

**MINUTES**  
**Thursday, January 3, 2019**  
**HIGHWAY COMMITTEE OF**  
**OCONTO COUNTY BOARD OF SUPERVISORS**  
**COMMISSIONER'S OFFICE AT THE HIGHWAY DEPARTMENT**  
**202 VAN DYKE STREET, OCONTO, WI 54153**  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)

*(Draft minutes –until approved by committee)*

COMMITTEE PRESENT: Ragen, Sleeter, Bartels Jr, Christianson, and Stranz.  
ABSENT: None

OTHERS PRESENT: Pat Scanlan, Vanessa Peters, Kevin Hamann, One member of public

TIME MEETING BEGAN: 9:00 A.M.

1. Approval of Agenda
  - A. Change of Sequence - None
  - B. Remove Items – NoneMotion by Stranz, second by Sleeter to approve the agenda. The motion was voted and carried.
2. Approval of Minutes of Previous Meeting  
Motion by Christiansen, second by Bartels Jr, to approve the minutes of the December 6, 2018 meeting. The motion was voted and carried.
3. Review Prior Months Vendor Payments
4. Communications
  - a. Notice of Public Hearings was shared with discussion on petition for variance on CTH F.
  - b. Scanlan forwarded information on another accident at CTH J/STH 22 intersection to DOT for more consideration in decreasing the grade at that location west of the intersection.
  - c. Invoice was received from the City of Oconto for curb/gutter work done on Washburn Avenue for Oconto Shop.
  - d. CHIP funds have been received for the CTH V project.
  - e. Local Force Account Agreement signed with revised project ID.
5. Risk Management – Kevin Hamann  
Property Liability and Work Comp History handouts were discussed. Highway Dept had 7 work comp claims in 2018. Scanlan gave update on the Highway Department's internal safety committee.
6. Approve Employee Status Sheets  
Motion by Bartels Jr, second by Stranz to approve paving crew and asphalt plant operator pay changes effective March 3, 2019. The motion was voted and carried.
7. 2019 Projects  
Projects planned for 2019 were discussed. Donahue Associates notified a change in lead on the upcoming CTH BB project.
8. Approve Engineering Roster  
Motion by Sleeter, second by Christianson to approve the engineering roster as presented by Scanlan. Motion was voted and carried, with Stranz abstaining from vote.
9. Discuss Notice of Interest Notification  
Firms were sent letter of interest by Scanlan regarding the CTH-R STP project.
10. Review New Local Public Agency Requirements  
Reviewed requirements as they pertain to STP and local bridge projects.
11. Update Highway Conference  
Confirmation numbers and agendas were given to committee attending.
12. Announcements/General Information (No Action to be taken)
13. Set Next Meeting Date  
Next meeting set for February 7, 2019 at 9am.
14. Adjournment

Chair Ragen declared meeting adjourned at 10:10 am.

Vanessa Peters

Recorder

Date Posted: January 9, 2019