

MINUTES
THURSDAY, NOVEMBER 5, 2020– 9:00 A.M.
HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
CONFERENCE ROOM #1003/#1004– 1st FLOOR COURTHOUSE BLDG “A”
301 WASHINGTON STREET, OCONTO, WI 54153-1699
www.co.oconto.wi.us

(Draft minutes –until approved by committee)

COMMITTEE PRESENT: Ragen, Sleeter, Bartels Jr., Christianson and Stranz

ABSENT: None

OTHERS PRESENT: Brandon Hytinen, Vanessa Hasenberg, Amy Zerbe, Bill Elias, Kevin Hamann, Tod Zacharias – Property Owner, Don Pouwels – Shorewest Realtors

TIME MEETING BEGAN: 9:00 A.M.

1. Approval of Agenda
 - A. Change of Sequence
 - B. Remove Items – NoneMotion by Stranz, second by Bartels Jr to approve the agenda. The motion was voted and carried.
2. Approval of Minutes of Previous Meeting
Motion by Ragen, second by Christianson, to approve the minutes of the October 1, 2020 meeting. The motion was voted and carried.
3. Review Prior Months Vendor Payments
Committee reviewed monthly vendor payments.
4. Communications
 - a. Notice of Public Hearing – No Impact on county highway system.
 - b. Request received from Hidden Bear Trail ATV Club to use portion of CTH T for ATV route while a portion of ATV route was used for sled dog race on October 17 & 18, 2020. The club will handle any necessary traffic control.
 - c. Hytinen will approve the 2021 Routine Maintenance Agreement RMA from WisDOT electronically. The agreement is similar to 2020, at an amount of \$1,724,400.00.
5. Driveway CTH BB Appeal
Driveway Variance Application received from Tod Zacharius. Driveway initially denied per ordinance due to spacing and frequency. Discussion determined the site has good vision with slowing speeds. Motion by Stranz, second by Christianson to grant a variance with the condition the location of the driveway be placed across from the driveway on west side of CTH BB and with the understanding that this is the only access that will be approved to this parcel and recorded with register of deeds. The motion was voted and carried. Any future property divisions must use this access.
6. Trees on Washburn Avenue
The City of Oconto approached Hytinen with concerns with mess from the trees on the east side of the Oconto shop property blocking the storm sewers. The highway department will cut down as opportunity for chainsaw safety training.
7. Approval to Carry More than 40 Hours Vacation
Motion by Ragen, second by Stranz to allow highway department employees to carry over up to 80 hours of vacation to 2021 without committee approval. The motion was voted and carried.
8. Message Board

A message board was purchased with Routes to Recovery Funds to be used for any public information regarding the virus. It is currently being used at testing site in the Town of Doty.

9. Lena Snow Drifters Snowmobile Request
Club requesting use of CTH J bridge across Little River, with the condition they maintain snow removal. Motion by Christianson, second by Bartels Jr to allow them to use this crossing. The motion was voted and carried.
10. Morgan Parking Lot
Elias met with the Town of Morgan chairperson regarding their parking lot after it was paved by the highway department. Discussion followed.
11. Release of Road Reservations in Town of Bagley
Motion by Stranz, second by Ragen to approve the resolution which releases our easements on the south side of STH 64 in the Town of Bagley, and forward to County Board for review. The motion was voted and carried.
12. Equipment Dual Rates
Discussion on using dual equipment rates and the impact it would have on current operations. Zerbe recommended speaking with auditor for insight on better management and equipment replacement plans, prior to making any other decisions. Sleeter recommended any changes be made effective 2022.
13. Equipment Purchases
Committee decided to address this in December, after information is received from auditor. Discussion followed on the benefits of purchasing equipment from one manufacturer to keep parts inventory low and to develop better relationships with sales reps.
14. Update Road Projects
Final estimate on CTH R from Shawano County Line to CTH VV came in approximately \$300,000 over preliminary estimate. Hytinen's request for more funds through a change management was approved for \$232,055.00 in additional funding.
Repairs were needed on CTH T due to traffic from STH 64 detour. Negotiating with WisDOT for reimbursement.
Paving operation is complete. Finishing up project for Land Conservation on CTH M due to erosion and drainage issues.
15. Announcements/General Information (No Action to be taken)
Have received interest from an individual to purchase the old crusher. Hamann explained the sale must go through auction site or be advertised for public exposure prior to sale. Recommendation by committee to list on Surplus Auction site for a price of \$30,000.
16. Set Next Meeting Date
Next meeting set for December 3, 2020– 9:00 am in room 1003/1004.
17. Adjournment
Chair Sleeter declared meeting adjourned at 10:30 am.

Vanessa Hasenberg

Recorder

Date Posted: November 13, 2020