

**MINUTES**  
**THURSDAY, DECEMBER 2, 2021 – 9:00 A.M.**  
**HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**HIGHWAY COMMISSIONER’S OFFICE AT THE HIGHWAY DEPARTMENT**  
**202 VANDYKE STREET, OCONTO WI 54153**

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*(Draft minutes not approved by committee)*

COMMITTEE PRESENT: Elmer Ragen, Alan Sleeter, David Christianson, Al Stranz, Don Bartels Jr.

ABSENT: None

OTHERS PRESENT: Brandon Hytinen, Vanessa Hasenberg, Kevin Hamann, Phil Verville and Andy Dana- Ayres & Associates

TIME MEETING BEGAN: 9:00 A.M.

1. Approval of Agenda
  - A. Change of Sequence – Move Item 5 to 2a.
  - B. Removal of Items – None.Motion by Ragen/Christianson to approve the agenda with change in sequence. The motion was voted on and carried.
2. Approval of Minutes of Previous Meeting(s)

Motion by Stranz/Bartels Jr. to approve the November 4, 2021 minutes with item 4 amended. Controlled burn on Spies Road was changed from November 16 to November 6. The motion was voted on and carried.
- 2a. Ayres & Associates

Verville and Dana thanked the department for past business. An update was given on the CTH-I project with an approximate start date of June 2022.
3. Review Prior Months Vendor Payments

Committee reviewed monthly vendor payments. Discussion followed.
4. Communications
  - Notice of Public Hearings – No impact to county highway system.
  - Email received from resident thanking department for prompt snow clean-up during last storm.
  - Commissioner on Railroads copied Hytinen on a letter to Escanaba & Lake Superior Railroad requiring signals to be installed in the Town of Little Suamico at Allen Road and Brown Road.
5. Moved to 2a.
6. Mechanic Position

Four applications were received. Ad will be ran again after the holidays prior to doing any interviews. Discussion followed on work-study programs available through local schools. Hamann requesting a pay study on mechanics.
7. FLAP Contract

JT Engineering updated Federal Land Access Program applications for projects on CTH-T and CTH-W. They are currently being reviewed by Federal Forest Service and are due December 15.
8. Capital Purchases Update
  - Four foreman pickup trucks are in and two F550s are currently at Monroe Truck Equipment for box installation, delivery is expected this month.
  - Three quads are built but cannot be shipped due to a delay on parts for transmission.
  - No updates on sign truck chassis.

- Budget quotes are being received for Low Boy trailer. Replacement was recommended by Highway Safety Committee, with \$100,000 being allocated for this purchase.
9. Winter Highway Conference  
Registration is due December 16 for any committee members attending the conference.
  10. Announcements/General Information/Guests (No action to be taken)
    - Hamann was congratulated on his upcoming retirement in January.
    - Mark Schuester with Robert E. Lee notified Hytinen of his retirement.
  11. Set Next Meeting Date  
January 6, 2022 at 9:00 a.m at Oconto Office.
  12. Adjournment  
Chair Sleeter declared meeting adjourned at 10:05 a.m.

Vanessa Hasenberg  
Recorder  
Date Posted: December 7, 2021