

**MINUTES**  
**THURSDAY, JANUARY 7, 2021– 9:00 A.M.**  
**HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**CONFERENCE ROOM #1003/#1004– 1st FLOOR COURTHOUSE BLDG “A”**  
**301 WASHINGTON STREET, OCONTO, WI 54153-1699**  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)

*(Draft minutes –until approved by committee)*

COMMITTEE PRESENT: Ragen, Sleeter, Bartels Jr., Christianson and Stranz

ABSENT: None

OTHERS PRESENT: Brandon Hytinen, Vanessa Hasenberg

TIME MEETING BEGAN: 9:00 A.M.

1. Approval of Agenda
  - A. Change of Sequence
  - B. Remove Items – NoneMotion by Stranz, second by Bartels Jr. to approve the agenda. The motion was voted and carried.
2. Approval of Minutes of Previous Meeting  
Motion by Ragen, second by Stranz, to approve the minutes of the December 3, 2020 meeting. The motion was voted and carried.
3. Review Prior Months Vendor Payments  
Committee reviewed monthly vendor payments.
4. Communications
  - a. Notice of Public Hearing – Hytinen reviewed CSM for property in Town of Little River and a second access would not be approved if requested.
  - b. Request received to add additional beam guard on CTH H bridge. Traffic counts do not warrant based on WisDOT standards. Committee does not recommend any change.
5. Gravel Contracts with Blazek  
Motion by Stranz, second by Christianson to approve 2-year contract with Blazek with an increase of \$.01/ton each year for material.
6. Rent Excess Right of Way on CTH B  
Request from property owner to rent excess right of way near intersection of CTH B and CTH M for horse pasture. Committee recommends Hytinen have discussion with corporation counsel regarding liability and bring possible contract to February meeting for approval.
7. NE Region Mutual Aid Agreement  
Motion by Christianson, second by Stranz for Oconto County Highway Department to participate in an intergovernmental agreement between northeast Wisconsin counties for highway department mutual aid if need arises. The motion was voted and carried.
8. Update Road Projects  
Hytinen submitted change management request for CTH I project from Husky Road – Fuller Road. It was approved for an additional \$62,000 in funds. Update was given on CTH B culvert work just north of CTH M scheduled for 2022. Hytinen looking into options for repairing existing culverts rather than full replacement for significant cost savings.
9. Vacation Carry Over

Motion by Ragen, second by Stranz to allow Hytinen to carry over 90 hours of vacation from 2020 to 2021. The motion was voted and carried. All other employees in the department carried 80 hours or less, which was approved at the November 2020 meeting.

10. Discuss Request of Winter Services – Town of Oconto Falls

Request received from Dave Alsteen asking if the highway department was interested in plowing snow for Town of Oconto Falls. Committee reviewed request and agrees we do not have the ability to take on this additional work due to lack of resources.

11. Announcements/General Information (No Action to be taken)

Update given that Pat Scanlan and Kraig Sellen have been approved to be LTE plow drivers as needed.

Hytinen should have information for February meeting on pricing from Packer City and Monroe Truck for future equipment purchases.

Items recently sold on the surplus auction site made approximately \$35,000.

Christmas cards were received from NEA, Meigs, Astro Hydraulics, Corre, Staidl Oil, Green Bay Highway Products.

CDL training is complete for 4 employees, all passed.

12. Set Next Meeting Date

Next meeting set for February 4, 2021– 9:00 am in room 1003/1004.

13. Adjournment

Chair Sleeter declared meeting adjourned at 10:00 am.

Vanessa Hasenberg

Recorder

Date Posted: January 11, 2021