project on hold until warmer temperatures in spring. No update on CTH H Bridge.

11. Discuss Request of Services Town of Abrams  
Letter was read from Town of Abrams chairperson on the availability of the highway department to maintain their roads. Discussion followed with concerns of having to add manpower and equipment. Scanlan to discuss with patrol superintendents to see if any support can be given.
12. Update MLS Program  
Received notification from WisDOT that MLS applications were received for CTH CC, CTH V, and CTH J bridges.
13. Update Road Projects – Nothing to Report
14. Announcements/General Information (No Action to be taken)  
January 13-14 is Winter Highway Conference. Registration information was distributed to committee.
15. Next Meeting Date  
Next meeting set for February 13, 2020– 9:00 am.
16. Adjournment  
Chair Ragen declared meeting adjourned at 10:15 am.

Vanessa Peters

Recorder

Date Posted: January 9, 2020